

SCOTLAND COUNTY BOARD OF COMMISSIONERS
Wednesday, March 22, 2023
Edwin Morgan Center, 517 Peden Street, Laurinburg, NC

AGENDA

9:00 a.m. Reconvene/Call to Order

Chair Tim Ivey

Item 1. Approval of the Agenda

Item 2. Consent Agenda

- a. Approve minutes of the February 22, 2023 Reconvened Meeting
- b. Approve new funding for health department
- c. Approve revised project ordinance
- d. Approve resolution receiving State ARP Funds for Water

Item 3. 2023-24 Budget Discussion

Item 4. Liaison Committee Discussion

Item 5. Boards and Committees–Board of Equalization and Review (BoER) Mr. Kirk McBride; Board of Health-Dentist Appointment-Dr. Herald “Bear” Hughes and Public Citizen Appointment-Mrs. Betty Gholston

Item 6. Commissioner Comments

Adjourn

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 2

Information

Action Item

Consent Agenda

Meeting Date: March 22, 2023

SUBJECT: Consent Agenda

DEPARTMENT: Multiple

PUBLIC HEARING: No

CONTACT PERSON: N/A

PURPOSE: Consent Agenda

ATTACHMENTS: February 22, 2023 Recessed Minutes; Memo from health department; Revised Project Ordinance; Resolution receiving State ARP Funds for Water

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A.

RECOMMENDATIONS: Approve Consent Agenda

Scotland County Board of Commissioners reconvened meeting February 22, 2023, Edwin Morgan Center 517 Peden Street, Laurinburg, NC

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Commissioners in attendance: Chair Tim Ivey, Vice Chair Darrel “BJ” Gibson, Commissioners John Alford, Bo Frizzell, Whit Gibson, and Darwin Williams (left at 11:15 am). Commissioners not in attendance: Commissioner Clarence McPhatter II. Staff in attendance: County Manager Kevin Patterson, Human Resources Manager Susan Sanders, DSS Director April Snead, Parks and Recreation Director Bryan Graham, Clerk to the Board Jason Robinson, Community Relations Specialist/Deputy Clerk Adam Peele.

Call to Order, Invocation, and Approval of the Agenda

Chairman Ivey called the reconvened meeting to order and asked Vice Chair Gibson to deliver the invocation. Chairman Ivey asked for a motion to approve the agenda. **Motion was made by Commissioner Whit Gibson to approve the agenda. Motion was duly seconded by Vice Chair Gibson. Vote to approve the agenda: Unanimous.**

Consent Agenda

On the consent agenda for the February 22, 2023 Reconvened Meeting was the following:

- a. Approve SRO at Wagram Primary
- b. Approve fee schedule for Scotland Memorial Library (Attachment A)
- c. Approve transport fee increases for EMS (Attachment B)
- d. Approve reflective sign fee increase for EMS (Attachment C)
- e. Approve budget amendments (Attachment D)

Renew Life Group

The Board first heard from Ms. Dee Rainer with Renew Life Group, LLC. Ms. Rainer stated that New Life Group, LLC is owned by herself and her mother. Ms. Rainer also stated that New Life Group, LLC is a mental health provider and they deal with mostly at-risk adolescents. Ms. Rainer explained to the Board that she was before them to ask for American Rescue Plan (ARP) funds to open up a playground on Stewartsville Road. Ms. Rainer then presented data to show the need for recreational opportunities and stated that playgrounds are vanishing in Laurinburg and are not as prevalent as they were when she was growing up. Ms. Rainer presented 2 options for the playground, both options. One option would be \$166,000 and the build out would be \$244,000 and the second option would be \$165,000 with a build out of \$257,000. Pastor Micheal Edds also spoke about the need for a playground and how he would like to see kids have something. Vice Chair Gibson asked if the group is seeking the entire amount or if they were going to partner. Ms. Rainer stated that they were asking for the entire amount. Chairman Ivey stated that the Board was just getting started on the budget process for the year and would look at the request.

Economic Development

The Board next heard from Economic Development Director Mark Ward. Mr. Ward stated that he was looking for support for a resolution for a building reuse grant for Project

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Defrost. According to Mr. Ward, the County has to show their support before the company can apply for the grant. Vice Chair Gibson asked if the building in question was a public building. Mr. Ward stated that the company owned the building and they will be reimbursed for work done on their building. According to Mr. Ward this is a pass through situation that does not require any county match. Mr. Ward also informed the Board that there may be an incentive grant when the State announces their incentive grant. Upon hearing from Mr. Ward, **motion was made by Commissioner Whit Gibson to approve the resolution of support for the building reuse grant for Project Defrost. Motion was duly seconded by Commissioner Williams and the vote to approve was unanimous (Attachment E).** Mr. Ward also updated the Board on the truck driving school that is planned by Richmond Community College (RCC) at the airport. Mr. Ward stated that the environmental study came back with no further action needed. With this the land swap should be able to proceed but there needs to be a survey done of the property. Commissioner Frizzell brought up the fact that people here in the county would like to participate but can't afford the tuition. Mr. Patterson stated that we could talk to Dr. McInnis about ways to help people pay for tuition. Discussion followed about tuition. Following the discussion, **motion was made by Commissioner Whit Gibson to go ahead with the survey and deed work for the property exchange. Motion was duly seconded by Commissioner Frizzell and the vote to approve was unanimous.**

Salary Study Phase 2

The Board next heard from Becky Veazey, President of the MAPS Group concerning phase 2 of the salary study. Ms. Veazey stated that she is available to answer any questions and that the only new information is that Lee and Moore Counties have adjusted their ranges again and phase 2 is a good step toward retaining and recruiting. Mr. Patterson stated that he had informed the Board that the potential impact is about \$1,300,000 for the entire year, that has dropped by about \$300,000 for the entire year. The impact this year will be about \$400,000 Vice Chair Gibson asked if this will complete the study. Mr. Patterson stated that this will complete the entire study. Commissioner Williams stated that he would like to make sure this takes care of the lowest paid workers. Vice Chair Gibson asked Ms. Veazey about the recommendation of reorganizing human resource functions. Ms. Veazey stated that it was her recommendation to bring folks together and making less duplication in the human resources area. Chairman Ivey stated that the actions today was only setting the ranges. Ms. Veazey said that was correct. Upon hearing from Ms. Veazey, **motion was made by Vice Chair Gibson to approve the recommendations of the MAPS group for phase 2 of the salary study for the proposed ranges and classifications of positions. The motion was duly seconded by Commissioner Alford and the vote to approve was unanimous.**

Policy Committee

The Board next heard from Mr. Patterson about actions that the policy committee recommended to go to the full board. Mr. Patterson stated that the annual leave policy, sick leave policy, overtime policy, and compensation policy were all just mainly text changes. Finance Director Beth Hobbs stated that the revised travel policy would change the mileage rate from 40 cents per mile to 90% of the federal mileage rate as of January 1st. The change would take effect on July 1st of each fiscal year. Also, another change to the policy is to require employees to submit their mileage request within a month or forfeit the mileage claim. Discussion followed about the mileage reimbursement rate. The next policy was the flexible work policy or work

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from home policy. Chairman Ivey asked if the worker's comp carrier has an opinion on this. Mr. Patterson stated that the carrier prefers to have an employee have a dedicated space and hours. Vice Chair Gibson stated that if the threshold for working from home was 60% then not many would be impacted. Mr. Patterson stated that the policy committee wanted to exclude DSS and the Health Department. County Attorney Ed Johnston informed the Board that at the county attorney's conference there was a lot of talk about cyber security. Mr. Patterson stated that the insurance carrier had cyber insurance. Discussion followed about the 60% threshold. Commissioner Frizzell stated that he felt that if you worked for the County you should come to work. Commissioner Alford stated that many people can get their work done and that work from home is needed, it just needs to be tweaked. Ms. Sanders stated that all of the training that she has attended, especially over the last two years, has stressed giving the employee flexibility because we have trouble finding workers now and recruiting employees. Commissioner Whit Gibson stated that he remembers DSS having to be 15% more productive. Vice Chair Gibson asked from an HR perspective, how is productivity measured. Ms. Sanders stated that the few that she knew about were as productive or more that were in the office. Commissioner Alford added that when you can work from home it is a big benefit, have a big option to help to keep people. Commissioner Williams stated that he only wants to make sure to be fair about how it is administered and to be fair to each department. Chairman Ivey stated that the Board needs to decide to do the policy now or wait. Commissioner Alford stated that he felt the Board should go with what they have and review it as needed. **Motion was made by Commissioner Alford to approve all policies as presented. Motion was duly seconded by Commissioner Whit Gibson. Vote to approve was 5-1 with Commissioner Frizzell voting nay.**

Splash Pad Update

The Board next heard from Parks and Recreation Director Bryan Graham about an update on the splash pad. Mr. Graham informed the Board that there are a couple of options for the splash pad, the biggest one being a \$1 million upgrade. Mr. Patterson stated that the County had requested \$1.25 million from the state in the legislative goals. Mr. Graham stated that Parks and Recreation is looking at a Parks and Recreation Trust Fund (PARTF) grant, which is a state grant that requires a dollar for dollar county match. Chairman Ivey stated that the Board seems committed to applying for the grant the question is how much. Discussion followed about the amount that the County should apply for a PARTF grant, either \$250,000 or \$500,000. Mr. Graham stated that the County was in a good position being a Tier 1 county and having not applied for a PARTF grant in 15 years. Upon conclusion of discussion, **motion was made by Vice Chair Gibson to approve application for \$500,000. The motion was duly seconded by Commissioner Williams and the vote to approve was unanimous.** Mr. Graham then updated the Board on the Scotland Yard or Dragon Park. Mr. Graham stated that the cost of the replacement with a completely ADA playground came in a little higher than the original estimates. Mr. Graham said that the community build came in at \$480,000. The Board had given \$300,000 for this project initially and the parks and recreation foundation had contributed \$100,000 but still \$80,000. Upon hearing from Mr. Graham, **motion was made by Commissioner Whit Gibson to adjust the amount given for the project from \$300,000 to \$380,000. Motion was duly seconded by Vice Chair Gibson and the vote to approve was unanimous.** Commissioner Frizzell asked about what was going on at parks in Gibson and Wagram. Mr. Graham reviewed the plans for Gibson park and for Murray Park in Wagram. Commissioner Frizzell encouraged Mr. Graham to try to help out at Murray Park when possible.

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American Rescue Plan (ARP) Update

The Board next heard from Mr. Patterson concerning the ARP funds expenditures. Mr. Patterson reported that there was about \$5.5 million allocated and that there was about \$1.2 million left. Mr. Patterson stated that it was his recommendation that any funds not spent by June 30th of this year to be booked to revenue replacement for public safety salaries and the federal government would be satisfied. Discussion followed about this plan and about giving funds to nonprofit organizations as well as Partners in Ministry. Commissioner Alford asked how much money had been given to the library. Mr. Patterson responded that none had been given yet.

Financial Update

The Board next heard from Finance Director Beth Hobbs. Ms. Hobbs gave a financial update through January 31, 2023. Ms. Hobbs reported that about 59% of the budgeted revenues have been collected and about 68% of the budgeted expenditures have been spent. Ms. Hobbs also reviewed the fund balance and the debt service principal balance which is about \$34 million and \$4.6 million for the water systems. Ms. Hobbs also reviewed the water districts financial situation. Commissioner Frizzell asked if there had been any upgrades to the water system. Mr. Patterson stated that generators had been added to the lift stations and the city has done a study about integrating the system. Commissioner Frizzell suggested upgrading the Wagram plant and stop buying water from the city. Discussion followed about this idea. No action was taken by the Board.

Budgetary Goals

Mr. Patterson informed the Board that he had developed a capital goals sheet until 2040. These included roofing projects each of the next 8 years. Mr. Patterson stated that the hope is to have I.E. Johnson completed within this calendar year and the BRIC grant has been approved and sent to FEMA. There are also really long range goals of a high school and detention center. Mr. Patterson also commented that he is always aware of keeping the tax rate down and if the Board has any budgetary goals to let him know.

Commissioner Comments

Commissioner Frizzell asked about the idea of meeting in the Laurinburg City Hall. Mr. Patterson stated that he had a discussion with the Charles Nichols, Laurinburg City Manager and they are going to send a proposal. Ms. Hobbs also updated the Board on the audit. Ms. Hobbs informed the Board that the County had hired a new auditing firm who had 80 other governments to complete audits for and they are still asking questions of the finance office. The hope is to have the audit sent off sometime in March.

Closed Session

The Board next moved to a closed session, **motion was made by Commissioner Whit Gibson to go into closed session pursuant to NCGS 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Motion was duly seconded by Vice**

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Chair Gibson and the vote to go into closed session was unanimous. Upon coming out of closed session, the Board took no action. Chairman Ivey then called for a short recess for lunch.

Capital Tour

After reconvening from the recess the Board toured the EMS building, the mobile unit of Emergency Management, the Health and DSS buildings, the Scotland Memorial Library, and the detention facility.

Adjournment

Having no further business, **Motion was made** by Commissioner Whit Gibson to adjourn and it was **duly seconded** by Vice Chair Gibson. **Vote: Unanimous**

J. Jason Robinson
Clerk to the Board

Tim Ivey
Chair

(County Seal)



Amanda Deaver, MPA
Health Director

SCOTLAND COUNTY HEALTH DEPARTMENT

1405 West Boulevard • Post Office Box 69
Laurinburg, North Carolina 28353-0069
Phone (910) 277-2440 Fax (910) 277-2450



MEMO

To: Kevin Patterson, County Manager
From: Scotland County Board of Health
Cc: Amanda Deaver, MPA
Date: March 14, 2023
Subject: Board of Commissioners Consent Agenda Items

A. New Family Planning Funding - \$1049

Best Regards,

Sharon Alford-Leach

American Rescue Plan Act (ARPA) Project Ordinance – Revision #2

BE IT ORDAINED by the Board of Commissioners of the County of Scotland, North Carolina that, pursuant to 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is the purchase of COVID-19 related items and Water, Sewer, or Broadband infrastructure based on the guidance provided by the US Treasury.

Section 2: The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant agreement and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

COVID-19 Items, Revenue Replacement, Water, Sewer, or Broadband Infrastructure	<u>\$6,791,231.88</u>
Total Appropriations	<u>\$6,791,231.88</u>

Section 4: The following revenues are anticipated to be available to complete this project:

Federal Proceeds – East Laurinburg	<u>\$27,271.88</u>
Federal Proceeds – Scotland County	<u>\$6,763,960.00</u>
Total Estimated Revenues	<u>\$6,791,231.88</u>

Section 5: The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the grant agreement also shall be met.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this board. The Budget Officer may transfer amounts between objects of expenditure without limitations and without a separate report.

Section 9: Copies of this grant project ordinance shall be furnished to the Clerk to the County Commissioners, and to the Budget Officer and the Finance Officer for direction in carrying out the project.

Adopted this 23rd day of March 2023.

Tim Ivey
Chairman

ATTEST:

Jason Robinson
Clerk to the Board



RESOLUTION

SUPPORTING THE COUNTY OF SCOTLAND RECEIVING AN EARMARK FROM STATE ARP FUNDS TO MEET WATER NEEDS

WHEREAS, the County of Scotland has received an earmark for the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$400,000 to perform work detailed in the submitted application, and

WHEREAS, the County of Scotland intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SCOTLAND:

1. That the County of Scotland does hereby accept the American Rescue Plan Grant offer of \$400,000.
2. That the County of Scotland does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. That the Scotland County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 22nd day of March, 2023

Tim Ivey, Chairman

Attest:

J. Jason Robinson, Clerk to the Board

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 3

 X Information

 Action Item

 Consent Agenda

Meeting Date: March 22, 2023

SUBJECT: 2023-24 Budget Discussion

DEPARTMENT: Governing Body/Administration

PUBLIC HEARING: No

CONTACT PERSON: County Manager Kevin Patterson

PURPOSE: To discuss the 2023-24 Fiscal Year Budget

ATTACHMENTS: N/A

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A.

RECOMMENDATIONS: Pleasure of the Board

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 4

Information

Action Item

Consent Agenda

Meeting Date: March 22, 2023

SUBJECT: Liaison Committee Discussion

DEPARTMENT: Governing Body/Administration

PUBLIC HEARING: No

CONTACT PERSON: County Manager Kevin Patterson

PURPOSE: To discuss the funding for Scotland County Schools

ATTACHMENTS: N/A

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Information Only

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 5

 Information

 X Action Item

 Consent Agenda

Meeting Date: March 22, 2023

SUBJECT: Board and Committee Appointments

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chair BJ Gibson

PURPOSE: To appoint individuals to various boards and committees: Board of Equalization and Review (BoER)-Mr. Kirk McBride; Board of Health-Dentist Appointment-Dr. Herald “Bear “ Hughes; Public Citizen Appointment Mrs. Betty Gholston

ATTACHMENTS: Applications

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Go into Closed Session



Jason Robinson <jrobinson@scotlandcounty.org>

Online Form Submittal: Boards & Committees Online Application Form

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: jrobinson@scotlandcounty.org

Mon, Jan 30, 2023 at 3:29 PM

Boards & Committees Online Application Form

First Name	Kirk
Last Name	McBride
Mailing Address	21540 Seals Rd
City	Laurinburg
State	North Carolina
Zip Code	28352
Physical Address	<i>Field not completed.</i>
City	<i>Field not completed.</i>
State	<i>Field not completed.</i>
Zip Code	<i>Field not completed.</i>
Daytime Phone Number	910-384-7777
Evening Phone Number	910-277-2651
Email	kirk.mcbride@att.net
Gender	Male
I wish to be considered for appointment to the following Board(s)/Commission(s).	Board of Equalization and Review
List any experience/qualifications you have relevant to the desired Board/Commission.	Certified Real Estate Appraiser Former Scotland County Tax Appraiser
List current service on other Board(s)/Commission(s).	<i>Field not completed.</i>
List past service on other Board(s)/Commission(s).	<i>Field not completed.</i>



Jason Robinson <jrobinson@scotlandcounty.org>

Online Form Submittal: Boards & Committees Online Application Form

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: jrobinson@scotlandcounty.org

Fri, Mar 3, 2023 at 1:37 PM

Boards & Committees Online Application Form

First Name	Herald
Last Name	Hughes
Mailing Address	11501 Fairway Drive , Laurinburg, NC, USA
City	Laurinburg
State	NC
Zip Code	28352
Physical Address	11501 Fairway Drive , Laurinburg, NC, USA
City	Laurinburg
State	NC
Zip Code	28352
Daytime Phone Number	19102800908
Evening Phone Number	<i>Field not completed.</i>
Email	toothdrbear@hotmail.com
Gender	<i>Field not completed.</i>
I wish to be considered for appointment to the following Board(s)/Commission(s).	Health Board
List any experience/qualifications you have relevant to the desired Board/Commission.	Practicing general dentist in Scotland County for 33 years & 7 years in the Navy Dental Corps before that Past President of Laurinburg Optimist '96/97, Club Secretary of Lbg Optimist for past 26 yrs Co-chair of Laurinburg- Oban Student Exchange Program from 2009 to current
List current service on other Board(s)/Commission(s).	none, but in key leadership positions with the organizations listed above

List past service on other Board(s)/Commission(s). none

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SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 6

 Information

 Action Item

 Consent Agenda

Meeting Date: March 22, 2023

SUBJECT: County Commissioner News

DEPARTMENT: Commissioners

PUBLIC HEARING: No

CONTACT PERSON: N/A

PURPOSE: N/A

ATTACHMENTS: N/A

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Pleasure of the Board