

by the Board of Commissioners:

- 1) Each speaker shall register his/her name and mailing address in order to assure accurate minutes and/or ability to respond.
- 2) There will be a time limit of no more than *three* minutes per speaker.
- 3) Only one speaker will be recognized at any given time. Others must wait their turn.
- 4) Any applause shall be held until the end of the Public Forum.
- 5) Discussion of County personnel issues is limited to only those issues where satisfactory resolution has been pursued, but not achieved, through the chain of command ending with the County Manager.
- 6) Derogatory references to specific County staff, by name, are prohibited.

It should be understood that the Board allows the Public Forum in the interest of sharing information, which serves the common good.

Scotland County Board of Commissioners

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 1
 Information
 X Action Item
 Consent Agenda

Meeting Date November 7, 2016

SUBJECT: Request for a Deputy I position as security at DSS and Health Department

DEPARTMENT: DSS/Health/Sheriff

PUBLIC HEARING: No

CONTACT PERSON: DSS Director April Snead

PURPOSE: Request the hiring of a Deputy I position to serve as security for Social Services and the Health Department.

ATTACHMENTS: Letter of request from Ms. Snead and DSS Chair Joyce McDow
Letter of support from Health Director Kristen Patterson

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Consider request and take action

SCOTLAND COUNTY DEPARTMENT OF SOCIAL SERVICES

P.O. Box 1647 - Government Complex - 1405 West Boulevard
Laurinburg, North Carolina 28353-1647

April M. Snead, MPM
Director

Telephone: (910) 277-2500
Fax: (910) 277-2402

October 25, 2016

Scotland County Board of County Commissioners:

The Scotland County Department of Social Services faces new challenges each day. Most recently notice has been given to the vulnerability of the Department grounds and staff. Incidents of damaged property, physical altercations, and threatening correspondence give rise to the need for on-site security. The Department currently has no security on site and requires a telephone call to law enforcement when any emergency occurs. While the Laurinburg Police Department and Scotland County Sheriff Department respond promptly, the safety of staff and visitors to the agency are at risk during the wait time. The Department has implemented an Emergency Action Plan, trained on Mental Health First Aide, coordinated radio monitoring through 911 dispatch, and enlisted the advice of the Scotland County Sheriff's Department. In addition, an agency Safety Team meets regularly to discuss concerns and explore ways within the Department to address these concerns. While these practices and measures have improved staff awareness and response to safety issues, it does not prevent external threats or provide professional protection. Across the state more Departments are employing full time security. When polled to inquire if security is provided, 36 counties responded. Twenty six counties have full time security within their building.

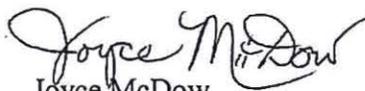
At this time the Child Support unit has one Sheriff's Deputy position to serve child support warrants. These warrants are served throughout the county and do not allow the Deputy consistent time within the agency. This position is funded through the Sheriff's Department's indirect cost plan and claims 66% reimbursement. As this is specialized funding, the position cannot serve in any other capacity within the agency. The Department, in conjunction with the Scotland County Sheriff's Department and the Scotland County Health Department, is requesting a position of Deputy I to serve as security for the Social Services and Health Departments. In addition, the position will assist in serving outstanding warrants to those visiting the agency. A Deputy I position is budgeted as a Grade 62, Step 3 with a salary of \$42,687 annually. The Department will receive approximately 50 - 60% reimbursement each month for the position. During the first year of the position, additional funds of approximately \$4000 will be required to outfit the new position with all required equipment. This cost will not be reimbursable and will be funded by the Scotland County Health Department. Lapse salary and increased Medicaid reimbursement should allow the Department to work within the current budget to provide funding for the position.

The staff of both Social Services and Health Departments express a growing concern for their own safety and the safety of those we serve. Your consideration of this additional position is greatly appreciated.

Sincerely,



April Snead, MPM
Director



Joyce McDow
Chairperson, Scotland County DSS Board of Directors

SCOTLAND COUNTY HEALTH DEPARTMENT

1405 West Boulevard • Post Office Box 69
Laurinburg, North Carolina 28353-0069
Phone (910) 277-2440 Fax (910) 277-2450



Kristen Patterson, MHA
Health Director



September 23, 2016

Mrs. April M. Snead, MPM and Commissioners
Scotland County Department of Social Services
1405 West Blvd
Laurinburg, NC 28352

Dear Mrs. April M. Snead, MPM

It is with great pleasure that I write a letter of support and commitment for the Scotland County Department of Social Services and their request for a Deputy I. Currently, there is no security on site for Scotland County Health Department or DSS. If an emergency occurs this requires a telephone call to law enforcement. While the Laurinburg Police Department responds promptly, the safety of staff and visitors to the agency are at risk during the wait time. By adding security, both agencies can provide their staff and clients a sense of comfort while accessing services.

DSS has our complete support as this new position will eliminate or reduce the violent situations that may accrue while on county grounds. Again, the presence of a Deputy would ensure the safety of all visitors and staff

Sincerely,

Kristen Patterson, MHA
Health Director

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 2
 X Information
 Action Item
 Consent Agenda

Meeting Date November 7, 2016

SUBJECT: Policy Committee update

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: Commissioners Carol McCall, Whit Gibson and John Alford

PURPOSE: Discuss October 17 meeting and next steps as it relates to a strategic planning session

ATTACHMENTS: Draft minutes from the October 17 meeting
Information on Fountainworks for strategic planning services

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Receive report

Policy Committee meeting
October 17, 2016, 507 West Covington Street, Laurinburg, NC

Policy Committee members in attendance: Chair Carol McCall and Commissioners John Alford and Whit Gibson. Staff in attendance: County Manager Kevin Patterson, research Analyst Lori Parks and Clerk to the Board Ann Kurtzman.

At 2 p.m. the meeting was called to order.

Commissioner Alford moved and Commissioner Gibson seconded to approve the August 3, 2016, minutes as presented.

Discussion: Commissioner Alford referred to text in the August 3, 2016, minutes regarding step increases and reclassification while on disciplinary warning, which lasts 18-months. Commissioner Alford described the 18 months as excessive if it affects the employee through two fiscal years. Commissioner Gibson said the Commissioners would have to address that.

The minutes were approved.

The committee reviewed information and pricing for strategic planning submitted by Fountainworks Consulting and Walking Stick Associates. Mr. Patterson summarized the difference in the process and the outcomes outlined in the two proposals.

The committee discussed the two companies and what the Commissioners hoped to achieve with the strategic planning process. The committee discussed the current vision and mission statements and whether to invest time in reviewing them and, if so, how much time. Commissioner Gibson suggested that time devoted to mission and vision be limited if it is to be part of the process.

After some discussion the committee by consensus agreed to go with Fountainworks.

Staff will contact the company to discuss next steps.

The meeting adjourned at 2:55 p.m.

October 4, 2016

Lori Parks
Scotland County
Research Analyst/Safety Coordinator
P.O. Box 489
Laurinburg, NC 28353
Via email: lparks@scotlandcounty.org

Dear Ms. Parks:

Thank you for this opportunity to submit a proposal for Strategic Planning Services for Scotland County. As many of our North Carolina-based clients will attest, Fountainworks is uniquely suited to work with Scotland County and your Board as it develops its strategic plan. We focus most of our work with public and private sector organizations as they plan for the future. We have extensive experience working with non-profits and public sector agencies to develop visions and establish priorities, while incorporating stakeholder input into their strategic planning processes.

We customize our strategic planning and facilitation services to meet our individual clients' needs, using engaging methods to elicit the best results from participants. We make extensive use of graphics to help promote creative thinking and visual cues for memorable plans. With Fountainworks, you will be working directly with senior staff with experience facilitating meetings for elected officials.

On behalf of Fountainworks, I am pleased to submit to you our Proposal for Strategic Planning Services for Scotland County. As your point of contact for this proposal, I am happy to meet with you to discuss the range of options that would work best for you and your team. I can be reached at (919) 539-2927 or warren@fountainworks.com.

Again, thanks for your consideration.

Best regards,



Warren Miller
Founder and President
Fountainworks, Inc.

Project Objectives

Objectives of Board Retreat

- Facilitate Board of Commissioners Retreat in November/December, 2016
- Develop a long term Vision and Mission for Scotland County
- Develop near term goals for Scotland County
- Utilize graphic facilitation tools to make the retreat engaging and productive

Project Process Steps

1.0 Board of Commissioners Interviews (mid-late October)

Participants

- ✓ Fountainworks
- ✓ Board of Commissioners

Interviews with all Commissioners (via phone) prior to retreat to understand their priorities and prepare for the retreat.

2.0 Agenda Development (early November)

Participants

- ✓ County Manager
- ✓ Chair of the Board
- ✓ Fountainworks

Based on input from the Commissioner interviews, the County Manager and the Chair of the Board, develop an agenda for the retreat. Manager and Chair will identify key outcomes they wish to achieve. Fountainworks will develop methods and processes for facilitating the Retreat

3.0 History Map (mid November)

Participants

- ✓ Fountainworks
- ✓ County Manager and other key staff

Scotland staff will identify key events, policies or activities in the last ten years of Scotland County's history. Fountainworks will develop a graphic history map. The map is used as a visual reminder of the progress and challenges the county has faced as a starting place to looking toward the future. An example from another client is shown here.



4.0 Board of Commissioners Retreat (two days; November/December 2016)

Participants

- ✓ Board of Commissioners
- ✓ County Manager
- ✓ Fountainworks

Two-day retreat on site with Commissioners; includes retreat planning, facilitation and summary report. Develop vision, mission, goals and prioritized action plan. As appropriate, will use graphic templates and electronic voting to facilitate the discussion and ensure the meeting is productive.

5.0 Follow up Meeting with Staff (December 2016)

Participants

- ✓ County Manager/ County Staff
- ✓ Fountainworks

Meeting to review the results of the retreat and discuss recommendations for next steps in the planning process.

Fees

The cost for this work (including the history map) will be \$5,300.00 *plus* travel and material expenses, billed at cost.

| | |
|--------------------------------|------------|
| Strategic Planning Retreat | \$4,500.00 |
| History Map Infographic Design | \$ 800.00 |

Firm Background

Fountainworks was founded in 2003 and is a North Carolina corporation with offices in Raleigh, North Carolina.

Fountainworks is a management and public policy consulting firm, specializing in public-sector strategy and visioning solutions for towns, government agencies, educational institutions, and non-profits. With expertise in organizational strategy, qualitative and quantitative research, Fountainworks has worked with public sector organizations across the Southeast. Fountainworks is known for its research and policy dialogue techniques that enable core values and interests to surface and enable groups to move effectively through policy dialogue and decision processes.

Our team of public policy and organizational development experts has years of experience in state and local government. With this proven approach and subject matter experience, we look forward to working on the issues facing your organization today and tomorrow. We bring years of experience with a dedicated team of industry professionals covering a range of services.

Warren Miller

Founder & President, Fountainworks

Warren has worked extensively with local, state and federal government agencies, universities and community organizations. Clients include: NC Association of County Commissioners, NC League of Municipalities, Rowan County, City of Durham, City of Austin, UNC Chapel Hill School of Government, NC State University, U.S. Department of Homeland Security, Rockefeller Foundation, Procter and Gamble and N.C. Department of Transportation.

Warren has served as an adjunct professor at the Sanford School of Public Policy at Duke University. He also served as Policy Director to former North Carolina Governor Jim Hunt.

Julie Brenman

Senior Consultant, Fountainworks

Julie has over 15 years of municipal executive experience, and currently works part-time as Adjunct Instructor at the University of North Carolina at Chapel Hill's Master of Public Administration program and as a management consultant to governments and non-profits. Her areas of expertise include city and county management, budget and finance, strategic planning, community involvement, capital improvements, program evaluation, outcome measurement, business operations, and organizational development.

Julie served previously as Director of Strategic Initiatives, Assistant City Manager and Director of Budget & Management Services for the City of Durham, N.C. Before moving to North Carolina, Julie worked for the City and County of San Francisco, CA, as Director of Planning and Budget. Julie's educational credentials include: BA, University of California at Berkeley; MPP, John F. Kennedy School of Government, Harvard University.

About Fountainworks

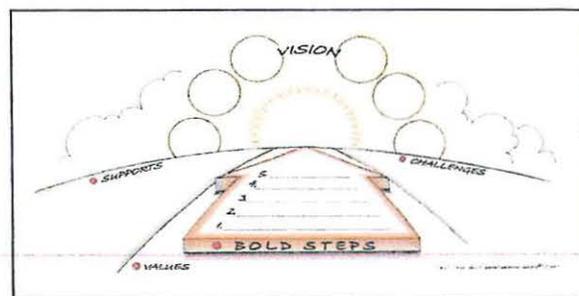
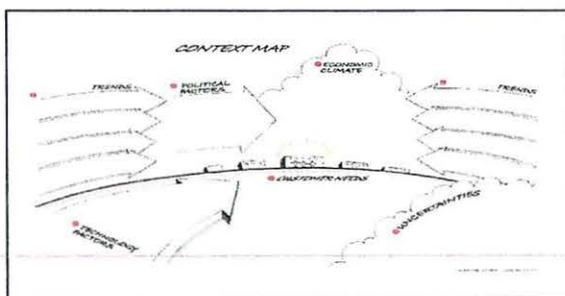
While our process of strategic planning and goal setting incorporates best practices and sets industry standards, the graphic facilitation techniques used by Fountainworks differentiates our process and yields benefits beyond the final product.

In short, we're visual people! Studies have found that the use of graphic language has the following benefits:

- ✓ Graphics promote lasting images and retention of ideas. People retain around 65% of what they see and only 15% of what they hear. The combination of visual and auditory learning increases retention to around 80%.
- ✓ The visual process helps organizations reach consensus more often than without graphic language. With no visual language, consensus was reached by 58% of group studies. With visual language, 79% of groups reached consensus.
- ✓ Visual maps of information aid in understanding complex system relationships and support the groups' ability to process large amount of information more quickly.
- ✓ Visual language can save valuable staff time and dollars, shortening meetings by as much as 24%.

Graphic methods are highly effective in supporting meetings and processes involving hundreds of participants or small group sessions. We consistently find that group participation increases and respondents are more deeply engaged when contributions are visually acknowledged. Groups are also more creative when they are supported with big-picture thinking, and achieve greater productivity when participants are able to literally *see* the process.

Mapping information on big displays is also a direct way to understand complex system relationships and the collective memory of the group. These visions, action plans, process relationships, histories, and other information can be distilled into large, "infographic" maps and murals that support knowledge sharing after meetings.



SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 4

 Information

 Action Item

 X Consent Agenda

Meeting Date November 7, 2016

SUBJECT: Consent Agenda

DEPARTMENT: Administration/Multiple

- a) Approve minutes of the October 3, 2016, regular meeting.
- b) Approve Tax Office request for September 2016 release of funds in the amount of \$426.75 and in the amount of \$4,885.71, refunds in the amount of \$85 and discoveries in the amount of \$4,176.39.
- c) Approve citizen petition requesting that NCDOT add Polar Bridge and Turkey Run roads in the Bunch subdivision to the State-maintained road system.
- d) Approve Records Retention Schedule Amendment for Emergency Services Records.
- e) Approve Records Retention Schedule Amendment for the County Sheriff's Office.
- f) Approve Health Department request to increase fees for Gonorrhea and Chlamydia tests from \$7.50 to \$12 for each test.
- g) Approved request by the Sheriff's Department to reclassify Admin Tech I, Pay Grade 60-3, with an annual salary of \$26,628, to a Deputy I/Admin Tech, Pay Grade 62-3, with an annual salary of \$29,136. The reclassification is within the Sheriff's current salary budget.

RECOMMENDATIONS: Receive recommendations and consider action

***Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC***

**Scotland County Board of Commissioners October 3, 2016 regular meeting
A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis, Betty Blue Gholston, Guy McCook and Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 7 p.m. Chair McCall called the meeting to order. Commissioner McCook delivered the invocation. The Pledge of Allegiance was recited.

Motion was made by Commissioner McCook and duly seconded by Commissioner Alford to approve the October 3, 2016, agenda as presented. Vote: Motion unanimously approved.

Public Forum

Mr. Richard Thomas, 10620 Gum Swamp Lake Road, Laurinburg, said in 2014 Mr. Neil Shaw made a presentation on the three-cent increase in the Fire Tax, which would be used in first year to establish a substation in the northern part of the County and a substation in the southern part of the County to help decrease the ISO rating. Mr. Thomas said that two years later there are still no substations. He said he has not received insurance relief he is just paying more.

Mr. Andre McMillan, 805 Wiley Circle, Laurinburg, said he was banned from Parks and Recreation two years ago, which he described as an injustice. Mr. McMillan recounted the incident that resulted in his being banned while coaching a baseball game when a parent threatened him. Mr. McMillan said he had been coaching for 10 years and followed the Parks and Recreation code of conduct.

Commissioner McPhatter suggested that Mr. McMillan make an appeal to the Parks and Recreation Advisory Board.

Mr. Phil Morgan, 28501 Marston Road, Marston, addressed the need for a fire substation in the north end of the County. Mr. Morgan supported the increase in the fire tax because it is a safety thing and a money thing for people in the outer edges of the County. Mr. Morgan said the substations need to be built soon and operable by the middle of next year so the fire insurance can come down. Mr. Morgan said he realizes the Commissioners get a lot of criticism but he feels this is justified. He asked the Commissioners to work more for Scotland County and less for the City of Laurinburg.

Mr. Brian Gainey, 218 West Boulevard, Laurinburg, a candidate for School Board, said he was coming before the Commissioners as a taxpayer, voter and member of the community. Mr. Gainey said the school consolidation plans should be stopped. Schools should be community and neighborhood-based. Mr. Gainey said there is concern, in particular, about crowded cafeterias and school bus rides that are longer than an hour. Mr. Gainey also is concerned about too large classes and the estimated \$41 million debt over 25 years. Mr. Gainey said he would like a referendum on the school consolidation plan since it involves tax money and taxpayers should have a say in how the money is spent. Mr. Gainey called the consolidation plan flawed from start when other options could be explored.

**Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

Dr. Matthew Block, 1103 West Church Street, Laurinburg, addressed the Commissioners as a citizen and Mayor of the City of Laurinburg. Dr. Block said he surveyed 91 citizens and all of them opposed the school consolidation plan. He questioned whether some citizens are aware their schools are being closed. Dr. Block said people don't show up to meetings because they don't feel they are being listened to. He asked the Commissioners why they would consider doing something the citizens don't want. Dr. Block said the job loss would hurt the economy. Dr. Block said give citizens opportunity to vote on it.

Mr. Ulysses Thomas, who at the September meeting proposed the consideration of a joint County/City community building on the site where the American Legion Post is located on McKenzie Street. Mr. Thomas brought a copy of the deed as additional information. Mr. Thomas said a community building would benefit children and grownups in Washington Park.

Since no one else had signed up to speak, Public Forum was closed.

Scotland County Comprehensive Transportation Plan

LRCOG Regional Transportation Coordinator Janet Robertson discussed the Comprehensive Transportation Plan (CTP) that started in 2014. Ms. Robertson discussed volume capacity status of roads in Scotland County and a safety crash analysis was conducted. Recommended are improving Highway 401 from South Carolina to Raeford and improving 74 to Interstate standards from the Richmond bypass to Maxton. Ms. Robertson said the CTP is now at the adoption stage.

Motion was made by Commissioner McCook and duly seconded by Commissioner Alford to adopt the Scotland County Comprehensive Transportation Plan. Vote: Motion unanimously approved.

**RESOLUTION ADOPTING A COMPREHENSIVE TRANSPORTATION PLAN
FOR SCOTLAND COUNTY, NORTH CAROLINA**

The following resolution was offered by Commissioner Guy McCook, seconded by Commissioner John Alford and, upon being put to a vote, was carried unanimously on the 3rd day of October, 2016.

WHEREAS, Scotland County, the Town of East Laurinburg, Town of Gibson, Town of Maxton, Town of Wagram, City of Laurinburg, Scotland County, the Lumber River Rural Planning Organization, and the Transportation Planning Branch, North Carolina Department of Transportation, have actively worked to develop a Comprehensive Transportation Plan for Scotland County, North Carolina; and

WHEREAS, the County and the Department of Transportation are directed by North Carolina General Statutes 136-66.2 to reach agreement for a transportation system that will serve present and anticipated volumes of traffic in the County and above mentioned involved local municipalities; and

WHEREAS, it is recognized that the proper movement of traffic within and through Scotland County is a highly desirable element of the comprehensive plan for the orderly growth and development of the County; and

WHEREAS, after full study of the plan, and following a Public Workshop in the County on June 27, 2016, the Scotland County Board of Commissioners feels it to be in the best interests of Scotland County to adopt a plan pursuant to General Statutes 136-66.2;

*Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

NOW THEREFORE, BE IT RESOLVED: That the Scotland County Board of Commissioners hereby adopt the Scotland County Comprehensive Transportation Plan, maps dated August 31, 2016. This plan should be approved and adopted as a guide in the development of the transportation system in Scotland County and the same is hereby recommended to the North Carolina Department of Transportation for its subsequent adoption:

Scotland County financial update

Finance Officer Beth Hobbs presented the Fund Balance as of June 30, 2016. She said it is expected the FY 2016 fund balance will be around 19 percent. Ms. Hobbs also discussed revenues and expenditures and landfill cash flow as of September 23, 2016.

Consent Agenda

- a) Approve minutes of the September 6, 2016, regular meeting, September 14, 2016 joint meeting and September 22, 2016, reconvened meeting.
- b) Approve Tax Office request for August 2016 release of funds in the amount of \$559.09 and in the amount of \$10,842.31, refunds in the amount of \$85 and discoveries in the amount of \$12,178.90. *(Incorporated by reference)*
- c) Approve 2017 Board of Commissioners meeting schedule.
- d) Approve 2017 holiday schedule.
- e) Approve Public Works request to surplus a 1994 GMC roll off truck VIN #4V2JCBBE4RR824461 and a 2009 Chevrolet Colorado pick-up truck VIN #1GCDT19EX98146465.
- f) Accept resignation of Clerk to the Board Ann Kurtzman, effective February 1, 2017.
- g) Approve request by the Sheriff's Department to surplus approximately 40 Smith & Wesson M&Ps and several shotguns that are rusted and need replacing.
- h) Budget Amendments:
 - 1) Library: Approve carryover of donated funds from FY 2016 in the amount of \$500 for the purchase of children's books, and authorize the Finance Officer to make the necessary arrangements to receive and expend the money.
 - 2) Health: Approve receipt of funds in the amount of \$2,261.34 for Summer Food Service Site Inspections, and authorize the Finance Officer to make the necessary arrangements to receive and expend the money. No County dollars.

Motion was made by Commissioner Gibson and duly seconded by Commissioner Alford to approve the Consent Agenda. Vote: Motion unanimously approved.

Liaison Committee report

Vice Chair Gibson said the September 20 meeting of the Liaison Committee included a follow up discussion to the September 14 joint meeting between the Commissioners and the Board of Education. Vice Chair Gibson said there was conversation on current expense funding, which would be a 2.25 percent reduction in the two years following the current funding agreement. Commissioner McCook said the school liaison members indicated the Board of Education was considering the north side of the County as a possible location for the new school. However, a site selection committee would eventually determine the best available site for new construction although there is intent to look at the north side of town.

*Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

Commissioner McPhatter said he was concerned about putting the buggy before the horse since a site has not yet been identified.

Consider school construction/consolidation plan

The County Manager reviewed the most updated information received as a result of questions asked at the September 14 joint meeting, including cost difference between Net Zero and traditional construction methods.

Mr. Patterson said the Net Zero school price increased while traditional construction came in at about \$32 million. Mr. Patterson said if class sizes decrease the traditional school would cost an estimated \$35,153,400. Mr. Patterson said that would mean the debt payment would be \$3.6 million with a \$500,000 a year saving available in first nine years, which would increase to \$1.4 million savings annually after that. Mr. Patterson said although the financial condition is improved, issuing debt is a slow process. Mr. Patterson said he and school officials will have a preliminary meeting with the LGC on October 27. The LGC needs sealed bids for construction in hand before anything can happen so the schools must hire an architect.

Mr. Patterson said the School Board is looking for approval from the Commissioners in order to move forward with recruiting an architect and reviewing site locations, which would determine cost. A minimum 20-acre site served by power, water and preferably a sewer line would be necessary. Approval would mean the School Board could move forward with the process, which will take several months. Mr. Patterson said at any point in time the Commissioners can say they are not interested if the governing body decides not to issue the debt, which could be eight months from now. The \$35 million debt estimate includes additions to the two schools along with land clearing and preparation.

Chair McCall said approval tonight would be a first step with no financial obligation. It gives permission for the school system to move forward.

Mr. Patterson said with the difference in pricing, a P3 (Net Zero) school is not in consideration anymore. He said although a General Obligation Bond is the least costly method, it would require a referendum which could not occur until March 2018. A Limited Obligation Bond (LOB) does not require a referendum for issuing debt.

Motion was made by Commissioner Alford and duly seconded by Commissioner Gibson that the Scotland County Board of Commissioners endorse the consolidation plan that has been recommended by the Scotland County Board of Education, which includes the closing of the previously identified schools and expanding both Laurel Hill and Sycamore Lane schools, and building one additional school, further; that the Board of Commissioners authorize the Board of Education to move forward with the necessary process to hire an architect to develop plans for the proposed construction of the additions and the new school so that a more definite cost of the project can be obtained; that the proposed cost of the project be presented to the Scotland County Board of Commissioners for their determination of the necessary means to finance the construction, further; that the Board of Commissioners and the Board of Education appoint members of their Boards and members of the public to initiate a site selection process to determine the best site for any new school construction.

Discussion: Chair McCall said the motion does not obligate the County to finance the project and this is just step one in the process. Vice Chair Gibson said the schools believe they can save \$2.7 million, which is money the County spent in the past, some of which could be returned to the taxpayer because the

**Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

County would not be supporting 50 and 60-year old schools. Vice Chair Gibson said if this is not the path, he would be the first one to say to not go forward. Commissioner Davis said when it comes to the final numbers he would like to refer them to the Capital Committee, County Manager and Finance Officer to make sure the County is going in the right direction if the Commissioners decide to obligate the County.

Vote: Motion for the Board of Education to move forward unanimously approved.

Update from the County Manager

Mr. Patterson said an upset bid was conducted for the three bids on the parcels discussed at the September 6 regular meeting. No opposing bids were received.

Motion was made by Commissioner Gholston and duly seconded by Commissioner McPhatter to accept the three bids for the parcels. Vote: Motion unanimously approved.

Mr. Patterson said the County is looking at property for a fire substation behind the water tower on 401. The substation would be a pre-engineered steel building. The flooring would have to bear the size and weight of firetrucks. Mr. Patterson said because the City of Laurinburg owns the property, there will be a Memorandum of Understanding. The County would pay for the building and the City would pay for improvements to the site.

Commissioner Davis said the water haul conducted by the fire departments helped lower the ISO rating in most districts with the others to follow once some issues are corrected.

Mr. Patterson said closing cost on the final settlement on the purchase of 50 acres owned by St. Andrews University exceeded what was approved by \$14,000. Mr. Patterson asked for an additional \$5,000 to assist in covering the cost.

Motion was made by Commissioner McCook and duly seconded by Commissioner Alford to contribute \$5,000 to the SCEDC to help cover the cost of the transaction. Vote: Motion unanimously approved.

Mr. Patterson said Verizon inspected the EMS radio tower and found it cannot support the Verizon cellular antenna. Verizon proposes building a new tower next to the current one, transferring County equipment onto the new tower, and giving the County ownership of the new tower in exchange for the allowing Verizon to house specific antennas on it at no charge. Verizon also would dismantle the old tower and maintain its own equipment on the new tower. Mr. Patterson explained that using the same location would be easier than getting a license for a new location. This would be a \$200,000 to \$300,000 contribution to the County in exchange for giving Verizon free space. Mr. Patterson said the negotiation would have to go through the attorney.

Motion was made by Commissioner McPhatter and duly seconded by Vice Chair Gibson to move forward with the Verizon proposal. Vote: Motion unanimously approved.

Commissioner Comments

Commissioner McCook suggested the County might provide assistance to the fire departments with some of their paperwork.

*Scotland County Board of Commissioners regular meeting
October 3, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

Closed Session

Motion was made by Vice Chair Gibson and duly seconded by Commissioner McCook to go into Closed session held in accordance with N.C.G.S. 143-318.11(a)(5)] to establish or instruct the staff or agent concerning the negotiation of the price and terms of a contract concerning the acquisition of real property located at the certified site. Vote: Motion unanimously approved.

OPEN SESSION RESUMED

Motion was made by Commissioner McCook and duly seconded by Commissioner Davis to adjourn. Vote: Motion unanimously approved. Meeting adjourned at 9:05 p.m.

Ann W. Kurtzman
Clerk to the Board

Carol McCall
Chair



County of Scotland

TAX DEPARTMENT

MARY HELEN NORTON
TAX ADMINISTRATOR
(910) 277-2566

212 BIGGS STREET
POST OFFICE BOX 488
LAURINBURG, NC 28353

MARTY PATE
TAX COLLECTOR
(910) 277-2566

October 3, 2016

Beth Hobbs 
Finance Officer Scotland County

Re: Release and Refund Request for September 2016

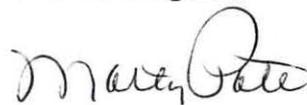
Dear Ms. Hobbs,

Please find attached releases, refunds and discoveries for the month of September 2016.

The grand totals are as follows:

1. Releases less than \$100 – Totaling: \$426.75;
 2. Releases more than \$100 – Totaling: \$4,885.71;
 3. Refunds less than \$100 – Totaling: \$85.00; All other refunds were due to overpayment;
 4. Refunds more than \$100 – Totaling: \$0; All other refunds were due to overpayment;
- and,
5. Discoveries – Totaling: \$4,176.39.

With best regards,



Marty Pate
Scotland County Tax Collector

Enclosure

RELEASES LESS THAN \$100

| NAME | DESC/BILL # | AMOUNT | REASON |
|-------------------------|--------------------|------------------------|----------------------------------|
| Douglas, Howard | 2016-5438 | \$84.71 | dlb billed |
| Gibson, James | 2015-2016 | \$59.14 | dlb billed |
| Martin, Jerry | 2016-200172 | \$30.25 | clerical, needed to release city |
| Maverick Transportation | 2014-2016 | \$25.74 | clerical – incorrect value |
| Pierce, Jason | 2016-200165 | \$ 1.38 | released fire tax, due to city |
| Rusich, Michael | 2014-2016 | \$66.76 | sold prior to 2014 |
| Southeast Farm Equip | 2016-200176 | \$88.15 | clerical - billed incorrectly |
| Wyche, Charmaine | 2016-23556 | <u>\$70.62</u> | foreclosed/county owns |
| | Total | <u>\$426.75</u> | |

RELEASES MORE THAN \$100

| NAME | DESC/BILL # | AMOUNT | REASON |
|---------------------------|--------------------|--------------------------|----------------------------------|
| Carmichael, Paten Orlando | 2016-200174 | \$211.30 | billing error m/v |
| Dorsey, A | 2016 | \$356.00 | foreclosed/county owns |
| Dorsey, Augustus | 2016-5388 | \$387.93 | foreclosed/county owns |
| English Fence & Window | 2016-5997 | \$141.93 | foreclosed/county owns |
| Gibson, James Edward | 2016 | \$127.94 | clerical/yr billed |
| Harrington Mildred | 2016-8270 | \$267.50 | audit exclusion – requalified |
| Howard David | 2016 | \$402.89 | clerical error – rebilled |
| J&W Business Center | 2014-2016 | \$276.39 | business closed since 2012 |
| Maddox, Sandra | 2016-12410 | \$465.45 | dlb billed |
| Martin, Jerry | 2016-200171 | \$113.88 | clerical, needed to release city |
| McCormick, Bernice | 2014-2016 | \$120.42 | dlb billed |
| McDonald, James | 2016 | \$225.78 | clerical – rebilled |
| McQueen, Bonnie | 2016-14691 | \$445.00 | moved exclusion |
| Strickland, Luther | 2016-21003 | \$368.45 | foreclosed/county owns |
| Tyson, Alexander | 2016-21942 | \$872.85 | foreclosed/county owns |
| Walter, Marshall | 2016-22413 | <u>\$102.00</u> | foreclosed/county & city owns |
| | Total | <u>\$4,885.71</u> | |

REFUNDS LESS THAN \$100

| NAME | DESC/BILL # | AMOUNT | REASON |
|-----------------|--------------------|----------------|---------------------|
| Rodney Hammonds | 2016-8096 | <u>\$85.00</u> | vacant land /no SWO |

All other refunds due to overpayment**REFUNDS MORE THAN \$100**

| NAME | DESC/BILL # | AMOUNT | REASON |
|-------------|--------------------|---------------|--|
| | | | <u>All refunds due to overpayment</u> |

DISCOVERIES

| NAME | AMOUNT | REASON |
|----------------------------------|--------------------------|-----------------------------|
| Carolina Crating | \$227.87 | unlisted p/p - m/v |
| Carmichael, Paten Orlando | \$151.78 | unlisted p/p - m/v |
| Carter, Lashonda | \$ 96.94 | unlisted swmh |
| Cooper Petroleum | \$843.06 | unlisted p/p - m/v |
| Davidson, David/Cowboy Carriage | \$566.03 | unlisted p/p - m/v |
| Howard, David | \$165.04 | unlisted p/p - m/v |
| Jacobs, Martha | \$189.42 | lost exclusion for elderly |
| Martin, Jerry/J&S Trucking | \$ 81.80 | unlisted p/p - m/v |
| Martin, Jerry/J&S Trucking | \$ 21.73 | unlisted p/p - m/v |
| McDonald, James/A & M Trucking | \$162.18 | unlisted p/p - m/v |
| McQueen, Bonnie | \$445.00 | moved exclusion for elderly |
| Pierce, Jason | \$ 44.30 | unlisted swmh |
| Scotland Salvage & Recycling | \$ 56.71 | unlisted p/p - m/v |
| Southeast Farm Equip Co | \$ 36.11 | unlisted p/p - m/v |
| Southeast Speciality Haulers | \$842.95 | unlisted p/p - m/v |
| Watson, Gregory/W & W Trucking | \$ 74.37 | unlisted p/p - m/v |
| Wooten, Jack/Wooten Spec Haulers | <u>\$171.10</u> | unlisted p/p - m/v |
| Total | <u>\$4,176.39</u> | |

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PETITION FOR ROAD ADDITION
FORM SR-1 REVISED 1-9**

ROADWAY INFORMATION: (Please Print)

County: Scotland Road Name: Polar Bridge Rd + Turkey Run Rd
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Bunch Subdivision Length (miles): _____

Number of occupied homes having street frontage: 18

Location: _____ miles N S E W of the intersection of Route _____ and Route _____
(Circle one) (SR, NC or US) (SR, NC or US)

We, the undersigned, being property owners and/or developer of _____ in
Scotland County, do hereby request the Division of Highways to add the above described road.

RAY MOORE 22180 TURKEY RUN 405-~~288~~0524
CONTACT PERSON: Name and Address of First Petitioner. (Please Print)

Name: ~~Ray Moore~~ ~~James F. Wagoner~~ ~~Brian C. Hochman~~ Tommy Waiters Phone Number: 1-910-217-0177
~~405-288-0524~~

Street Address: ~~22081 Turkey Run Rd Laurel Hill NC 28351~~
P.O. Box 664 Laurel Hill N.C. 28351

Mailing Address: Dame

James F. Wagoner 22183 Polar Bridge Rd n/c 7-3603
Brian C. Hochman **PROPERTY OWNERS** 910 462-3579

NAME LARRY K. MILLER **MAILING ADDRESS** 22081 Turkey Run Rd. **TELEPHONE** 910 462-4268

Ralph & Gudwin Cooper St. 910-276-6491

Ann Mitchell 22001 Otter Way 910 462-2316

Oliver P. Welf 22061 Turkey Run 910 462-236 madrig

Andrew W. Townsend 22560 Bunch Rd (Polar Bridge Rd) 910 462-3301

Doris Allred 22081 Turkey Run Rd 910-462-2279

Patrick Hight 22061 Polar Bridge Rd 280-5940

Bonnie Smith Jr 22484 Polar Bridge 276-~~288~~3196

Yessie E. McCall 22021 Turkey Run Rd 462-2329

David Smith 22466 Polar Bridge Rd 462-3494

Anna Smith Polar Bridge Rd. 280-8356

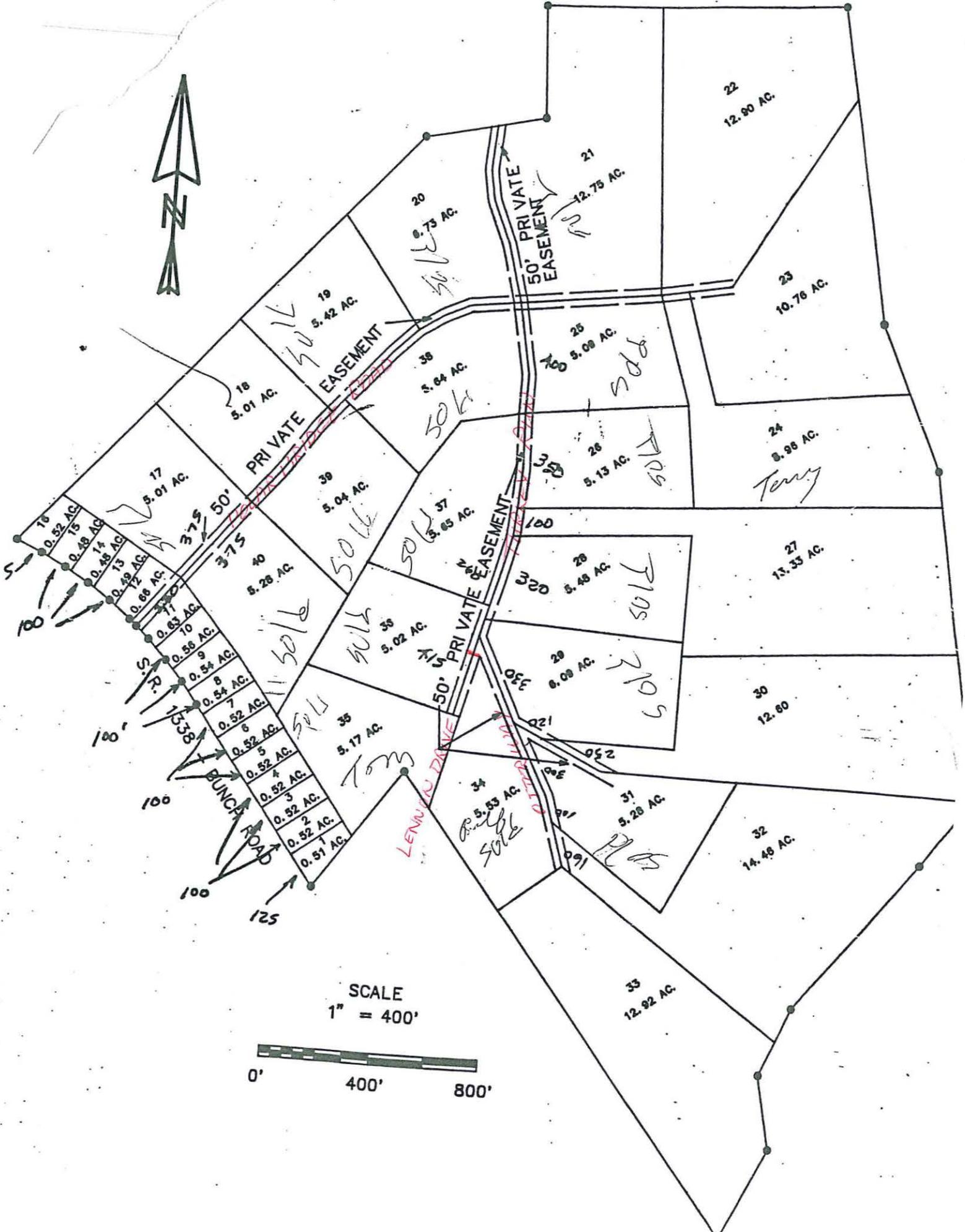
Ronald E. Long 22001 Turkey Run (910) 462-3446

Access Properties 22122 Turkey Rd 1-910-217-1096
cell phone

Chad Lewis 22120 Turkey Rd 462-2092

Caroline & James Kethley 22101 Polar Bridge Rd 462-4227

Lewis Hall 22100 Polar Bridge Rd 462-2257



INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

Rural Road Subdivision established prior to October 1, 1975 Subdivision established after October

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. This right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and to execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

| <u>ROAD NAME</u> | <u>HOMES</u> | <u>LENGTH</u> | <u>ROAD NAME</u> | <u>HOMES</u> | <u>LENGTH</u> |
|------------------|--------------|---------------|------------------|--------------|---------------|
| Turkey Run Rd | 1 | 14x70 | Polar Bridge Rd | 1 | 14x70 |
| Turkey Run Rd | 1 | 14x70 | Polar Bridge Rd | 1 | 24x56 |
| Turkey Run Rd | 1 | 14x70 | Polar Bridge | 2-Lots | |
| Turkey Run Rd | 1 | 28x40 | Polar Bridge Rd | 1 | 28x50 |
| Turkey Run Rd | | 14x70 | Polar Bridge Rd | 1 | 14x70 |
| Turkey Run Rd | | 28x40 | Polar Bridge Rd | 1 | 28x80 |
| Turkey Run Rd | | 24x60 | Polar Bridge Rd | 1 | 28x60 |
| Turkey Run Rd | | 12x52 | Polar Bridge Rd | 1 | 28x60 |
| | | | Polar Bridge Rd | 1 | 28x60 |
| | | | Polar Bridge Rd | 1 | 28x60 |

**County Management
Records Retention Schedule Amendment**

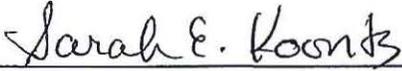
Amending the County Management Records Retention and Disposition Schedule published April 15, 2013.

STANDARD 6. EMERGENCY SERVICES RECORDS

Amending Item 1, 911 Recordings as shown on substitute page 43 and Item 13, Emergency Notifications as shown on substitute pages 45 and 45a.

APPROVAL RECOMMENDED

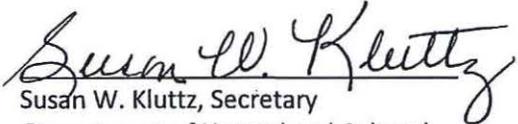
Chief Administrative Officer/
County Manager



Sarah E. Koontz, Director
Division of Archives and Records

APPROVED

Chairman
Board of County Commissioners



Susan W. Kluttz, Secretary
Department of Natural and Cultural
Resources

County: _____

October 1, 2016

STANDARD-6. EMERGENCY SERVICES RECORDS

Official records explaining the authority, operating philosophy, purposed methods, and primary functions of emergency services programs.

| ITEM # | STANDARD-6: EMERGENCY SERVICES RECORDS | | |
|--------|--|--|---|
| | RECORD SERIES TITLE | DISPOSITION INSTRUCTIONS | CITATION |
| 1. | 911 RECORDINGS Tapes, digital recordings, and text messages generated by 911 calls. | Destroy in office after 30 days, if not made part of a case file.* | G.S. §132-1.4(i) Comply with applicable provisions of G.S. §132-1.5 regarding the confidentiality of automatic identification information contained in 911 database. |
| 2. | 911 COMMUNICATION RECORDS Transcripts of 911 calls received and computer-aided dispatch (CAD) reports. Reports may list time and date of call, contents of call, location of call, name of unit dispatched, and other related information. | Destroy in office after 3 years, if not made part of a case file.* | Comply with applicable provisions of G.S. §132-1.4(c)(4) regarding the confidentiality of the identity of complaining witnesses. |
| 3. | 911 FILE Information regarding the implementation, training, and operations of the 911 system. | Destroy in office after 5 years. | |
| 4. | ACTIVITY REPORTS Reports on an individual, shift, project, and other basis submitted on a daily, weekly, or other basis. | Destroy in office after 3 years. | |

*See [AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS](#), page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

| ITEM # | STANDARD-6: EMERGENCY SERVICES RECORDS | | |
|--------|--|---|---|
| | RECORD SERIES TITLE | DISPOSITION INSTRUCTIONS | CITATION |
| 11. | DISASTER AND EMERGENCY MANAGEMENT PLANS Records concerning preparedness, evacuations, and operations in the event of a disaster (natural, accidental, or malicious). Includes, but is not limited to, official copy of comprehensive plan and all background surveys, studies, reports, and draft versions of plans. | Retain plans until superseded; destroy in office background surveys, studies, reports, and drafts 3 years after adoption of plan or when superseded or obsolete, whichever comes first. | Comply with applicable provisions of G.S. §132-1.7 regarding the confidentiality of security records. |
| 12. | DISPATCH RECORDINGS Recordings made of activities during an emergency services dispatch. | Destroy in office after 30 days, if not made part of a case file.* | |
| 13. | EMERGENCY NOTIFICATIONS Records of emergency notifications. Includes automatic identification information, such as the name, address, and telephone numbers of telephone subscribers, or the e-mail addresses of subscribers to an electronic emergency notification or reverse 911 system. | Destroy in office when superseded or obsolete. | Comply with applicable provisions of G.S. §132-1.5 regarding the confidentiality of automatic identification information contained in 911 database. |
| 14. | EVACUATION PLANS | Destroy in office when superseded or obsolete. | |
| 15. | FIRE ALARM AND AUTOMATIC EXTINGUISHER FILE Certificates, licenses, and insurance certificates of companies that perform installations of fire alarm and automatic extinguishing systems. | Destroy in office when superseded or obsolete. | |
| 16. | FIRE ALARM JOURNAL Journal or other listing of alarms answered by the fire department. | Destroy in office after 3 years. | |

*See *AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS*, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

| ITEM # | STANDARD-6: EMERGENCY SERVICES RECORDS | | |
|--------|--|--|----------|
| | RECORD SERIES TITLE | DISPOSITION INSTRUCTIONS | CITATION |
| 17. | FIRE DISPATCH FILE Records relating to fire dispatch zones. May include maps of fire dispatch zones, census tract information, annexation research, street closings, and other related material. | Destroy in office when superseded or obsolete. | |

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

**County Sheriff's Office
Records Retention Schedule Amendment**

Amending the County Sheriff's Office Records Retention and Disposition Schedule published November 15, 2015.

STANDARD 8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS

Amending Item 10, Audio and Video Recordings, as shown on substitute page 57.

APPROVAL RECOMMENDED

County Sheriff

Sarah E. Koonts

Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Chairman, Bd. of County Commissioners

Susan W. Kluttz

Susan W. Kluttz, Secretary
Department of Natural and Cultural Resources

County: _____

October 1, 2016

| STANDARD-8. PROGRAM OPERATIONAL RECORDS: SHERIFF RECORDS | | | |
|--|---|--|-------------------------------------|
| ITEM # | RECORD SERIES TITLE | DISPOSITION INSTRUCTIONS | CITATION |
| 10.  | <p>AUDIO AND VIDEO RECORDINGS Tapes and digital recordings generated by mobile and fixed audio and video recording devices.</p> <p>Does not include ELECTRONIC RECORDINGS OF INTERROGATIONS (JUVENILE OR HOMICIDE), page 65, item 35.</p> | <p>a) Destroy in office after 30 days if not made part of a case file.*</p> <p>b) If records are made part of a case file follow disposition instructions for CASE HISTORY FILE: FELONIES, page 57, item 11; or CASE HISTORY FILE: MISDEMEANORS, page 58, item 12.</p> | Confidentiality: G.S. § 132-1.4A |
| 11.  | <p>CASE HISTORY FILE: FELONIES Includes investigative reports, complaint reports, fingerprint cards, original arrest reports, copies of warrants, special expenditure reports; statements of seized and returned property, interview sheets; case status reports, photographs, court orders, correspondence; officer's notes, laboratory tests, court dispositions, audio or video recordings, and other related records.</p> <p>See also ELECTRONIC RECORDINGS OF INTERROGATIONS (JUVENILE OR HOMICIDE), page 65, item 35.</p> | <p>a) Destroy in office records concerning solved cases after 20 years.*</p> <p>b) Retain in office records concerning unsolved cases until solved, and then follow disposition instructions in part (a).</p> | Confidentiality: G.S. § 132-1.4 |

* No destruction of records may take place if audits or litigation are pending or reasonably anticipated. See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTION**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction "destroy when reference value ends." Please use the space provided.



SCOTLAND COUNTY HEALTH DEPARTMENT

1405 West Boulevard • Post Office Box 69
Laurinburg, North Carolina 28353-0069
Phone (910) 277-2440 Fax (910) 277-2450



Kristen Patterson, MHA
Health Director

October 31, 2016

To: Kevin Patterson *(KP)*
County Manager

From: Kristen Patterson, MHA
Health Director

Subject: Budget Request

On October 18, 2016 the Board of Health approved the following:

A. Request to approve fee increase for Gonorrhea and Chlamydia.

| <u>CPT</u> | <u>CURRENT PRICE</u> | <u>NEW PRICE</u> |
|-----------------|----------------------|------------------|
| 87491 Chlamydia | \$7.50 | \$12.00 |
| 87591 Gonorrhea | \$7.50 | \$12.50 |

This will also affect the total cost of our Chlamydia, Gonorrhea, and Trich combination test:

| <u>TEST</u> | <u>CURRENT PRICE</u> | <u>NEW PRICE</u> |
|--------------------------------|----------------------|------------------|
| Chlamydia, Gonorrhea and Trich | \$51.40 | \$60.40 |

Thank you for your consideration.

KMP/bcm

CC: Ann Kurtzman, Clerk to the Board
Beth Hobbs, Business Officer
Tim Martin, Fiscal Management, Health Department

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 5
 Information
 X Action Item
 Consent Agenda

Meeting Date November 7, 2016

SUBJECT: Appointments to Boards and Committees

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chair Whit Gibson

PURPOSE: Fill vacancies on various boards and committees as necessary.

ATTACHMENTS: Monthly report
Application to library board

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Make appointments as necessary



County of Scotland

507 West Covington Street
Laurinburg, North Carolina 28352
Telephone: (910) 277-2406
Fax: (910) 277-2411
www.scotlandcounty.org



Kevin Patterson
County Manager

Ann W. Kurtzman
Clerk to the Board

Board of Commissioners
Carol McCall, Chair
Whit Gibson, Vice Chair
John T. Alford
Bob Davis
Betty Blue Gholston
Guy McCook
Clarence McPhatter II

TO: SCOTLAND COUNTY BOARD OF COMMISSIONERS
FROM: ANN W. KURTZMAN *AWK*
DATE: NOVEMBER 2, 2016
SUBJECT: VACANCIES ON BOARDS AND COMMITTEES

Below is a list of Boards and Committees where vacancies currently are or will become available through March 2017.

ABC BOARD

Two seats will be available in December 2016.

AGING ADVISORY COUNCIL

Four seats will be available by February 2017.

HEALTH BOARD

Appointment needed by December 31, 2016 for an optometrist, engineer, pharmacist, nurse (unexpired term) and public citizen.

LAURINBURG/SCOTLAND COUNTY PLANNING & ZONING BOARD

One seat is available. Appointee must live in the ETJ.

LAURINBURG/SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT

Two seats are available. Appointees must live in the ETJ.

LRCOG SCOTLAND COUNTY ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE

Two seats available.

LRCOG SCOTLAND COUNTY NURSING HOME COMMUNITY ADVISORY COMMITTEE

Two seats are available.

MAXTON/SCOTLAND COUNTY BOARD OF ADJUSTMENT AND APPEALS

One seat is open. Appointee must reside in the Maxton extraterritorial jurisdiction.

MAXTON/SCOTLAND COUNTY PLANNING BOARD

One seat available in September. Appointee must reside in the Maxton extraterritorial jurisdiction.

SCOTLAND COUNTY PLANNING AND ZONING BOARD

Four seats available.

SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT

One seat and one alternate seat is available. Five more seats will become available in October.

SCOTLAND MEMORIAL LIBRARY ADVISORY BOARD

Two seats available.

SOUTHEASTERN COMMUNITY AND FAMILY SERVICES

One seat is available.

SOUTHEASTERN ECONOMIC DEVELOPMENT COMMISSION

One seat available in February. Must be a minority appointment.

WAGRAM/SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT

Two seats are available. The appointee must reside in the extraterritorial jurisdiction of Wagram.

NOTE: The above Board and Committee vacancies are advertised on the Scotland County website and the application form also is available on the webs



SCOTLAND COUNTY BOARD/COMMITTEE VACANCY APPLICATION

Note: Must be a resident of Scotland County to serve on a board/committee

Name: Alice Wilkins Mailing Address: 1905 Lake Dr., Lbg. 28352

Physical Address (if different from mailing address) _____

Cell (910) Home (910)
(Daytime) Phone: 280-2775 (Evening) Phone: 276-9129 Email: wilkinsal@sa.edu

Employer: St. Andrews University (part time music teacher)

I wish to be considered for appointment to the following Board(s)/Commission(s):

Scotland County Memorial Library Board

List any experience/qualifications you have relevant to the above Board/Commission:

I am a retired librarian.

I have served on the SCML Board since 2012 and would like to be considered for another term.

List current service on other Board(s)/Commission(s): The Storytelling Art Center of the Southeast / Arts Council of Scotland County

List past service on other Board(s)/Commission(s): _____

I certify to the best of my knowledge that all information contained in this application is true.

Alice L. Wilkins
Signature of applicant

10/5/16
Date

Applications for appointment consideration will be retained for one year from the date submitted.

*Return completed application to: Ann W. Kurtzman, Clerk, Scotland County Board of Commissioners
507 West Covington Street, Laurinburg, NC 28352, or Fax to 277-2411.*

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 6

Information

Action Item

Consent Agenda

Meeting Date November 7, 2016

SUBJECT: Update from the County Manager

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: County Manager Kevin Patterson

PURPOSE: Provide monthly update on County business and activities.

ATTACHMENTS: Monthly report
Reimbursement resolution
Response letter to Mr. Ulyses O'Neill Thomas
UNC-Pembroke letter of support
Senior Tar Heel Legislature update

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Take action as necessary



County of Scotland

507 West Covington Street
Laurinburg, North Carolina 28352
Telephone: (910) 277-2406
Fax: (910) 277-2411
www.scotlandcounty.org



Kevin Patterson
County Manager

Ann W. Kurtzman
Clerk to the Board

Board of Commissioners
Carol McCall, Chair
Whit Gibson, Vice Chair
John T. Alford
Bob Davis
Betty Blue Gholston
Guy McCook
Clarence McPhatter II

November 2, 2016

To: Board of County Commissioners

From: Kevin Patterson, County Manager

Re: Monthly Report

School Construction Project Update: LGC meeting. Dr. Hargrave, Jay Toland, Beth Hobbs and I met with the LGC debt section, along with First Tryon, to discuss the financing this possible project. We gave details on the project and the projected savings. First Tryon also described their diligence in the review of the savings. We also discussed a structured debt payment. The LGC understood the reasons for the debt structure and did not have any opposition. The meeting was extremely positive. We will not formally apply to the LGC for approval for financing until after all bids have been received and permits issued.

Update

Refunding Resolution: I have contacted our previous bond council with Womble Carlyle about serving as bond council for this financing. They have sent the attached refunding resolution for this project. This resolution does not guarantee that the County will finance the project. This allows the County and School System to be refunded from financing for cost incurred before the debt is issued. These costs will include, architect services, permit costs, legal fees, underwriting fees as well as other costs.

The total financing listed in the resolution is \$37,653,400. This includes the \$35,153,400 for the school construction and \$2,500,000 that could include the renovation costs of the Morgan Center and the paving of the Government Complex. These are only potential projects for financing. Putting the amount in this resolution allows for the potential to finance the costs if we move forward.

Request approve the refunding resolution

Fire Substation – Mike McGirt and I met with Wayne Stogner to discuss the development in the formal scope of work for a fire substation on the south side of Laurinburg. We will scope out a pre-engineered metal building. My concern is with the foundation and ensuring that it will withstand the weight of a fire truck for 20+ years. This meeting was scheduled for earlier in October but the Hurricane forced the meeting to be postponed.

Update

Solid Waste – Bryant Higgins and Beth Hobbs will have a meeting with Republic November 4th to discuss the existing contract with Uwharrie Environmental for the transfer station contract. This will begin the process of selecting a new contractor for the transfer station.

Update

The Board of Commissioners for the County of Scotland, North Carolina met in a regular session in the A.B. Gibson Center Board Room located at 322 South Main Street in Laurinburg, North Carolina, the regular place of meeting, at 7:00 p.m. on November 7, 2016.

Present: _____

Absent: _____

Also present: _____ and
Commissioners: _____.

* * * * *

Commissioner _____ introduced the following resolution the title of which was read and copies of which had been distributed to each Commissioner:

RESOLUTION REGARDING THE REIMBURSEMENT OF PRIOR EXPENDITURES WITH THE PROCEEDS OF A TAX EXEMPT BOND ISSUE

Section 1. Section 1.150-2 of the Treasury Regulations (the "Regulations") prescribes specific procedures that are applicable to a tax-exempt financing issued or incurred by or on behalf of the County for which prior expenditures are to be reimbursed, including, without limitation, a requirement that prior to, or within sixty (60) days of, payment of the expenditures to be reimbursed the County declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the County.

Section 2. The County is beginning to take actions towards the construction and acquisition of school improvements, county office building improvements and community college improvements in the County (the "Project"). The Board hereby declares its official intent pursuant

to Section 1.150-2 of the Treasury Regulations to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for expenditures on the Project paid by the County on or after the date which is sixty (60) days prior to the date hereof except with respect to certain amounts incurred before such 60-day period not exceeding 20% of the issue price of the proceeds of the debt to be hereinafter incurred which are expended for "preliminary expenditures" within the meaning of Section 1.150-2 of the Treasury Regulations (the "Preliminary Expenditures"). Nothing contained herein shall prohibit the reimbursement for Preliminary Expenditures or other expenditures paid on an earlier date that may be reimbursed pursuant to applicable federal tax laws.

Section 3. \$37,653,400 is the maximum principal amount of debt reasonably expected to be incurred for the purpose of paying the costs of the Project.

Section 4. This resolution shall take effect upon its passage.

Upon motion of Commissioner _____, the foregoing resolution entitled "RESOLUTION REGARDING THE REIMBURSEMENT OF PRIOR EXPENDITURES WITH THE PROCEEDS OF A TAX EXEMPT BOND ISSUE" was passed by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Ann W. Kurtzman, Clerk to the Board of Commissioners for the County of Scotland, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of the recorded minutes of said Board of Commissioners for said County at a regular meeting held on November 7, 2016, said record having been made in the minutes of said Board of Commissioners and is a true copy

of so much of said proceedings of said Board of Commissioners declaring the Board's official intent to reimburse certain expenditures from the proceeds of a tax-exempt financing.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law.

WITNESS my hand and official seal of said County this 7th day of November, 2016.

Clerk to the Board of Commissioners

[SEAL]



County of Scotland

507 West Covington Street
Laurinburg, North Carolina 28352
Telephone: (910) 277-2406
Fax: (910) 277-2411
www.scotlandcounty.org



Kevin Patterson
County Manager

Ann W. Kurtzman
Clerk to the Board

Board of Commissioners
Carol McCall, Chair
Whit Gibson, Vice Chair
John T. Alford
Bob Davis
Betty Blue Gholston
Guy McCook
Clarence McPhatter II

October 5, 2016

Mr. Ulyses O'Neill Thomas
1124 South Caledonia Road
Laurinburg, NC 28352

Dear Mr. Thomas,

Thank you for taking the time to address the Scotland County Board of Commissioners at the September 6 meeting and for sharing the deed with the Commissioners at the October 3, 2016 meeting. Your generous offer to donate land at 421 McKenzie Street for construction of a community building similar to that of the Wagram Recreation Complex is appreciated.

Construction of a community building is a long-term investment that would require the commitment and resources of numerous stakeholders in the County including its municipalities, the City of Laurinburg, Scotland County Schools and Scotland County citizens.

Your offer of land for a community building and the American Legion Post #181 members as active participants will certainly become part of the conversation.

A copy of this letter will be forwarded to members of the Parks and Recreation Advisory Board for their consideration.

Sincerely,

A handwritten signature in black ink that reads "Whit Gibson" followed by a horizontal line.

Whit Gibson, Vice Chair
Scotland County Board of Commissioners

Cc: Ms. Leigh Carter
Commissioner Guy McCook



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October 26, 2016

Mr. Dan Gerlach, President
Golden LEAF Foundation
301 N. Winstead Avenue
Rocky Mount, NC 27804

Dear Mr. Gerlach,

The Scotland County Board of Commissioners supports the effort by UNC Pembroke to build a new School of Business. UNCP and Scotland County believe that an educated workforce enriches the lives of individuals and families as well as the community and the region in which they live.

Scotland County has long been identified as the County with the highest unemployment rate in the State. By building a School of Business UNCP proposes to reverse that trend by training individuals who would possess the qualifications businesses expect and demand of their workforce. UNCP also would provide its students with the skills needed to pursue their own entrepreneurial goals through small business startups.

A new School of Business at UNCP would serve to strengthen Scotland County's longstanding partnership with the University. Both Scotland County and UNCP endeavor to keep trained students in our area after they graduate. Successful graduates who represent all major disciplines of business and who will work, live, thrive and become productive members of our community.

Sincerely,

A handwritten signature in cursive script that reads "Carol McCall".

Carol McCall, Chair
Scotland County Board of Commissioners

North Carolina

Senior Tar Heel Legislature

FOR IMMEDIATE RELEASE

October 10, 2016

By: John Thompson

Chapel Hill—The North Carolina Senior Tar Heel Legislature (NCSTHL) held their last meeting of 2016 on October 4 and 5. The focus, as it is every even numbered year, was the establishment of new priorities. The priorities that are selected are the primary method of conveying to the North Carolina General Assembly and other advocacy groups that the NCSTHL, representing all 100-counties in North Carolina, are unified as a single voice on aging issues.

In an ongoing effort to keep all members of the NCSTHL informed and educated on aging issues, the Division of Aging and Adult Services (DAAS) provided several knowledgeable speakers. Mary Edwards, Consumer Affairs Program Manager, provided some background and status on the Home and Community Care Block Grant, more often referred to as the HCCBG. The Home and Community Care Block Grant allows for the provision of a broad range of services designed to improve the quality of life for older adults. However, Edwards acknowledged, “that there are waiting lists in North Carolina for those services. For example, there are currently 9,962 people waiting for HCCBG services.” She also spoke to the issues regarding senior malnutrition stating, “NC is rated as number eight for high senior malnutrition among all the states in the United States.” She went to say, “17.98% of the seniors in NC are threatened by hunger due to poverty and lack of transportation or lack of access to nutritious food. Currently, there are 3,139 people on the waiting list for home delivered meals, another service provided for by the HCCBG.” The HCCBG is a much-needed service and one that the NCSTHL always identifies as a critical priority that deserves their support and advocacy efforts before the NC General Assembly.

Kathryn Lanier, Chief, Elder Rights Section of DAAS, gave a presentation on the Ombudsman Program for Long Term Care Facilities in NC. She gave a brief history on the program and its organizational structure. Lanier spoke at length on the services and rights that a person has once accepted into a Long Term Care facility. The primary objective is to allow the person under care to be allowed to make as many decisions as they are capable of and to insure that procedures and policy by the LTC facility are being adhered to.

Next to speak was Carmelita Karhoff, Ombudsman, Triangle J region. Her presentation was entitled “Enhancing Dementia Care Through Personalized Music.” Personalized music is a simple yet effective program to bring specific music to individuals living with dementia. The result in many cases results in a happier and more social person and a

person whose relationship with staff, residents, and family deepen. More information can be obtained by visiting the following website: <http://musicandmemory.org>

The second day of meetings opened with an informative presentation by Alicia Blater, Family Caregiver Support Program Consultant. All 16-Area Agencies on Aging in North Carolina have a dedicated Family Caregiver Support person on staff to answer questions about services available and to give assistance to caregivers in gaining access to the services. Individual counseling, support groups and training to assist caregivers in the areas of health, nutrition and financial literacy is available. One extremely valuable service is respite care. This service enables caregivers to be temporarily relieved from their caregiving responsibilities. One in five people in NC are caring for someone with special needs and respite care is essential for the health of the caregiver. For more information, contact your local Area Agency on Aging.

Vance Braxton, Director/Deputy Commissioner, NC Senior Health Insurance Information Program (SHIIP) spoke on the status of SHIIP and the upcoming Medicare enrollment period. Open enrollment period this year is from October 15th through December 7th. This is the time to look at different Medicare programs, such as, Medicare Part D (prescription drugs) and decide what's best for you based on your needs. "About 70% of the people we talk to save money by changing plans based on their needs and drugs. You need to know if the plan you have or are looking at covers your particular drugs." Braxton said. "The time to find out that your drug is not covered is not when you go to the pharmacy and you're told that your meds cost \$80.00 because they're not covered by your plan." Braxton briefly addressed the federal budget, "the US Senate this year cut funding for SHIIP nationwide 52-million dollars. However, the House put full funding back in place. We're in an election season, what normally happens is the US House, and Senate come together and compromise. I want to thank all of you for your letters, calls and emails to your legislator's in support of SHIIP. Last year during our grant period, we and volunteers across NC saved NC residents 53-million dollars. The total federal budget for SHIIP across the United States is 52-million dollars. Across NC we saved consumers more than the whole federal budget." Braxton closed with one more bit of information in regards to personal privacy, "in 2018 new Medicare cards will be issued without Social Security numbers listed." For more information or to contact a SHIIP representative call: 1-855-408-1212.

The newly voted on NCSTHL priorities for 2016-2017 are:

- 1.) Re-establish the Study Commission on Aging. The NCSTHL requests the North Carolina General Assembly re-establish the North Carolina Study Commission on Aging.
- 2.) Increase Home and Community Care Block Grant Funding The NCSTHL requests the General Assembly increase the Home and Community Care Block Grant funding by \$7 million dollars in recurring funds.
- 3.) Increase Funding for Senior Centers. NCSTHL recommends that the General Assembly increase funding for the Senior Centers to continue to meet the vital needs of North Carolina's growing population of older adults.

4.) Sustain and Expand Project C.A.R.E. NCSTHL recommends that the General Assembly increase recurring funding for Project C.A.R.E. in 2017-2018 by ten percent annually and thereafter to meet the expected growth, statewide.

5.) Strengthen and Fund North Carolina's Adult Protective Services Program (APS). NCSTHL recommends that the North Carolina General Assembly recognize and value its vulnerable and older citizens by making available \$5 million in recurring funds in the State budget to meet the growing need for APS in North Carolina. A more detailed explanation of these priorities will be available on the NCSTHL website.

The NCSTHL promotes citizen involvement and advocacy concerning aging issues before the NC General Assembly and assesses the legislative needs of older adults by convening a forum modeled after the North Carolina General Assembly. Please feel free to contact your local representative or the local Area Agency on Aging for additional information. You can also visit the STHL website at <http://www.ncsthl.org> as well as our Facebook page, search for North Carolina Senior Tar Heel Legislature. The next NCSTHL meeting will take place in Chapel Hill, NC on March 14-15, 2017.

The Scotland County Delegate is Rev. Dr. Howard Whitehurst. His telephone number is 910 277-0708