



SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO.   1  

Information

Action Item

Consent Agenda

Meeting Date July 11, 2016

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SUBJECT: Liaison Committee update

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: Commissioners Bob Davis, Whit Gibson and Guy McCook

PURPOSE: Report on the June 14, 2016, Liaison Committee meeting

ATTACHMENTS: June 14, 2016, draft minutes

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Receive information.

**Liaison Committee meeting**  
**June 14, 2016, 507 West Covington Street, Laurinburg NC**

Liaison Committee members present: Commissioners Bob Davis, Whit Gibson and Guy McCook and School Board Members Pat Gates and Jamie Sutherland. School Board Member Reverend Darrel Gibson was excused. Clerk to the Board Ann Kurtzman also was present.

The meeting convened at 5 p.m. Commissioner McCook delivered the invocation.

Mr. Sutherland discussed the need for a timely financial analysis. He noted that Davenport reduced its fee from \$30,000 to \$23,000. The Commissioner members said they wanted to review a second bid for the financial analysis. Mr. Gibson said he would contact the County Manager about securing a second bid in a timely fashion with the goal to review an analysis by the middle of July.

The Liaison Committee then discussed the timeline for school expansion and new school construction. Mr. Sutherland said the timeline is realistic if things start moving forward beginning with the financial analysis. Mr. McCook asked if an architectural firm could provide a timeline. Mr. McCook said the current timeline doesn't give the Commissioners much margin for error. He asked if there would be a contingency plan if the schools finish late.

Mr. McCook said anticipating savings on the operating side and what that looks like and what that looks like should be discussed. Mr. McCook also suggested looking at capital dollars for a three to five-year period.

Mr. Sutherland said current expense could be reduced by 2.5 percent for the next two years beyond the current agreement to under \$10 million depending on the debt service and how it must be paid. Mr. Sutherland said in a public-private partnership the savings would be more immediate on the front end.

Mr. McCook said he would need to see the financials before he could make a formal endorsement of the project.

Mr. Davis asked about the location for the new school. Mr. Sutherland said it has not yet been determined although the DPI, County and School Board would be involved. Mr. Sutherland said the funds for land are built into the \$41 million.

The March 15 and May 4 minutes were approved as presented. The Liaison Committee will meet again 5 p.m. August 9 at the A.B. Gibson Center. The meeting adjourned at 6 p.m.

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO.   2  

         Information

         Action Item

  X   Consent Agenda

Meeting Date July 11, 2016

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SUBJECT: Consent Agenda

a) Approve minutes of the June 6, 2016 Water Board meeting; June 6, 2016 regular meeting; June 22, 2016 budget work session; June 27, 2016 continued public hearing; June 29, 2016 reconvened meeting.

b) Authorize the Tax Collector to collect the taxes set forth in the tax records filed in the office of the Scotland County Tax Department.

c) Approve Tax Office request for May 2016 release of funds in the amount of \$33.76 and in the amount of \$12,330.77, and discoveries in the amount of \$2,872.76.

d) Approve SCATS request to surplus a 2008 Ford Conversion van VIN: 1FT2S34L28DA60567.

DEPARTMENT: Administration/Multiple

RECOMMENDATIONS: Receive recommendations and consider action

**Water Districts Board meeting**  
**June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis, Betty Blue Gholston and Guy McCook. Commissioners not in attendance: Commissioner Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 6:30 p.m., Chair McCall called the Water Districts Board meeting to order. Vice Chair Gibson delivered the invocation. The Pledge of Allegiance was recited

**Budget presentation**

Mr. Patterson said the FY 2017 \$1.9 million budget includes an inter fund transfer of \$213,043 for the water tower upgrade. Mr. Patterson provided a breakdown of revenues and use of capital, which includes the water tower improvement. Mr. Patterson said the Water District I towers also were budgeted in FY 2017. If there is ability and time, work might get started on the other two towers.

Mr. Patterson said \$1.3 million in water sales is budgeted in the upcoming year, which includes a 15 percent increase in water rates to cover the 30 percent increase in the water purchase price imposed by the City of Laurinburg last year. Mr. Patterson said the rate increase will result in a positive cash flow and positive net income going forward.

The County Manager said the average household will see a \$4 increase monthly for 4,000 gallons.

Mr. Patterson reviewed expenditures for the coming year in the Water Districts.

Chair McCall asked if anyone wished to comment on the Water Districts budget. There were no comments.

**Motion was made by Commissioner Alford and duly seconded by Vice Chair Gibson to adjourn.**  
**Vote: Motion unanimously approved. Meeting adjourned at 6:55 p.m.**

Ann W. Kurtzman  
Clerk to the Board

Carol McCall  
Chair

*Scotland County Board of Commissioners regular meeting  
June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

**Scotland County Board of Commissioners regular meeting  
A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis, Betty Blue Gholston, Guy McCook and Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 7 p.m. Chair McCall called the meeting to order.

**Motion was made by Vice Chair Gibson and duly seconded by Commissioner Alford to approve the June 6, 2016, agenda as presented. Vote: Motion unanimously approved.**

**Public Forum**

**Ms. Capujene Wright**, speaking as a patient advocate for Fresenius Kidney Care Laurinburg Dialysis Center, said she is concerned that SCATS does not always accommodate the transportation needs of dialysis patients, which puts their health at risk. Ms. Wright cited several instances where that occurred.

**Economic Development Budget Public Hearing**

Mr. Patterson said the Economic Development budget for FY 2017 is \$954,239 and is directly attributed to economic development services for Scotland County. It includes salary and labor costs, four incentives currently ongoing and membership dues.

Chair McCall called the Public Hearing and asked if anyone wished to comment on the Economic Development budget. No one came forward to comment, and the public hearing was closed

**2016-2017 Budget Plan Public Hearing**

Mr. Patterson said the FY 2016-2017 proposed budget is \$40,329,012 with \$1.03 tax rate recommended. Mr. Patterson provided a percentage breakdown of how the General Fund would be used. The budget includes \$28 million in property and sales tax revenues.

Mr. Patterson recommended five new positions — one accounting technician, two deputies and two income maintenance caseworkers. Medicaid funding is available for the hiring of a physician and office assistant in the Health Department, but the funds are not recurring. The positions requested by the Health Department would not affect the tax rate.

Recommended capital includes the DSS scanning project, seven Sheriff's vehicles, radio tower repairs and replacement of radio equipment and the radio shelter. A one percent COLA for all employees is recommended as well as a 3/7 years progression plan for qualifying employees. The progression plan is limited to a step 9.

*Scotland County Board of Commissioners regular meeting  
June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

Mr. Patterson said the tax burden per person, which includes fees, puts Scotland County 57<sup>th</sup> in the State. The tax rate is highest, but the tax burden is lower than 56 counties in the State. One cent on the tax rate is approximately \$200,000.

Mr. Patterson provided a list of items that would reduce the tax rate by one cent or two cents. Mr. Patterson said he would like to look at additional capital needs over the next several years and taking into consideration the number of capital needs, he could not personally recommend lowering the tax rate. Mr. Patterson said every year there are cuts in departmental budgets in order to maintain the tax rate.

The Solid Waste Operations is \$2.1 million with no change in tipping fees.

Vice Chair Gibson and Commissioner Gholston said there is a real need to reduce the tax rate.

Chair McCall opened the Public Hearing on the 2017 budget plan and asked if anyone wished to comment. No one came forward to comment.

*The Commissioners by consensus agreed to continue with a budget work session 1 p.m. June 22 at EOC.*

Motion was made by Commissioner Alford and duly seconded by Commissioner McCook to continue the Public Hearing on the FY 2017 budget plan 7 p.m. Monday, June 27, at the EOC.  
Vote: Motion unanimously approved.

**Community report: Scotland Arts Council**

Scotland Arts Council Executive Director Erin Rembert provided an update on activities in serving the community. Programming was expanded and partnerships strengthened for an inclusive and welcoming home for the arts. Ms. Rembert discussed the fall program. The Arts Council looks forward to a growing relationship with County.

**Department of Transportation report on US 15-501 and US 144**

NCDOT Division Engineer Brandon Jones gave an analysis of the all-way stop at US 15-501 and US 144, which he described as a quick fix. Mr. Jones said a short-term improvement would be a roundabout while a long-term improvement would be a grade separation with an interchange at the intersection. Mr. Jones said NCDOT would move forward with construction of a \$1.2 million roundabout on the northeast quadrant of the intersection starting some time in 2017 and continuing through spring 2018.

**Health Department FY 2017 personnel request**

Interim Health Director Wayne Raynor discussed budget cuts in the Health Department since 2011, which affected 11 positions, most of which were not restored. Mr. Raynor discussed how the Health Department expanded services since 2011 but did not add employees. He said single provider issues handicap the provision of services, which results in a loss of revenue. Attempts

**Scotland County Board of Commissioners regular meeting  
June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC**

at alternate solutions were not successful. Mr. Raynor discussed the benefits of hiring a physician and expanding clinic services. Medicaid could be billed at a higher rate and third party insurance could also be billed. Mr. Raynor discussed revenue projections through 2019 where the position would support itself. Mr. Raynor said the position and clinic would be monitored monthly and evaluated in the third year to look at sustainability. Mr. Raynor said the addition of a processing assistant would support the provider. Mr. Raynor said the Health Department would not ask for additional funds three years from now to support the position.

Chair McCall recognized Health Department staff who attended the meeting and thanked them for the work they do.

**Consent Agenda**

- a) Approve minutes of the May 2, 2016, regular meeting and May 4, 2016 budget work session, May 9, 2016, joint session and May 24, 2016 budget work session.
- b) Approve one year contract for audit services conducted by Parker, Wagoner & Roche, PLLC, for the period beginning July 1, 2015 and ending June 30, 2016.
- c) Approve Tax Office request for April 2016 release of funds in the amount of \$4,931.31, refunds in the amount of \$118.61 and discoveries in the amount of \$6,196.78. *(incorporated by reference)*
- d) Approve awarding FY 2017 and FY 2018 contract for in home care to Interim Healthcare of Eastern Carolinas, Inc. The contract is administered through the Home and Community Care Block Grant.
- e) Approve FY 2017 Home and Community Care Block Grant funds in the amount of \$367,759, of which \$36,776 is the local match.
- f) Approve SCATS System Safety Program Plan. The entire plan is available on the Scotland County website at:  
<http://www.scotlandcounty.org/Data/Sites/1/media/departments/transportation/draftscatssafetypprogram.pdf>
- g) Budget amendments
  - 1) 911 Fund: Transfer funds in the amount of \$329,090 from the General Fund to the 911 Fund as repayment of unrestricted funds to the 911 Board, and authorize the Finance Officer to make the necessary arrangements to receive and expend the monies.
  - 2) Health: Approve receipt of State funds for Environmental Health services in Food and Lodging in the amount of \$4,665, and authorize the Finance Officer to make the necessary arrangements to receive and expend the monies. No County dollars.

**Motion was made by Vice Chair Gibson and duly seconded by Commissioner McCook to approve the Consent Agenda. Vote: Motion unanimously approved.**

**Liaison Committee report**

Vice Chair Gibson said there was a presentation on a lease-purchase plan similar to what Hoke County used to construct its school. The savings available to Hoke County would not be available to Scotland County and the new school built in Scotland County would be larger.

*Scotland County Board of Commissioners regular meeting  
June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

**Policy Committee report**

Chair McCall said the Standard of Professionalism was brought to the Commissioners for review at the May 2 regular meeting. It will be the basis for customer service training as well as provide a basic dress code.

**Motion was made by Vice Chair Gibson and duly seconded by Commissioner Gholston to approve the Standard of Professionalism. Vote: Motion unanimously approved.**

**FY 2016 General Fund update**

Finance Officer Beth Hobbs reported on revenues and expenditures as of May 31, 2016. Property tax projection as of June 30 would be 93 percent of budget. Ms. Hobbs also discussed general fund projections as of June 30. Fund Balance is estimated at \$12.5 million with \$7.5 unassigned at 18.7 percent.

**Update from the County Manager**

Mr. Patterson said the City of Laurinburg proposes the County increase the availability fee to City residents from \$55 to \$85 and waive residential MSW tipping fee to the City. The County would receive \$220,000 versus the \$240,000 the county bills the City. The City Council asks if the Commissioners are open to the idea and willing to discuss it.

Commissioner McCook asked if the City would reduce its garbage fee by a similar amount and pass the savings to the taxpayers.

Mr. Patterson said if the City transports its MSW to St. Paul's it projects a \$140,000 savings. Commissioner McCook said this is really the community's landfill and it would be in the best interest to work together.

***The Board by consensus agreed it is open to discussing the proposal further.***

Mr. Patterson said the Drug and Crime Committee has quorum problems. It changed its meetings to lunch time and asked to reduce the number of members to five County appointees and five City appointees. It also requests \$500 each from the City, County and schools to fund its lunches.

Mr. Patterson said the Sheriff requests a shooting range on 200 acres owned by the County near the prison. Mr. Patterson suggested the Capital and Facilities Committee look at long term use of the acreage.

Mr. Patterson and Ms. Hobbs met with Davenport Financial Consultants to look at the scope of work for school construction. Cost of retaining Davenport services would not exceed \$30,000. Scope of work would take four to five weeks to complete.

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June 6, 2016, A.B. Gibson Center, 322 South Main Street, Laurinburg, NC*

Vice Chair Gibson suggested the County get quotes from financial consultants other than Davenport. Mr. Patterson said the Davenport prices are not out of line.

**Motion was made by Commissioner McCook and duly seconded by Vice Chair Gibson to move forward with contracting scope of work services not to exceed \$30,000. Vote: Motion unanimously approved.**

**Closed Session**

**Motion was made by Vice Chair Gibson and duly seconded by Commissioner McCook to go into Closed Session in accordance with N.C. General Statute §143-318.11(a)(4) to discuss matters relating to the location or expansion of business in the area served by this body. Vote: Motion unanimously approved.**

**OPEN SESSION RESUMED**

*The Commissioners by consensus agreed that the County Manager look at other financial services consultant options for a scope of work study for school expansion and new construction.*

**Motion was made by Commissioner Alford and duly seconded by Commissioner Davis to recess to 1 p.m. Wednesday, June 22, at the Emergency Operations Center. Vote: Motion unanimously approved.**

Ann W. Kurtzman  
Clerk to the Board

Carol McCall  
Chair

*Scotland County Board of Commissioners reconvened meeting/budget work session  
June 22, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

**Scotland County Board of Commissioners reconvened meeting/budget work session  
June 22, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis, Betty Blue Gholston and Guy McCook. Commissioners not in attendance: Commissioner Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 1 p.m. Chair McCall reconvened the meeting.

**Motion was made by Vice Chair Gibson and duly seconded by Commissioner McCook to approve the June 22, 2016, agenda as presented. Vote: Motion unanimously approved.**

**Budget Amendment**

**Motion was made by Commissioner McCook and duly seconded by Commissioner Davis to approve the transfer of \$3,130 (includes \$313 local match) from Adult Day Care Transportation to Scotland County Area Transit System (SCATS) for the 2017 Home and Community Care Block Grant budget. Vote: Motion unanimously approved.**

**City of Laurinburg availability fees request**

Mr. Patterson said the County would receive \$195,000 if City of Laurinburg residents paid an additional \$30 availability fee as requested by Laurinburg City Council. A waiver of residential and bulky item loads would total \$255,000. The City would address reducing residential solid waste fees by \$2.50 monthly at its July meeting and decrease the monthly bill by \$2.50, which is \$30 over a year, if the availability fee increase to City residents is approved. If the County waives the fees on MSW only the difference would be \$26,000 without bulky items.

Mr. Patterson said the demolition tipping fee waiver has not been used by the City recently. The City instead conducts demolitions with burn practice and the small amount of waste that is left goes to the landfill.

Mr. Patterson said if the City took all its waste to Robeson County the County would lose about \$500,000 but there also would be a reduction in fees at Uwharrie, which means the loss would be an estimated \$190,000. The County Manager said if the City takes its business to Robeson then Scotland County could make changes in its solid waste operations by eliminating receipt of leaf and limb from any hauler and only accept residential leaf and limb. Mr. Patterson said heavy equipment operators at the landfill could be shared with Public Buildings for greater flexibility. The County Manager said 60 percent of MSW and more than 70 percent leaf and limb comes from the City. The City currently pays \$221,000 for its green box trash.

Commissioner Davis suggested the City pick up the difference between the 195,000 and \$221,000. Mr. Patterson said the County could credit the City \$195,000 toward its MSW and anything over that would be billed to the City.

*Scotland County Board of Commissioners reconvened meeting/budget work session  
June 22, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

Mr. Patterson said if the City reduces its monthly bill by \$2.50 for households, it would be a wash, but it would hurt apartment complexes since the payment would be \$30 per unit. Chair McCall said it's important that City residents be made aware that the availability fee increase, if approved, originates from a request from the City and not the County.

*The Board of Commissioners by consensus directed the County Manager to discuss the mechanics of the proposal with the City Manager ahead of the June 27 public hearing, which would be the application of a credit with the City paying the excess, or any other option that would not cost the County and would be mutually beneficial.*

The Commissioners agreed that the City must reduce its rate by an equal amount to City residents in order for the proposal to work.

**FY 2017 budget discussion**

Mr. Patterson presented 2015 revenues minus expenditures by department. Mr. Patterson said the FY 2016 budget was conservative, 99 percent of which will be spent. The County Manager said if the Board chooses to be a little less conservative and reduce the tax rate by one cent, it would not jeopardize the upcoming budget. If the County would like to be a little less conservative than that and reduce the tax rate by two cents, that would work if fund balance is not used. Mr. Patterson said since the County would be looking at some large financing, the LGC wants to know the tax rate is stable. A \$1.02 tax rate would be viewed by the LGC as fairly stable, but there would be a little less left over at the end of the year.

Commissioner McCook suggested that the tax rate be reduced by one cent in FY 2017 and the Commissioners look to reduce the tax rate by an additional one cent in FY 2018.

**Motion was made by Commissioner Davis and duly seconded by Commissioner Gholston to set a goal of a \$1.02 tax rate with the approval of the FY 2017 budget. Vote: In Favor: Chair McCall, Vice Chair Gibson and Commissioners Davis, Gholston and McCook. Opposed: Commissioner Alford.**

Commissioner Alford said he would prefer a 1.5 cent reduction in the tax rate for FY 2017.

*(A break was called and the meeting resumed at 2:35 p.m.)*

**Motion was made by Commissioner Alford and duly seconded by Commissioner Davis to go into Closed Session in accordance with N.C. General Statute §143-318.11(a)(4) to discuss matters relating to the location or expansion of business in the area served by this body. Vote: Motion unanimously approved.**

**OPEN SESSION RESUMED**

**Motion was made by Commissioner McCook and duly seconded by Vice Chair Gibson authorizing the County Manager to accept the Cascades property. Vote: Motion unanimously approved.**

*Scotland County Board of Commissioners reconvened meeting/budget work session  
June 22, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

**Commissioner comments**

Commissioner McCook updated the Board on the activities of Mayor Matt Block to reinvigorate talks on construction of a recreation center since the Mayor now represents the City on the Parks and Recreation Advisory Board. Commissioner McCook said construction of a recreation center is part of the Morgan Complex Master Plan. The Mayor intends to investigate funding possibilities.

Commissioner Davis suggested the County “put more teeth” in the ordinance that addresses removal of abandoned mobile homes. Commissioner Davis said there are numerous abandoned mobile homes, particularly along major thoroughfares in the County.

The County Manager provided an update on the LGC conference call where a private/public partnership with the schools was discussed. Mr. Patterson said the debt section of the LGC considers a public-private partnership risky. The LGC indicated support is possible if the County shows that a public-private partnership is the best option. Mr. Patterson said he has asked First Tryon for a scope of work, fee structure and not-to-exceed amount for a financial model on new school construction.

Commissioner Alford said seven Scotland County residents who received homes under the scattered housing program now have complaints about the workmanship of the homes. Commissioner Alford suggested that if the program continues that the County provide recipients with information that if there are complaints, they must be put in writing and forwarded to the County Manager or the LRCOG Housing Coordinator.

**Motion was made by Commissioner Alford and duly seconded by Commissioner McCook to recess to 7 p.m. Monday, June 27, at the Emergency Operations Center. Vote: Motion unanimously approved.**

Ann W. Kurtzman  
Clerk to the Board

Carol McCall  
Chair

***Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC***

**Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis, Betty Blue Gholston and Guy McCook. Commissioners not in attendance: Commissioner Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 7 p.m. Chair McCall reconvened the meeting. Chair McCall delivered the invocation.

**Motion was made by Commissioner Alford and duly seconded by Vice Chair Gibson to approve the June 27, 2016 agenda as presented. Vote: Motion unanimously approved.**

**Public Hearing: City of Laurinburg request to increase availability fee to City residents by \$30 from \$55 to \$85**

Chair McCall opened the public hearing. No one commented, and the public hearing was closed.

Mr. Patterson said the increase in the availability fees to City residents would be allocated directly back as a credit to the City as its monthly bill. Mr. Patterson said collections would be tracked and adjusted to the amount collected minus cost of collections. Residential customers would see a decrease of \$2.50 a month on their bill so it would be net neutral. Commercial fees would vary depending on the customer.

Mr. Patterson said to his knowledge the City has not pledged anything on its commercial rates and larger customers like Scotia Village, Granada Terrace and the hospital would pay the fees by unit. Mr. Patterson said some customers would end up paying more if they are multi-unit customers. Mr. Patterson said he doesn't know what will happen with the commercial rates in the City.

Commissioner Alford asked why the County would consider an increase if it doesn't have to. Commissioner Alford said he would support the City's request as long as it doesn't add to anybody's burden.

Mr. Patterson said if the City of Laurinburg takes its MSW to Robeson County the net cost to the County would be an estimated \$190,000.

Chair McCall said word of the proposal has not gotten out to the community and that is a concern considering how quickly the County would have to pull the trigger to make this happen in the next fiscal year. Chair McCall said she would like to fully vet the proposal. Commissioner Alford suggested someone from the City personally answer questions Commissioners might have since it is the responsibility of the City to sell the proposal, not the County's. Commissioner Alford said the County Manager should not have to answer the questions.

Tax Administrator Mary Helen Norton said 5,512 parcels are residential of 7,022 bills for availability fees in the City. About 1,500 units would be affected.

**Motion was made by Commissioner Alford and duly seconded by Gholston to contact the City Manager and ask that information be brought for presentation by Thursday.**

***Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC***

***Discussion: The Commissioners discussed how they would not want the availability fee to cost anybody more money. Commissioner McCook suggested a policy needs to be in place that treats everybody equally.***

**Vote: Motion unanimously approved.**

**Public Hearing continued from June 6, 2016: FY 2017 Budget Plan**

Mr. Patterson said the FY 2017 budget is \$40,373,012 with a tax rate of \$1.02.

Chair McCall opened the continued public hearing. No one came forward to speak, and the public hearing was closed.

Mr. Patterson said \$30,000 was added to the budget for financial consulting fees for the school construction/expansion project. There are no changes in solid waste or water districts budgets although water fees will increase. Mr. Patterson said the solid waste budget would change down the road if the board chooses to increase the availability fees to City residents. The budget includes a one percent COLA and a three/seven year progression plan, which includes a 2.5 percent increase and one step for employees in position three years or more and a five percent increase and two steps for employees in position seven years or more and not in a current disciplinary action state. 401k remains the same. Longevity is included in the budget.

**Motion was made by Commissioner Davis and duly seconded by Commissioner Alford to approve the FY 2017 Budget in the amount of \$40,373,012 and a tax rate of \$1.02. Vote: Motion unanimously approved.**

**Recommendation: financial analysis for school expansion/construction proposal**

County Manager Patterson said financial analysis proposals for school debt service were received from Davenport and First Tryon. Mr. Patterson said both companies delivered similar pricing structures and both are the largest companies that provide the service. Mr. Patterson said both companies were informed of a not-to-exceed amount for the financial analysis. Mr. Patterson described the steps in the process. Mr. Patterson said he is confident the \$30,000 budgeted would cover the financial analysis service.

**Motion was made by Commissioner McCook and duly seconded by Commissioner Davis to assign the financial analysis contract to First Tryon. Vote: Motion unanimously approved.**

**Commissioner Comments**

Commissioner Alford said he and Mr. Adrian Lowery of the LRCOG will address complaints from participants in the scattered housing program. Commissioner Alford will report back on the findings.

**Motion was made by Commissioner Davis and duly seconded by Commissioner Alford to recess to 5 p.m. Wednesday, June 29, at the Emergency Operations Center. Vote: Motion unanimously approved.**

Ann W. Kurtzman  
Clerk to the Board

Carol McCall  
Chair

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

**SCOTLAND COUNTY, NC, BUDGET ORDINANCE**

**JULY 1, 2016 – JUNE 30, 2017**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF  
SCOTLAND COUNTY, NORTH CAROLINA**

<b><u>SECTION 1. GENERAL EXPENDITURES</u></b>	<b>Amount</b>	<b>Subtotals</b>
<b><u>General Government</u></b>		
Governing Body	71,001	
Administration	791,058	
Board of Elections	254,763	
Tax Department	919,677	
Legal	53,125	
Register of Deeds	269,940	
Court Facilities	7,800	
Inspections	318,024	
Planning and Zoning	5,237	
General Services	506,213	
Information Technology	331,524	
Public Buildings	1,449,167	
<i>Subtotal</i>		4,977,529
<b><u>Law Enforcement</u></b>		
Sheriff's Department	3,051,824	
Jail	1,742,413	
Drug Fund	10,000	
<i>Subtotal</i>		4,804,237
<b><u>Emergency Services</u></b>		
Emergency Medical Services	1,993,063	
Emergency Management	20,800	
911 Center	1,051,551	
<i>Subtotal</i>		3,065,414
<b><u>Health and Human Services</u></b>		
Health Department	2,742,242	
Department of Social Services	8,218,620	
Veteran Service Office	58,714	
Transportation	503,975	
<i>Subtotal</i>		11,523,551
<b><u>Cultural &amp; Recreational Activities</u></b>		
Parks and Recreation	501,872	
Laurel Hill Community Center	31,740	
Splash Pad	24,396	
Recreation Complex	51,803	
Wagram Rec Complex	122,640	

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

Adult Athletics and Senior Events	22,274	
Scotland Memorial Library -- Local	457,032	
Historic Properties	18,000	
<i>Subtotal</i>		1,229,757
<b><u>Contributory Allocations</u></b>		
<b><u>Economic Development:</u></b>		
Incentive Grants	836,000	
Southeastern Economic Development Corporation	3,254	
<i>Subtotal</i>		839,254
<b><u>Government Related:</u></b>		
Rescue Squad	32,000	
Medical Examiner	30,000	
Forestry Service	99,896	
Cooperative Extension	162,177	
Soil Conservation	77,997	
Richmond Community College	290,088	
Lumber River Council of Governments	25,737	
JCPC Pass Through Funding	152,332	
Mental Health – Local Funds	72,920	
ABC Bottle Tax	6,500	
<i>Subtotal</i>		949,647
<b><u>Non-Government Related:</u></b>		
Humane Society	120,000	
<i>Subtotal</i>		120,000
<b><u>Reserves:</u></b>		
Revaluation Reserve	75,000	
<i>Subtotal</i>		75,000
<b><u>Debt Service:</u></b>		
Debt Service	65,912	
<i>Subtotal</i>		65,912
<b>TOTAL GENERAL EXPENDITURES:</b>		<b>27,650,301</b>

**SECTION 2. SCHOOL FUNDING**

**Expenditures**

*The following amounts are hereby appropriated in the School Fund for the Fiscal Year Beginning July 1, 2016, and ending June 30, 2017*

School Funding Formula	10,583,013
------------------------	------------

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

Capital Expenditures	300,000	
Lottery Funded Capital Expenditures	75,000	
Debt Service	1,484,698	
Fines & Forfeitures Pass Through	175,000	
Financial Advisor Fees	30,000	
Early College Program	75,000	
<b>TOTAL SCHOOL EXPENDITURES:</b>		<b>12,722,711</b>
<b>TOTAL GENERAL FUND EXPENDITURES (GENERAL AND SCHOOL EXPENDITURES):</b>		<b>40,373,012</b>

**SECTION 3. GENERAL FUND REVENUES**

*It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:*

Property Taxes - Undesignated	20,835,323	
Property Taxes - Designated	1,096,596	
Local Option Sales Tax – Unrestricted	4,808,964	
Local Option Sales Tax – Restricted	1,336,656	
User Fees and Unrestricted Intergovernmental Revenues	4,399,018	
Restricted Intergovernmental Revenues	7,896,455	
<b>TOTAL GENERAL FUND REVENUES:</b>		<b>40,373,012</b>

**SECTION 4. SOLID WASTE FUND**

**Expenditures**

*The following amounts are hereby appropriated in the Solid Waste Enterprise Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

Personnel	509,027	
Operating Expense	1,369,673	
Capital Outlay	275,000	
Debt Service	-	
<b>TOTAL SOLID WASTE FUND EXPENDITURES:</b>		<b>2,153,700</b>

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

**Revenue**

*It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Tipping Fees</b>	1,200,000	
	<b>Availability Fees</b>	865,000	
	<b>State White Goods &amp; Disposal Fees</b>	66,000	
	<b>Interfund Transfer</b>	22,700	
<b>TOTAL SOLID WASTE FUND REVENUES:</b>			2,153,700

**SECTION 5. WATER DISTRICT I**

**Expenditures**

*The following amounts are hereby appropriated in the Water District I Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Personnel</b>	44,202	
	<b>Operating Expense</b>	436,300	
	<b>Capital Outlay</b>	240,000	
	<b>Transfer Out</b>	213,043	
	<b>Debt Service</b>	125,928	
<b>TOTAL WATER DISTRICT I FUND EXPENDITURES:</b>			1,059,473

**Revenue**

*It is estimated that the following revenues will be available in the Water District I Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Water Sales</b>	822,000	
	<b>Appropriated Fund Balance</b>	237,473	
<b>TOTAL WATER DISTRICT I FUND REVENUE:</b>			1,059,473

**SECTION 6. WATER DISTRICT II**

**Expenditures**

*The following amounts are hereby appropriated in the Water District II Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Operating Expense</b>	237,600	
	<b>Capital Outlay</b>	370,000	
	<b>Debt Service</b>	279,022	
<b>TOTAL WATER DISTRICT II FUND EXPENDITURES:</b>			886,622

**Revenue**

**Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC**

*It is estimated that the following revenues will be available in the Water District II Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Water Sales</b>	523,579	
	<b>Sewer Fees</b>	150,000	
	<b>Transfer In</b>	213,043	
<b>TOTAL WATER DISTRICT II FUND REVENUE:</b>			886,622

**SECTION 7. FIRE SERVICE DISTRICT**

**Expenditures**

*The following amounts are hereby appropriated in the Fire Service District Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Operating Expense</b>	295,500	
	<b>Capital Outlay</b>	574,300	
<b>TOTAL FIRE SERVICE DISTRICT TAX FUND EXPENDITURES:</b>			869,800

**Revenue**

*It is estimated that the following revenues will be available in the Fire Service District Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Tax Levy</b>	581,200	
	<b>Sales Tax</b>	268,000	
	<b>Other Revenue</b>	6,600	
	<b>Fund Balance Appropriated</b>	14,000	
<b>TOTAL FIRE SERVICE DISTRICT TAX FUND REVENUES:</b>			869,800

**SECTION 8. 911 EMERGENCY COMMUNICATIONS**

**Expenditures**

*The following amounts are hereby appropriated in the Scotland County 911 Emergency Communications Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Personnel</b>	-	
	<b>Operating Expense</b>	295,493	
	<b>Capital</b>	40,000	
<b>TOTAL 911 EMERGENCY COMMUNICATIONS FUND EXPENDITURES:</b>			335,493

**Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC**

**Revenue**

*It is estimated that the following revenues will be available in the Scotland County 911 Communications Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Fees</b>	335,493	
	<b>Grant</b>	-	
<b>TOTAL 911 EMERGENCY COMMUNICATIONS FUND REVENUES:</b>			335,493

**SECTION 9. REVALUATION FUND**

**Expenditures**

*The following amounts are hereby appropriated in the Revaluation Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Personnel</b>	-	
	<b>Operating Expense</b>	75,000	
	<b>Capital</b>	-	
<b>TOTAL REVALUATION FUND EXPENDITURES:</b>			75,000

**Revenue**

*It is estimated that the following revenues will be available in the Revaluation Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Interfund Transfer</b>	75,000	
	<b>Appropriated Fund Balance</b>	-	
<b>TOTAL REVALUATION FUND REVENUES:</b>			75,000

**SECTION 10. CANTEEN FUND**

**Expenditures**

*The following amounts are hereby appropriated in the Canteen Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	<b>Expenditures</b>	31,000	
<b>TOTAL CANTEEN FUND</b>			31,000

**Revenue**

*It is estimated that the following revenues will be available in the Canteen Fund for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

	Revenue	31,000	
<b>TOTAL CANTEEN FUND REVENUES:</b>			31,000

**SECTION 11. TOURISM DEVELOPMENT AUTHORITY**

**Expenditures**

*The following amounts are hereby appropriated in the Scotland County Tourism Development Authority for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017:*

	Expenditures	343,000	
<b>TOTAL TOURISM DEVELOPMENT AUTHORITY</b>			343,000
<b>EXPENDITURES:</b>			

**Revenue**

*It is estimated that the following revenues will be available in the Scotland County Tourism Development Authority for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017 based on a 6% motel/hotel Occupancy Tax:*

	Revenue	343,000	
<b>TOTAL TOURISM DEVELOPMENT AUTHORITY REVENUES:</b>			343,000

**SECTION 12. PROPERTY TAX LEVY:**

There is hereby levied an ad valorem property tax at the rate of \$ 1.02 per \$100 valuation of properties listed for taxes as of January 1, 2017. The levy and corresponding estimate for current year property tax collection is based on a projected 2,082,000,000 tax base and a prior year collection rate of 94.41 percent on real property.

There is hereby levied an additional \$.05 cent Fire Service Tax on all property outside the corporate limits of Wagram, Gibson, and Laurinburg, including property within the corporate limits of East Laurinburg, to fund volunteer fire departments. This change in the Fire Service Tax shall be used to fund the replacement of County Fire Equipment over the next eleven years. It is also the goal that this funding will aid all fire departments to receive an rating of 6 and extend the five mile fire service area to as much of Scotland County as reasonable.

**SECTION 13. PERSONNEL & COMPENSATION**

***Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC***

FY 2016-2017 - All county employee salaries will be increased by a 1.0 percent COLA.

In addition, employees that have been in their current position for three years or more and are on less than a step nine, which is market rate, will receive a one step increase. Employees that have been in their current position for seven years or more and are on less than a step nine, which is market rate, will receive a two step increase. Step nine will be the maximum step increase issued under this plan. The qualifying date for the step increases will be as of June 30, 2016.

To qualify, the employee must be in good standing with no active correction action plan or disciplinary action pending according to the Scotland County Personnel Policy, Article VIII, Section 11. Inactivating Disciplinary Action which states "Any disciplinary action issued after the effective date of this section is deemed inactive in the event that, (A) The department head or supervisor notes in the employee's personnel file that the reason for the disciplinary action has been resolved or corrected; or (B) eighteen (18) months have passed since the first warning or disciplinary action during which the employee does not have another active warning or disciplinary action and the department head had not issued to the employee written notice of an extension to the disciplinary period."

Regarding Part (A) as previously described, for the purpose of administering these step increases, any such note from the department head or supervisor indicating that the reason for disciplinary action has been resolved or corrected must be written, dated, and given to the employee and placed in the employee's personnel file prior to the date that the FY 2016-2017 budget is approved by the Board of Commissioners.

**SECTION 14. FEE SCHEDULES**

**Water Districts I and II**

Fee schedules attached.

**Solid Waste**

Fee schedules attached

**Parks & Recreation**

Fee schedules attached.

*Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC*

**Library**

Fee schedules attached

**Inspections**

Fee schedules attached

**Health Department**

Fee schedules attached.

**Emergency Medical Services**

Fee schedules attached.

**Board of Elections**

Fee schedule attached.

**General & Administrative Fees**

Fee schedule attached.

**SECTION 15. BUDGET OFFICER**

The Budget Officer is hereby authorized to review and process transfers of appropriations as stipulated below:

- a) He may transfer amounts between objects of expenditure within departments, without limitations and without a separate report.
  
- b) He may transfer amounts up to \$1,000 between departments lying within the same fund. In such cases, a separate report of such transfer shall be submitted to the County Commissioners at its next regular meeting.
  
- c) He may *not* transfer any amount between funds and may transfer no more than \$1,000 from the General Fund Contingencies Account.
  
- d) He shall provide the governing body with a Mid-Year Financial Review.
  
- e) He may, during the month of June, make any necessary interdepartmental budget transfers and amendments in order to close out the fiscal year. All such adjustments shall be reported to the governing body in a separate report.

***Scotland County Board of Commissioners reconvened meeting/public hearing  
June 27, 2016, Emergency Operations Center, 1403 West Boulevard, Laurinburg, NC***

f) He may, with approval of the Finance Officer, transfer amounts between agency accounts supervised by a single department without limitation and without a separate report. These agency accounts include, for example, law enforcement, public health and public assistance.

**SECTION 16. BUDGET ORDINANCE**

This Budget Ordinance has been prepared in compliance with the Local Government Budget and Fiscal Control Act. Copies of the Budget Ordinance shall be furnished to the Budget Officer, Clerk to the Board, Finance Officer, and Tax Collector.

Adopted this the 27th day of June 2017

**Scotland County Board of Commissioners reconvened meeting  
June 29, 2016 Emergency Operations Center, 1403 West Boulevard Laurinburg, NC**

Commissioners in attendance: Chair Carol McCall, Vice Chair Whit Gibson and Commissioners John Alford, Bob Davis and Guy McCook. Commissioners not in attendance: Commissioners Betty Blue Gholston (*excused*) and Clarence McPhatter. Staff in attendance: County Manager Kevin Patterson, Finance Officer Beth Hobbs, County Attorney Ed Johnston and Clerk to the Board Ann Kurtzman.

At 5 p.m. Chair McCall reconvened the meeting. Chair McCall delivered the invocation

**Motion was made by Commissioner Alford and duly seconded by Vice Chair Gibson to approve the June 29, 2016 agenda as presented. Vote: Motion unanimously approved.**

**Discussion: Withdrawal of request by the City of Laurinburg to increase the availability fee to City residents by \$30 from \$55 to \$85**

Mr. Patterson said following communication with the City Manager the City decided to withdraw its request for the increase of availability fees to City residents after realizing the fees would have to be approved in the fiscal year. The City also indicated the issue might be too controversial so it wanted more time to discuss the fee request and the best plan moving forward.

Mr. Patterson said the City Council might take the summer to deliberate on how it wants to move forward. Mr. Patterson said if the City decides to take its solid waste to Robeson County, Scotland County would be able to minimize its losses although it might extend out closure and post closure plans. The County Manager said if that did occur, closure and post closure would still be within the timeframe projected.

Mr. Patterson said the Robeson County tipping fee is \$18 a ton less than that of Scotland County's, which pays Uwharrie \$36.50 a ton. There is no way the County can compete.

The Commissioners discussed the possibility of investigating closing the landfill earlier. Commissioner Gibson suggested it would be worth investigating. Mr. Patterson was asked to explore a range of options and how the options would impact the County financially. Mr. Patterson discussed leaf and limb, an operation that might be significantly scaled down.

***The Board of Commissioners by consensus directed the County Manager to keep the lines of communication open with the City.***

Commissioner McCook suggested a work group made up of County and City staff meet every other month for the next six months to discuss options.

**Motion was made by Commissioner Alford and duly seconded by Vice Chair Gibson to adjourn. Vote: Motion unanimously approved. The meeting adjourned at 5:35 p.m.**

Ann W. Kurtzman  
Clerk to the Board

Carol McCall  
Chair



MARY HELEN NORTON  
TAX ADMINISTRATOR  
(910) 277-2566

# County of Scotland

## **TAX DEPARTMENT**

212 BIGGS STREET  
POST OFFICE BOX 488  
LAURINBURG, NORTH CAROLINA 28353



MARTY PATE  
TAX COLLECTOR  
(910) 277-2566

STATE OF NORTH CAROLINA  
COUNTY OF SCOTLAND

To the Tax Collector of the County of Scotland:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Scotland County Tax Department and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Scotland, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 11 day of July, 2016.

---

Carol McCall, Chair  
Scotland County Board of Commissioners

Attest:

---

Ann W. Kurtzman  
Clerk to the Board



County of Scotland

TAX DEPARTMENT

MARY HELEN NORTON  
TAX ADMINISTRATOR  
(910) 277-2566

212 BIGGS STREET  
POST OFFICE BOX 488  
LAURINBURG, NC 28353

MARTY PATE  
TAX COLLECTOR  
(910) 277-2566

June 2, 2016

Beth Hobbs  
Finance Officer Scotland County

Re: Release and Refund Request for May 2016

Dear Ms. Hobbs,

Please find attached releases, refunds and discoveries for the month of May 2016.

The grand totals are as follows:

1. Releases less than \$100 – Totaling: \$33.76;
  2. Releases more than \$100 – Totaling: \$12,330.77;
  3. Refunds less than \$100 – Totaling: \$0; All other refunds were due to overpayment;
  4. Refunds more than \$100 – Totaling: \$0; All other refunds were due to overpayment;
- and,
5. Discoveries – Totaling: \$2,872.76.

With best regards,

Marty Pate  
Scotland County Tax Collector

Enclosure

**RELEASES LESS THAN \$100**

<b>NAME</b>	<b>DESC/BILL #</b>	<b>AMOUNT</b>	<b>REASON</b>
Windell Blackmon	2015-1486	<b>Total</b> <u>\$33.76</u>	p/p sold prior to 2015

**RELEASES MORE THAN \$100**

<b>NAME</b>	<b>DESC/BILL #</b>	<b>AMOUNT</b>	<b>REASON</b>
Delilah Smith Chavis	2006-2015	\$ 2,289.81	foreclosure – county owns
Cherry/Robinson	010207 02003	\$ 3,107.16	foreclosure – county owns
Juanita Council	2003-2015	\$ 757.90	foreclosure – county owns
Joseph Ellison	2004-2015	\$ 3,851.35	foreclosure – county owns
James McLean	2015-14039	\$ 240.09	home burned prior to billing
Willie McNair	2001-2015	\$ 1,103.37	foreclosure – county owns
Kendrick John Thomas	2011-2015	<u>\$ 981.09</u>	foreclosure – county owns
	<b>Total</b>	<u>\$12,330.77</u>	

**REFUNDS LESS THAN \$100**

<b>NAME</b>	<b>DESC/BILL #</b>	<b>AMOUNT</b>	<b>REASON</b>
			<u>All refunds due to overpayment</u>

**REFUNDS MORE THAN \$100**

<b>NAME</b>	<b>DESC/BILL #</b>	<b>AMOUNT</b>	<b>REASON</b>
			<u>All refunds due to overpayment</u>

**DISCOVERIES**

<b>NAME</b>	<b>AMOUNT</b>	<b>REASON</b>
James B Allen (Estate)	\$ 800.00	no longer qualified for exclusion
Candace Maria Deese	\$ 184.04	unlisted swmh
Esther Davis Cashwell	\$ 128.84	m/v – p/p – not listed
Harold McKenzie	\$ 863.08	PUV roll-back
Vivian E Benton (Estate)	\$ 152.44	no longer qualified for exclusion
Michael Lee Locklear	\$ 474.36	unlisted swmh
Julia M'Bayo	<u>\$ 270.00</u>	not qualified for exclusion for 2015
<b>Total</b>	<u>\$ 2,872.76</u>	

## Ann Kurtzman

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**From:** Roylin Hammond <rhammond@scotlandcounty.org>  
**Sent:** Friday, June 24, 2016 4:56 PM  
**To:** Ann Kurtzman  
**Subject:** Consent Agenda Item---Surplus Property

Scotland County Area Transit System would like to declare one 2008 Ford Conversion Van, SCATS Unit #82, with rear Handy-Capped lift, VIN: 1FT2S34L28DA60567 with 155,471 miles, a bad engine, and a broken rear right window, as surplus to be sold to the highest bidder.

Roylin Hammond  
Scotland County Emergency Services  
1403 West Blvd // P.O. Box 1407  
Laurinburg, NC 28353  
910-276-1313 Bus  
910-277-2413 Fax  
[rhammond@scotlandcounty.org](mailto:rhammond@scotlandcounty.org)

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SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 3  
     Information  
  X   Action Item  
     Consent Agenda

Meeting Date July 11, 2016

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SUBJECT: Appointments to Boards and Committees

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: Vice Chair Whit Gibson

PURPOSE: Fill vacancies on various boards and committees as necessary.

ATTACHMENTS: Monthly report  
Historic Properties applications  
Message regarding Transportation Advisory Committee  
appointments  
Tourism Development Authority applications

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Make appointments as necessary



# County of Scotland

507 West Covington Street  
Laurinburg, North Carolina 28352  
Telephone: (910) 277-2406  
Fax: (910) 277-2411  
www.scotlandcounty.org



Kevin Patterson  
County Manager

Ann W. Kurtzman  
Clerk to the Board

Board of Commissioners  
Carol McCall, Chair  
Whit Gibson, Vice Chair  
John T. Alford  
Bob Davis  
Betty Blue Gholston  
Guy McCook  
Clarence McPhatter II

**TO: SCOTLAND COUNTY BOARD OF COMMISSIONERS**  
**FROM: ANN W. KURTZMAN** *AWK*  
**DATE: July 6, 2016**  
**SUBJECT: VACANCIES ON BOARDS AND COMMITTEES**

## **HISTORIC PROPERTIES COMMISSION**

Three seats are available. **Mr. Jim Blue** completed his second full term while **Mr. Marcus Norton** and **Mr. John F. Stewart** filled unexpired terms. The Historic Properties Commission requests that all three be reappointed to four-year terms. Meanwhile, applications also have been received from **Mr. Brian Gibson**, **Mr. Lewis Brett** and **Mr. J.P. Locklear**.

## **LUMBER RIVER TRANSPORTATION ADVISORY COMMITTEE**

The Commissioners are responsible for appointing one municipal elected official and one County elected official. **City Council Member Mary Jo Adams** and **Commissioner Guy McCook** are the elected officials currently serving on the Committee. Their terms expired June 30, 2016. Commissioner McCook is eligible for reappointment. Laurinburg Council Member Mary Jo Adams was nominated June 27 to represent the municipalities.

## **SOCIAL SERVICES BOARD**

One seat is available. **Mr. John Ferguson** would like to be appointed to the DSS Board to replace Mr. Donald Rainer, who is no longer eligible to serve.

## **TOURISM DEVELOPMENT AUTHORITY**

Two seats available on the Tourism Development Authority must be filled by hotel/motel representatives. Applications have been received from **Mr. Ron Riggins** and **Mr. Davis McLamb**.

*Below is a list of Boards and Committees where vacancies currently are or will become available through October 2016.*

## **AGING ADVISORY COUNCIL**

Two seats will be available in July 2016.

## **LAURINBURG/SCOTLAND COUNTY PLANNING & ZONING BOARD**

One seat is available. Appointee must live in the ETJ.

**LAURINBURG/SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT**

Two seats are available. Appointees must live in the ETJ.

**LRCOG SCOTLAND COUNTY ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE**

Two seats available.

**LRCOG SCOTLAND COUNTY NURSING HOME COMMUNITY ADVISORY COMMITTEE**

Two seats are available.

**MAXTON/SCOTLAND COUNTY BOARD OF ADJUSTMENT AND APPEALS**

One seat is open. Appointee must reside in the Maxton extraterritorial jurisdiction.

**MAXTON/SCOTLAND COUNTY PLANNING BOARD**

One seat available in September. Appointee must reside in the Maxton extraterritorial jurisdiction.

**PARKS AND RECREATION ADVISORY BOARD**

One seat will become available in July 2016.

**RICHMOND COMMUNITY COLLEGE BOARD OF TRUSTEES**

One seat is available.

**SCOTLAND COUNTY PLANNING AND ZONING BOARD**

Three seats become available in August 2016.

**SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT**

One seat and one alternate seat is available. Five more seats will become available in October.

**SCOTLAND MEMORIAL LIBRARY ADVISORY BOARD**

One seat becomes available in July 2016.

**SOUTHEASTERN COMMUNITY AND FAMILY SERVICES**

Two are available.

**TOURISM DEVELOPMENT AUTHORITY**

Two seats are available.

**WAGRAM/SCOTLAND COUNTY ZONING BOARD OF ADJUSTMENT**

Two seats are available. The appointee must reside in the extraterritorial jurisdiction of Wagram.

*NOTE: The above Board and Committee vacancies are advertised on the Scotland County website and the application form also is available on the webs*

## Ann Kurtzman

---

**From:** notifications@scotlandcounty.org  
**Sent:** Monday, February 08, 2016 8:26 PM  
**To:** Akurtzman@scotlandcounty.org  
**Subject:** Form Submission Received: Online Application Form

From Url: <http://www.scotlandcounty.org/online-application-form.aspx>

From IP Address: 66.56.140.43

Name:  
Brian Gibson

Mailing Address:  
12880 Gardenia Lane

Physical Address (if different from mailing address):

Daytime Phone:  
910-373-9662

Evening Phone:  
910-373-9662

Email:  
bgibson1941@hotmail.com

I wish to be considered for appointment to the following Board(s)/Commission(s):  
Scotland County Historic Properties Commission

List any experience/qualifications you have relevant to the above Board/Commission:

Familiar with history of Scotland County, Family has long ties to Scotland County, I have an understanding of the importance and need for the preservation of historical properties and the educational values they contain, familiar with construction methods of buildings, current and historical. Have experience with writing budgets and operating within the budget.

List current service on other Board(s)/Commission(s):  
N/A

List past service on other Board(s)/Commission(s):

Past board member of Scotland County Chapter of American Red Cross Past board member of Scots for Youth

A form has been submitted, click the link below to view the submission:

<http://www.scotlandcounty.org/FormWizard/ViewSubmission.aspx?mid=170&pageid=146&rid=713ce592-3403-4d9e-a48b-3d79af6e7ccb>

## Ann Kurtzman

---

**From:** notifications@scotlandcounty.org  
**Sent:** Tuesday, May 24, 2016 10:02 AM  
**To:** Akurtzman@scotlandcounty.org  
**Subject:** Form Submission Received: Online Application Form

From Url: <http://www.scotlandcounty.org/online-application-form.aspx>  
From IP Address: 66.56.139.51

Name:  
Lewis R. Brett

Mailing Address:  
2014 Old Charleston Circle Laurinburg, NC 28352

Physical Address (if different from mailing address):

Daytime Phone:  
910 373 7030

Evening Phone:  
910 277 7662

Email:  
lew2014@hotmail.com

I wish to be considered for appointment to the following Board(s)/Commission(s):  
Historic Prorerties Commission

List any experience/qualifications you have relevant to the above Board/Commission:

I have worked at the Museum as a volunteer in the past and do so now. I am a retired credit manager, and Volunteer Fire Fighter, with some experience in fund raising . My interests are in history, both local ,and Family.

List current service on other Board(s)/Commission(s):  
none

List past service on other Board(s)/Commission(s):  
None here.

A form has been submitted, click the link below to view the submission:

<http://www.scotlandcounty.org/Form Wizard/ViewSubmission.aspx?mid=170&pageid=146&rid=b33cbf6b-e301-4ca2-83fa-1daddf68ac32>



**SCOTLAND COUNTY BOARD/COMMITTEE VACANCY APPLICATION**

*Note: Must be a resident of Scotland County to serve on a board/committee*

Name: JP Locklock, Jr. Mailing Address: 13020 X-Way Road

Physical Address (if different from mailing address) same

Daytime Phone: 910-280-5935 Evening Phone: same Email: \_\_\_\_\_

Employer: Self-employed

I wish to be considered for appointment to the following Board(s)/Commission(s):

SCOTLAND CTY HISTORICAL PROPERTIES

List any experience/qualifications you have relevant to the above Board/Commission:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List current service on other Board(s)/Commission(s): \_\_\_\_\_

\_\_\_\_\_

List past service on other Board(s)/Commission(s): \_\_\_\_\_

\_\_\_\_\_

*I certify to the best of my knowledge that all information contained in this application is true.*

JP Locklock Jr 5-23-16  
Signature of applicant Date

*Applications for appointment consideration will be retained for one year from the date submitted.*  
*Return completed application to: Ann W. Kurtzman, Clerk, Scotland County Board of Commissioners*  
*507 West Covington Street, Laurinburg, NC 28352, or Fax to 277-2411.*

## Ann Kurtzman

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**From:** notifications@scotlandcounty.org  
**Sent:** Thursday, June 09, 2016 5:12 PM  
**To:** Akurtzman@scotlandcounty.org  
**Subject:** Form Submission Received: Online Application Form

From Url: <http://www.scotlandcounty.org/online-application-form.aspx>  
From IP Address: 66.56.133.169

Name:  
Ron Riggins

Mailing Address:  
9681 Deerfield Circle, Laurinburg, NC 28352

Physical Address (if different from mailing address):

Daytime Phone:  
9102804788

Evening Phone:  
9102770096

Email:  
ronlriggins@gmail.com

I wish to be considered for appointment to the following Board(s)/Commission(s):  
TDA

List any experience/qualifications you have relevant to the above Board/Commission:  
I am a Charter member of this board, a local owner of hotel/motel.

List current service on other Board(s)/Commission(s):  
city and County Zoning Board of Adjustments RCC Foundation Board Scotland County Tourism Development Board

List past service on other Board(s)/Commission(s):  
Laurinburg Zoning Board Chamber of Commerce Board Laurinburg Optimist Club Board and NC District Board American Legion Revitalization Board

A form has been submitted, click the link below to view the submission:  
<http://www.scotlandcounty.org/FormWizard/ViewSubmission.aspx?mid=170&pageid=146&rid=f3f0303d-4597-4ff7-b591-853985e9d098>

**Ann Kurtzman**

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**From:** notifications@scotlandcounty.org  
**Sent:** Tuesday, June 07, 2016 1:50 PM  
**To:** Akurtzman@scotlandcounty.org  
**Subject:** Form Submission Received: Online Application Form

From Url: <http://www.scotlandcounty.org/online-application-form.aspx>  
From IP Address: 107.202.164.138

Name:  
David A. McLamb

Mailing Address:  
109 Sterling Lane Laurinburg NC 28352

Physical Address (if different from mailing address):

Daytime Phone:  
910-280-3735

Evening Phone:

Email:  
david@poteathospitality.com

I wish to be considered for appointment to the following Board(s)/Commission(s):  
TDA

List any experience/qualifications you have relevant to the above Board/Commission:  
20 year Hotel/Restaurant management

List current service on other Board(s)/Commission(s):  
TDA

List past service on other Board(s)/Commission(s):

A form has been submitted, click the link below to view the submission:  
<http://www.scotlandcounty.org/Form Wizard/ViewSubmission.aspx?mid=170&pageid=146&rid=6305af6c-5f96-41d4-a5f5-b8ed3687ebbf>

## Ann Kurtzman

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**From:** Janet F. Robertson <jfr@lrcog.org>  
**Sent:** Tuesday, June 28, 2016 4:14 PM  
**To:** Kevin Patterson  
**Cc:** gmccook@hastyrealty.com; mjadams@laurinburg.org;  
davidmaryjoadams@bellsouth.net; akurtzman@scotlandcounty.org  
**Subject:** TAC appointments

As you are aware, the Scotland County Commissioners are responsible for appointing one County representative and one municipal representative to the Lumber River RPO Transportation Advisory Committee (TAC). Guy McCook is the Commissioner currently serving on the TAC and Laurinburg Councilperson Mary Jo Adams is the current municipal representative. Both of these appointments expire on June 30. Please arrange for the County Commissioners to appoint one Commissioner and one municipal representative to fill the TAC term that will expire on June 30, 2018. As per the MOU, a meeting to nominate a representative for the municipalities was held on June 27 at which time Councilperson Mary Jo Adams was nominated. Both Commissioner McCook and Councilperson Adams are eligible for reappointment.

Please feel free to contact me if you have any questions.

Janet Robertson  
Rural Transportation Planner  
Lumber River RPO  
Lumber River Council of Governments  
COMtech Park, 30 C.J. Walker Road  
Pembroke, NC 28372  
910-775-9749 (direct) - *PLEASE NOTE NEW #*  
910-618-5533 (receptionist)  
910-521-7556 (fax)

SCOTLAND COUNTY BOARD OF COMMISSIONERS

ITEM ABSTRACT

ITEM NO. 4  
 Information  
 Action Item  
 Consent Agenda

Meeting Date July 11, 2016

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SUBJECT: Update from the County Manager

DEPARTMENT: Governing body

PUBLIC HEARING: No

CONTACT PERSON: County Manager Kevin Patterson

PURPOSE: Provide monthly update on County business and activities.

ATTACHMENTS: Monthly report  
NCACC Voting Delegate form  
\  
Crime and Drug Committee guidelines revisions

BACKGROUND: N/A

PRIOR BOARD ACTION: N/A

RECOMMENDATIONS: Take action as necessary



Kevin Patterson  
County Manager

Ann W. Kurtzman  
Clerk to the Board

# County of Scotland

507 West Covington Street  
Laurinburg, North Carolina 28352  
Telephone: (910) 277-2406  
Fax: (910) 277-2411  
www.scotlandcounty.org



Board of Commissioners  
Carol McCall, Chair  
Whit Gibson, Vice Chair  
John T. Alford  
Bob Davis  
Betty Blue Gholston  
Guy McCook  
Clarence McPhatter II

July 6, 2016

To: Board of County Commissioner

From: Kevin Patterson, County Manager

Re: Monthly Report

NCACC Annual Conference – The 109<sup>th</sup> Annual Conference of the NCACC will be August 11-14 in Forsyth County. The Board has until August 5<sup>th</sup> to register a voting delegate for this event. At this time Commissioner McCall and Commissioner Davis have expressed interest in attending the conference.

Request: Select voting delegate

Drug and Crime Committee – the Committee has requested that the Board approve the changes in the committee's bylaws. The changes were provided last month.

Strategic planning – Strategic planning was discussed during the budget process. I would ask that the Commissioners consider potential timeline for a strategic planning process. Also would this process include public input sessions? I do not expect action on this at the July meeting. This is to set the topic for the August meeting.

For discussion only



## Designation of Voting Delegate to NCACC Annual Conference

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the 109<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held in Forsyth County, N.C., on August 11-14, 2016.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb by: **12 Noon on Friday, August 5, 2016:**

NCACC  
215 N. Dawson St.  
Raleigh, NC 27603  
Fax: (919) 733-1065  
[alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org)  
Phone: (919) 715-2685



## LAURINBURG/SCOTLAND COUNTY CRIME AND DRUG COMMITTEE

Name of Committee: Laurinburg/Scotland County Crime and Drug Committee

Type of Committee: The committee shall be an advisory committee to the Laurinburg City Council and to the Scotland County Board of Commissioners.

Mission: To develop strategies to reduce, prevent, and respond to crime, drug and gang activity.

### 1. Membership

A. The committee shall consist of ~~at least five (5) but no more than 10 member, with (5) members appointed by each the Laurinburg City Council and five (5) members appointed by the Scotland County Board of the governing bodies, each serving Commissioners. Members serve without compensation.~~

~~• The City and County each will be responsible for appointing five (5) to 10 individuals. In addition to the Crime and Drug Committee.~~

~~• Ex-officio members, who are not voting members, will there shall be ex-officio members which~~ include the following:

1. Representative from the Scotland County Sheriff's Department (preferably an individual well-versed in gang activity)
2. Representative from the Laurinburg Police Department
3. Representative from the Scotland County Court System
4. Representative from the Scotland County School System
5. The Mayor of the City of Laurinburg

B. Laurinburg citizens wishing to serve on the committee must submit application to City Clerk requesting appointment. The City Clerk shall then forward to Council for action.

C. Scotland County citizens wishing to serve on the committee must submit application to the Clerk to the Board for the Scotland County Board of Commissioners requesting appointment. The County Clerk shall then forward to the Board of Commissioners for action.

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D. Committee members shall be appointed by the Council or Board of Commissioners, each to serve 2-year terms renewable without limitations to the number of consecutive terms.

2. Terms of Appointment

- A. Appointments shall be for two (2) years expiring in November.
- B. All members shall faithfully attend the meetings of the Laurinburg/Scotland County Crime and Drug Committee. Failure to attend two (2) consecutive meetings without providing prior notification to the Committee Chair, the City Clerk or the Clerk to the Board of Commissioners of Scotland County may be cause for removal from the Crime and Drug Committee.
- C. Committee members who wish to resign their position shall submit any such request to the City Clerk or County Clerk, as appropriate, who shall provide it to Council or Board of Commissioners for acceptance.

3. Committee Structure

- A. Chairperson: The committee membership shall select from among themselves a chairperson.
  - i. The Chairperson shall serve for two years.
  - ii. The Chairperson shall be selected at the first meeting after appointment.
- B. Vice-Chairperson. The Committee membership shall select from among themselves a Vice-Chairperson.
  - i. The Vice-Chairperson shall serve for two years.
  - ii. The Vice-Chairperson shall be selected at the first meeting after appointment.
- C. Secretary. The ~~City Clerk~~ Committee membership shall serve as the select from among themselves a Secretary of the Committee and to prepare all minutes. ~~He~~ In the event the Secretary is absence, one (1) of the Committee members shall take notes and provide to the City Clerk so that she can prepare the minutes.
- D. The City Manager or his designee shall serve as staff for the Committee.

4. Projects and Duties

- A. Projects may be assigned by the City Council or suggested by the Committee; however, project implementation shall be subject to approval of the City Council and the Scotland County Board of Commissioners.

5. Meetings

- A. The Committee shall establish its own regular meeting schedule, which as of the date of adoption of this revision to the Guidelines is the first ~~Thursday~~Monday of ~~every~~each month (except the month of July) at ~~6:00~~12:30 p.m. in the Council Chambers of the Municipal Building located at 303 West Church Street. There will be no meeting in the month of July.
- B. The Committee shall be required to meet at least as often as 5.A. above specifies.
- C. All Committee meetings are subject to the North Carolina Open Meetings Statutes.
- D. The Committee meetings schedule shall be provided to the City Clerk who shall make all the necessary announcements and postings.
- E. Minutes of all meetings shall be maintained in accordance with the Public Records laws and regulations with approved Committee meeting minutes submitted to the City Clerk for the appropriate filing, posting and distribution to Council and to the Clerk to the Board of Commissioners of Scotland County.
- F. A simple majority of the members, one of which must be the Chairperson or Vice-Chairperson, constitute a quorum.

6. Meeting Notices

The Chairperson shall coordinate and request the City Clerk to announce meetings of the Laurinburg/Scotland County Crime and Drug Committee. The City Clerk shall notify the County Clerk.

7. Reports

- A. Annually during the budget process, the Committee will present a report to Council and the County Commissioners on suggested projects for the next fiscal year.
- B. The Crime and Drug Committee minutes will be submitted monthly to Council and the Board of Commissioners in their agenda packets for information.