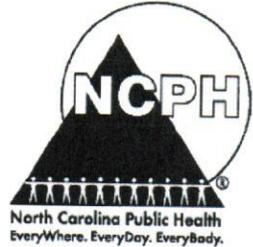




Wayne Raynor, MPH
Health Director

SCOTLAND COUNTY HEALTH DEPARTMENT

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BOARD OF HEALTH MINUTES Tuesday, April 19, 2016 6:30 P.M.

The Scotland County Board of Health met on Tuesday, April 19, 2016 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present with the exception of Cordella Walker and Dr. Ralph Carter. Also in attendance were Mr. Raynor, Kathie Cox, Benita Mullis, Tina Clark, Tim Martin, and Brian Lowry.

Call to Order

The meeting was called to order at 6:30 p.m. Mr. Davis led the prayer.

Discussion/Revision of Agenda

There was no discussion of the Agenda.

Adoption of Agenda

On a motion by Mr. Matthews and a second by Dr. Stroud, the agenda was unanimously adopted as presented.

Approval of Minutes of the March 15, 2015 Meeting

On a motion by Dr. Stroud and a second by Dr. Labib the minutes of the February 16, 2016 meeting were unanimously approved.

Public Comment

There was no public comment.

Administrative Reports

Fiscal Update

Tim Martin, Finance Officer reviewed the Financial Update for February 2016. Mr. Martin stated the SCHD expenditures are at 62.3% which is 12% under budget, while revenue collections are at 55.9% which is 19.1% below budget. Mr. Martin also stated that Service Collections are at 53.4% which is 21.6% below budget.

Monthly Activities Summary

The Activities Summary was included in the BOH packet. Upon question by Mr. Matthew concerning the health of the children in Scotland County, Mr. Raynor stated that he will present the Child Health Report Card at the next Board meeting.

Health Directors Report

Mr. Raynor presented the Health Directors report as follows with staff updating the Board on their respective departments.

Administration

- Attended the NCAHLD Legal Conference this week.
- Worked on FY 2016-2017 budget.
- Reviewed Health Director applications.

Personnel/Vital Records

- Extended an offer to potential Director, the offer was declined.
- The Director position has been reposted.
- Interviewed 3 nurses for the PHN I position.
- Completed the job description for the physician position
- Received approval from the County Manager to upgrade one Nutritionist I position to a Nutritionist II in hopes of a larger applicant base.
- Received approval from County Manager to request approval from the State for the Physician position to be posted for a July hire date.

Health Education/Health Promotion

- CHA survey is ongoing and will be available online through April 26th
- Provided health information programs at WLNC and WEWO focusing on Social Work Month, Colorectal Awareness Month and promotion of colonoscopy screenings along with the CHA survey information
- Provided health information articles to the Laurinburg Exchange focusing on Dental Health
- Honored as part of the "Honoring Public Service" program through the National Women's History Month Committee
- Attended Region 6 Tobacco Prevention and Control Regional Collaborative Meeting
- Participated in IMAPP (NC Improvement App) demonstration webinar
- Met with a rural church in Laurel Hill to discuss implementing evidence based programs, policy changes etc.

Clinical

Family Planning

- Annual trainings will be held over the next two months
- Two nurses will be attending Immunization training on April 26th
- Family Planning ads are running on Q98 and the billboard remains on Hwy 74
- Michealle Haynes will be attending the 37th SAPA (Society of Army Physician Assistants) Refresher Course this month.

Maternity

- 28 patients enrolled, 11 patients enrolled in March. Two are no longer in the program, one moved out of state and one was transferred due to “high risk”
- Carlotta will be a speaker at the Pregnancy Fair hosted by Scotland Memorial on Thursday May 5.
- Radio ads for the Maternal Health Clinic and PCM are ongoing

PCM/CC4C (Pregnancy Care Managers/Care Coordination for Children

- Care managers attended a Joint/Cross County OBCM Training in Robeson County.

Child Health

- Gina Stocks, Lead School Nurse presented “Air Quality Flags Program” on April 8. Hopefully this program will be implemented in May
- Maria Roberts will be attending Kindergarten Orientation. Will also be attending a Transition meeting to discuss children’s transition from Head Start to Kindergarten

Communicable Disease/STD/TB

- All nursing staff attended the “2016 N C Annual STD Update” via webinar on March 23rd. Topics discussed were: Syphilis, hepatitis C, Pre-exposure prophylaxis and post exposure prophylaxis, Panel Case Discussion and genital STD’s.
- Four patients remain on TB DOT Medications
- Three nurses will attend the Annual Communicable Disease Conference this month
- Tina, Tim and Alisa attended the Annual Preparedness Symposium to obtain updated information on this program and requirements
- EIC clinic continues to grow with multiple referrals. Selena and Michealle will be attending “HIV Care in 2016”

Environmental Health

- The case involving the horses was continued. The next court date is April 18, 2016
- Brian and Adam successfully completed Fire Arms Training. Marc will be rescheduled
- Kisha and Brian are staying busy with quarterly inspections

Management Support

- Deborah Rogers attended a two week training on Management and Supervision for Public Health Professionals
- Second set of records were picked up on April 2, for scanning.

Questions by the Board

There were none

Committee Reports

There were no Committee Reports.

Unfinished Business

There was no Unfinished Business

New Business

- A. Preliminary Budget-Tim Martin presented the preliminary budget to the Board. Discussion ensued concerning the positions that are requested in the new budget to include the hiring of a physician. Tim explained to the Board that hiring a physician will allow the Health Department to see more patients therefore increasing revenues. Upon question by Dr. Stroud, Tim explained that the Animal Control vehicles have been ordered but we still have not received a delivery date.

Informal Discussion

- Kathie Cox presented the Board with the Community Health Assessment Survey and asked that they go online and complete it. She also requested that the Board promote the CHA survey in the County and request participation from County residents.
- Mr. Raynor informed the Board that a letter had been received in regards to Medicaid Cost Settlement Money. He stated that prior authorization had been given to receive \$250,000.00 in Medicaid Cost Settlement; however we received a check for \$147,000.00 without explanation. State consultants have suggested that we do not sign that letter. Mr. Raynor explained that signing the letter would mean acceptance of the decreased amount. Tim stated that he is confident that we will receive the balance of the money.

Adjourn

On a motion by Dr. Stroud the meeting adjourned at approximately 7:53 p.m.

Bob Davis 5-17-16
Bob Davis, Chair Date

Wayne Raynor 5/17/16
Wayne Raynor, MPH Date