

SCOTLAND COUNTY HEALTH DEPARTMENT

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G. David Jenkins, MPA
Health Director



BOARD OF HEALTH MINUTES

Tuesday, January 20, 2015

6:30 P.M.

The Scotland County Board of Health met on Tuesday, January 20, 2015 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present with the exception of Jamie Bromley-Turner and Dave Raley. Also in attendance were David Jenkins, Benita Mullis, Deborah Rogers, Tim Martin, Brian Lowry, Morgan Richardson, Tina Clark, Alisa Freeman, Kisha Locklear, Kathie Cox and Abbi Overfelt.

Call to Order

The meeting was called to order at 6:30 p.m. Chairman Davis lead the prayer and welcomed Abbi Overfelt, reporter for the Laurinburg Exchange.

Discussion/Revision of Agenda

There was no discussion or revision of the Agenda

Adoption of Agenda

On a motion by Dr. Stroud and a second by Dr. Labib, the agenda was unanimously adopted.

Approval of Minutes of the December 16, 2014 Meeting

On a motion by Dr. Stroud and a second by Dr. Labib, the minutes of the December 16, 2014 meeting were unanimously approved as presented.

Public Comment

There was none.

Administrative Reports

Fiscal Update

Tim Martin, Fiscal/Management Supervisor presented the fiscal update. Mr. Martin explained that revenues are not where originally projected due to clinics not opening when originally scheduled. Discussion ensued concerning Medicaid payments for Maternal Health. Mr. Martin explained that the State only pays for limited visits.

Monthly Activities Summary

Mr. Jenkins reviewed the Monthly Activities Report noting that WIC numbers are slowly coming in.

Health Director's Report

Mr. Jenkins presented the Division reports followed by the Health Department Report

Administration

- Based on recommendations in a meeting with State consultants worked with staff on reorganization to better support our efforts with clinic services.
- Held a strategic planning meeting to ensure we are on schedule to meet goals.
- Held a practice management meeting with staff to discuss CureMD implementation and preparation for new clinics.

Personnel/Vital Records

- Registered EHS Trainee for CIT Program starting in February.
- Vital Records Reporting-Developed online forms for Vital Records tracking in order to speed the process of completing bi/monthly and monthly reports.
- Vital Records- Developed an email group for funeral homes to better serve their needs and get announcements to them in a timely manner.
- HIPAA Officer Training-Registration completed for HIPAA Officer Training.

Fiscal Management

- First Phase of CureMD implementation is complete
- Check-out Process has been implemented
- Billing process for Maternal Health is being reviewed by State Consultants

Support Services

- Deborah Rodgers is now the unit supervisor for support services (Front desk staff)

Preparedness & Response

- David Hesselmeyer will be providing training for the Health Alert Network, the GETS cards, and WebEOC on February 12th at 9 am.
- Meeting on February 12th for full scale exercise Strategic National Stockpile.

WIC/Nutrition

- Local Agency Self-Assessment will be conducted this year-trainings begin in January.
- WIC Customer Satisfaction Surveys will be presented to participants throughout February.

Clinical

Maternity:

- Carlotta, Michealle and Dr. Middleton (hospital) have met and discussed Policies and Standing Orders.
- Training for Clinical staff for the Maternal Health Program is ongoing.
- Maternal Health Clinic is scheduled to begin February 2, 2015.

Family Planning:

- We will be partnering with Robeson Co. Health Department for continued Nexplanon Training for provider, M. Haynes, PA-C
- Adolescent Wellness Council has been going to the Laurinburg Housing Authority to implement “Mini In-services” to housing authority residents, highlighting FP Services, Immunization Services and PCM/CC4C Case Management Services.

Immunizations:

- Funds have been used to pay for advertisement of up-coming changes to the Immunization Rules coming into effect on July 1, 2015.
- Advertisement will be conducted through the Laurinburg Exchange, and WLNC, flyers and magnets have been printed with the new changes, educational Lunch & Learns will be held for Community Partners in the spring as well as educating HD staff.

STD:

- Funds have been used to buy educational materials for the patients. Michealle Haynes, PA-C and Selena Locklear, RN, BSN will be working with DSS employee, Robby Lowery to do a presentation to “at risk” students highlighting “Health Choices” and STD 101, on Tuesday, January 22, from 11 am – 1:00 pm.

Health Education

- SOTCH Report 2014 – ongoing and DUE MARCH!
- SF/TF Draft of Ordinance or RULE – ongoing – working with NC Tobacco and Prevention Branch
- Health Summit CORE Work Group continues to meet working on Cardiovascular Disease component and Obesity – developing a grant proposal - working with Center for Healthy North Carolina
- Women’s Health Event – coordinating collaboration with SMH Foundation – staff involved with screenings, exhibit for event and a presenter for a breakout session

Environmental Health/Animal Control

- Environmental health has hired a new intern, Kisha Locklear. Kisha has an Environmental Science degree from the University of North Carolina at Pembroke. She will be attending Central Intern Training in March. Until then she will be riding along with Brian observing inspections.
- Animal control is still investigating a complaint involving a possible horse cruelty. Officers are getting statements from witnesses surrounding the case.
 - Upon question by Mr. Davis, Mr. Lowry explained that the case involving lead poisoning was referred by DSS. Mr. Lowry explained that the home is not residential and the well on the property is galvanized. Mr. Davis suggested testing other wells in the area and Mr. Lowry agreed to do so.

Questions by the Board

There were none

Committee Reports

There were no Committee Reports.

Unfinished Business

There was no Unfinished Business

New Business

Brian Lowry presented an update on Environmental Health focusing on Food Inspections and Septic Systems.

Informal Discussion

There was none.

Adjourn

On a motion by Dr. Stroud the meeting adjourned at approximately 7:30 p.m.

G. David Jenkins, MPA Date

Bob Davis, Chair Date