

SCOTLAND COUNTY HEALTH DEPARTMENT

1405 West Boulevard • Post Office Box 69
Laurinburg, North Carolina 28353-0069
Phone (910) 277-2440 Fax (910) 277-2450



Wayne Raynor, MPH
Health Director



BOARD OF HEALTH MINUTES

Tuesday, March 17, 2015

6:30 P.M.

The Scotland County Board of Health met on Tuesday, March 17, 2015 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present with the exception of Dr. Ray Chavis, Dr. M. Labib, Dave Raley and Dr. William Stroud. Also in attendance were Wayne Raynor, Health Director, Benita Mullis, Tim Martin, Kathie Cox, Brian Lowry and Tina Clark.

Call to Order

The meeting was called to order at 6:30 p.m. Chairman Davis lead the prayer.

Discussion/Revision of Agenda

A revised agenda was presented.

Adoption of Agenda

On a motion by Dr. Raybon and a second by Mr. Matthews, the revised agenda was unanimously adopted.

Approval of Minutes of the February 24, 2014 Meeting

On a motion by Mr. Matthews and a second by Dr. Raybon the minutes of the February 24, 2015 meeting were unanimously approved as presented.

Public Comment

There was no public comment

Administrative Reports

Fiscal Update

Tim Martin, Fiscal/Management Supervisor presented the fiscal update. Mr. Martin explained that expenses should be at 67% however, we are currently at 57.6 % which is 9% under budget. He also explained that revenues collections should be at 67% but are currently at 51.4%. Mr. Martin also explained that with the new BC/BS contract we will now be able to accept patients with private insurance. Mr. Martin also reviewed the proposed State and Federal funding for Scotland County for the 2015-2016 budget year, stating that funding has increased by \$16,248.00 over last year.

Monthly Activities Summary

Mr. Raynor reviewed the Monthly Activities Report noting that numbers are down due to inclement weather in the month of February.

Health Director's Report

Mr. Raynor presented the Division reports as follows:

Administration

- Met with State consultant regarding Accreditation
- Met with Emergency Management to discuss the need for a back-up Medical Examiner
- Reviewed progress on going live with CureMD in the clinical area
- Completed mandatory webinar on Reporting Child Abuse and Neglect

Personnel/Vital Records

- Burial Transits are now completed (nights and weekends) by funeral directors and Hospice staff.
- Working on Accreditation
- Updating all position descriptions
- Performance evaluations are 99% complete

Fiscal Management

- Completed first batch of billing from Cure MD
- Received FY 16 Budget Calendar from County Finance
- Updating XP machines to Windows 7.

Preparedness & Response

- Aided in planning and participated in Statewide exercise that required the request, obtaining, and dispensing Duodote kits for poisonous gas exposure
- Performed a risk and vulnerability assessment using the Capabilities that we must work to meet per CDC
- Began revising the Response Plan based on new information and guidance
- Began planning for a full scale Strategic National Stockpile exercise to be held around October
- Aided in getting the Local Emergency Planning Committee back active for Scotland County
- Prepared for and successfully passed the site visit/audit for the preparedness program

WIC/Nutrition

- April is outreach month to physicians and daycares.
- Participated in Scotland Memorial's Pregnancy Fair on March 7, 2015

Clinical

OBCM/CC4C

- True up monies received for both programs.
- Social Work Month is the month of March. Certificates were presented to all care managers by supervisor during February staff meeting.
- Nicki Peek presented at the Maternity Fair sponsored by Scotland Memorial Hospital on Saturday March 7, 2015.
- Phyllis Clark and Felicia McCall completed a presentation at WLNC to discuss the OBCM/CC4C program on Friday, March 6, 2015.
- March 26, 2015-Care Managing Children in Foster Care Training (web based).

Family Planning/Immunization/CureMD

- **Family Planning:** Women's Health had one Premonitory visit on March 11, 2015 and another scheduled for April 13, 2015 and possibly April 27, 2015 if needed. The actual audit is May 27, 2015. Women's Health Agreement Addendum Webinar March 17, 2015.
- **Immunization:** Working on an In-service for Daycares, Pediatric offices, MD offices that give childhood vaccines, and school nurses to be presented on March 26, 2015. This In-service will inform them of the changes in children's vaccine schedules beginning July, 2015. Upon question by Mr. Matthews, Mr. Martin explained that this year is the first year we have provided immunizations for St. Andrews students. He explained that due to time restraints and the non availability of physicians to provide the immunizations to students, they contacted us for help. Mr. Martin also explained that the Health Department is now able to hold immunization clinics, which is something the community may not be aware of.
- **Cure MD:** Completed all of the trainings with our representative this past week. This week the staff is practicing using the system and we will have a Mock Clinic on March 24, 2015 and our "Go Live" date is March 25, 2015. Clinic schedules have been blocked to accommodate these training schedules and learning the new system.
- **Maternal Health**
 - There are 21 fully admitted patients (part 1 & 2- Initial History/Bloodwork & Physical Exam has been completed).
 - There is one postpartum patient currently (delivered 3/8/15). Has been in for staple removal & has 5-week postpartum visit scheduled.
 - There is 1 patient who has had the Initial History/Blood-work done, but is awaiting the initial physical exam to be done.
 - There are currently 10 patients waiting to be admitted.
- **In-General**
 - A discussion was held with Dr. Ashleigh Freeman, MD (back-up Medical Director), on becoming a back-up provider when Michealle is on leave and extended training. Will be pursuing a contract for those services.
 - Staff members will be attending multiple required programmatic updates in the next two months.

Health Education

- Completed SOTCH Report 2014 and sent to NC DHHS/DPH
- Working to complete Healthy Communities #866 Action Plans due March 15
- Coordinating Accreditation team and activities
- CHA 2013 and SOTCH 2014 Report to BOH, March 17th

Environmental Health/Animal Control

- Continue to contract with Moore County for Food and Lodging inspections on the weekends. Brian and Kisha continue to conduct inspections Monday-Friday.
- Kisha Locklear is continuing CIT (Centralized Intern Training) in Raleigh.
- The owner of the “dangerous dog” has complied with the requirements of the ordinance.
- Richmond County will help shelter animals while our shelter is closed for cleaning and painting.

Questions by the Board

Upon the request of Mr. Davis, Brian Lowry updated the Board on the “dangerous” dog situation. Mr. Lowry stated that the dogs have been returned to the rightful owner and that the owner has complied with our ordinance for signage, enclosure requirements etc. Discussion ensued on what authority the Health Department has to impose fines for ordinance violations. Mr. Raynor and Mr. Lowry will research the possibility and report back in April.

Upon question by Mr. Matthews it was stated that there are several child abuse cases in Scotland County. The Board requested a presentation by DSS on what they can do to assist DSS with Child Abuse Awareness.

Committee Reports

There were no Committee Reports.

Unfinished Business

There was no Unfinished Business

New Business

1. Physician Read Pap-Charge \$20.00-Motion was made by Dr. Raybon, seconded by Mrs. Walker and passed with a unanimous vote.
2. Increase in Medicaid Funds for PCM \$8880.67-Motion was made by Dr. Raybon, seconded by Mrs. Walker and passed with a unanimous vote.
3. Increase in Medicaid Funds for CC4C-\$1385.59-Motion was made by Dr. Raybon, seconded by Mrs. Walker and passed with a unanimous vote.
4. Kathie Cox provided a review of the Community Health Assessment 2013 along with the SOTCH 2014 Report and updates. A copy of the SOTCH 2014 Report was provided to the BOH Members.

