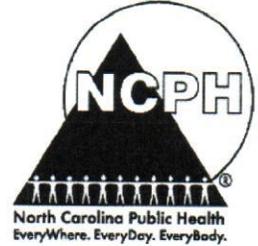




Wayne Raynor, MPH  
Health Director

## SCOTLAND COUNTY HEALTH DEPARTMENT

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### BOARD OF HEALTH MINUTES

Tuesday, March 15, 2016

6:30 P.M.

The Scotland County Board of Health met on Tuesday, March 15, 2016 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present. Also in attendance were Mr. Raynor, Kathie Cox, Deborah Rogers, Benita Mullis, Tina Clark, Tim Martin, Alisa Freeman and Brian Lowry.

#### **Call to Order**

The meeting was called to order at 6:30 p.m. Mr. Davis led the prayer.

#### **Discussion/Revision of Agenda**

There was no discussion of the Agenda.

#### **Adoption of Agenda**

On a motion by Dr. Stroud and a second by Dr. Chavis, the agenda was unanimously adopted as presented.

#### **Approval of Minutes of the February 16, 2015 Meeting**

On a motion by Mr. Raley and a second by Dr. Labib the minutes of the February 16, 2016 meeting were unanimously approved.

#### **Public Comment**

There was no public comment. Mr. Davis welcomed Dr. Ralph Carter to the Board.

#### **Administrative Reports**

##### **Fiscal Update**

Tim Martin, Finance Officer reviewed the Financial Update for February 2016. Mr. Martin stated the SCHD expenditures are at 55.3% which is almost 10.07% under budget, while revenue collections are at 46.4% which is 19.6% below budget. Mr. Martin also stated that Service Collections are at 48.1% which is 17.9% below budget.

### Monthly Activities Summary

The Activities Summary was included in the BOH packet. There were no questions concerning the report.

### Health Directors Report

Mr. Raynor presented the Health Directors report as follows with staff updating the Board on their respective departments.

#### **Administration**

- Hosted the Accreditation Site Team members on February 2<sup>nd</sup> and 3<sup>rd</sup>
- Attended Region 6, South Central Health Directors meeting
- Working on Infant Mortality Reduction Grant
- Reviewing Strategic Plan/Updates

#### **Personnel/Vital Records**

- Posted the PHN I positions that were recently vacated.
- Scheduled interviews for the Health Director Candidates
- Policy Revision

#### **Fiscal Management**

- Budget for the \$60,000 Infant Mortality Grant has been completed and e-mailed to the state for review and approval
- FY 16-17 Agreement Addendums have been received
- Budget work session with supervisors was held February 26<sup>th</sup>
- Working on a marketing Budget for the Health Department

#### **Health Education/Health Promotion**

- Working with Jerusalem UMC (rural church) to help with technical assistance for policy changes/additions for physical activity/nutrition and education programs
- Participated in the wrap up meeting for the Women's Health Event. Approximately 170 women participated. SCHD staff provided 56 health screenings (Lipid panel, A1c, Height/Weight and BMI)
- Provided a presentation and handouts on Health Department services and programs to the Scotland County School System's "Systems of Care" meeting on February 18<sup>th</sup> resulting in an agency requesting to come to the Health Department to provide information
- Provided health presentations to WEWO and WLNC Radio in February on Heart Health (Hypertension, Cholesterol and Screenings)
- CDHHS received copies of our SOTCH Report-waiting on results
- Attended the CPS Technical Update Course in Lumberton to obtain the required credit hours for recertification
- CHNA Survey is now LIVE online through April 26<sup>th</sup>

#### **Clinical**

##### **Family Planning/STD/Child Health/Maternity**

- Family Planning Annual Trainings have been updated on the Women's Health Branch website. Staff will take these trainings over the next few months

### **Maternity**

- Approximately 30 patients are currently enrolled in the clinic
- The budget for the additional Infant Mortality Reduction Grant made available to Maternal Health has been submitted and we are awaiting approval from the state
- Pending approval of this grant money, SCHD's Maternal Health Program will partner with Scotland Memorial Hospital to sponsor the 2<sup>nd</sup> Annual Pregnancy Fair, which will be held on Thursday, May 5, 2016 from 5:00 pm-7:00 pm at the Dulin Center

### **PCM/CC4C (Pregnancy Care Managers/Care Coordination for Children)**

- Performance Assessment and Goal Setting Template for the CC4C program were completed by the supervisor and submitted to the State by March 3, 2016
- March is National Social Work Month. Nicki Peek spoke on WLNC on March 2, 2016 and Felicia McCall presented on WEWO on March 7, 2016

### **Child Health**

- Child Health audit is scheduled for March 15, 2016 with the State Consultants

### **Communicable Disease/STD/TB**

- Phone conference held on March 8, 2016 for CD nurses and laboratory staff to discuss the current Mumps outbreak in North Carolina. This phone conference reviewed epidemiology, discussed appropriate lab testing, control measures and indications for MMR vaccine usage

### **Environmental Health**

- The case involving the horses was continued. The next court date is April 18, 2016
- Brian and Adam successfully completed Fire Arms Training. Marc will be rescheduled
- Kisha and Brian are staying busy with quarterly inspections

### **Management Support**

- Cameras have been installed. We are now able to take pictures of patients who do not have a picture id
- Deborah Rogers attended Public Health Management and Supervisory Training last week
- First round of scanned documents have been received from Advanced Imaging.

### **Questions by the Board**

There were none

### **Committee Reports**

There were no Committee Reports.

### **Unfinished Business**

There was no Unfinished Business

### **New Business**

- A. Swearing in of Dr. Ralph E. Carter, Physician Member-Dr. Carter was sworn in to complete the term of Physician, left vacant when Dr. Raybon relocated.

