

November 14, 2016



**Scotland County Emergency Communications – Recruitment Announcement
Public Safety Communicator
Hiring Range \$27,720 - \$30,612 with excellent benefit package**

Scotland County Emergency Communications is seeks motivated, committed applicants exhibiting a high level of personal integrity to fill the mission critical position of **Public Safety Communicator (PSC)**. The PSC is the first point of contact the public has in reporting emergencies in Scotland County. PSCs answer 9-1-1 calls, other calls and dispatch units from the police department, fire, EMS and rescue departments, and sheriff's office. PSCs make critical, time sensitive and life safety decisions and provide clear direction and advice; including pre-arrival medical instruction to callers reporting medical emergencies. PSCs use a wide variety of high technology systems including 9-1-1 telephone, GIS mapping and aerial photography, computer aided dispatch (CAD), multi-channel radio systems, law enforcement data systems, etc. PSCs gather, classify and supplement pertinent information obtained from the caller and maintain control of the conversation. PSCs also dispatch, manage, deploy and communicate with police, fire, EMS, rescue and sheriff units in all emergencies. PSCs adhere to established policies and procedures, work under the direction of an Emergency Communications Director and make critical independent decisions within protocols. A probationary period of three - nine months is required for the satisfactory completion of the prescribed training program and demonstrated proficiency as a Public Safety Communicator.

JOB REQUIREMENTS:

MINIMUM QUALIFICATIONS: Graduation from high school and demonstrated ability to perform the necessary work, or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities.

CERTIFICATES AND LICENSES REQUIRED: As a condition of employment, within a six-month time period from date of employment, trainees must attain, and maintain the following certifications:

- Emergency Telecommunicator (Basic Telecommunicator Course) - 40 Hours
- Emergency Medical Dispatcher (EMD) - 24 Hours
- Emergency Fire Dispatcher (EFD) – 24 hours
- DCI (SBI Computer System) - 32 Hours
- NC Aware (NC Warrant System) - 16 Hours

NECESSARY SPECIAL REQUIREMENTS:

- Must be a United States citizen, be at least 18 years of age at time of hire
- Must successfully complete a criminal background investigation, drug testing prior to employment
- Must be able to perform essential job functions (reasonable accommodation may be made on a case-by-case-basis)

TO APPLY: Submit State application (PD-107) available at www.scotlandcounty.org to Scotland County Personnel, 507 W. Covington St., P O Box 489, Laurinburg, NC 28353. Scotland County is an Equal Opportunity Employer that does not discriminate on the basis of race, color, sex, creed, religion, national origin, age, disability, genetic information, veterans' status or disabled veterans' status. Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Minorities and people with disabilities are encouraged to apply.

Closing Date: December 2, 2016.