



County of Scotland

507 West Covington Street
Laurinburg, North Carolina 28352
Telephone: (910) 277-2406
Fax: (910) 277-2411
www.scotlandcounty.org



Kevin Patterson
County Manager

Ann W. Kurtzman
Clerk to the Board

Board of Commissioners
Carol McCall, Chair
Whit Gibson, Vice Chair
John T. Alford
Bob Davis
Betty Blue Gholston
Guy McCook
Clarence McPhatter II

November 14, 2016

RECRUITMENT ANNOUNCEMENT – ATHLETIC PROGRAMS DIRECTOR

SCOTLAND COUNTY PARKS & RECREATION DEPARTMENT is seeking applicants for the position of Athletic Programs Director to perform administrative and supervisory work developing, organizing and coordinating County athletic programs as well as providing oversight of the maintenance of County park facilities. Work involves developing, promoting, organizing, coordinating and supervising a comprehensive athletic program of organized athletic activities, tournaments, and related special events. Work requires oversight and marketing of all tournaments for Parks and Recreation. Employee is responsible for considerable planning, and scheduling activities and contact with, coaches, participants and officiating personnel. Employee supervises activities of full-time staff, umpires and other officiating personnel, coaches, and field maintenance workers. Work is performed in accordance with departmental rules and policies, and requires initiative and independent judgment in all phases of the work. Employee must also exercise considerable tact and courtesy in frequent contact with program participants, officials, coaches, and the general public. Reports to the Parks and Recreation Director.

MINIMUM REQUIREMENTS: Requires Bachelor's degree in parks management, recreation or a related field, and 2 to 4 years of progressively increasing experience in public recreation work, which includes supervision of part-time employees; volunteers and/or instructors; or any equivalent combination of training and experience which provides the required skills, knowledge and abilities. Must possess a valid NC Driver's License. Hiring Range: \$35,592 - \$42,312 with full benefit package. Submit State application (PD-107 available through our website, www.scotlandcounty.org) along with resume, cover letter, and **an OFFICIAL SEALED TRANSCRIPT OF THE HIGHEST DEGREE** to: Scotland County Personnel, 507 W. Covington St., P O Box 489, Laurinburg, NC 28353. Review of applications will begin immediately and will continue until the position is filled. Criminal Background Check and Drug Test Required. An Equal Opportunity Employer.

Closing Date: December 2, 2016