

*Scotland County Board of Commissioners regular meeting  
August 2, 2004, Government Complex, 1405 West Boulevard, Laurinburg*

**MINUTES**

**Scotland County Board of Commissioners Regular Meeting, August 2, 2004  
Scotland County Complex, 1405 West Boulevard, Laurinburg, NC**

At 7 p.m., Chairman David Burns called the regular meeting to order. Commissioners in attendance: Chairman David Burns, Vice Chair Nancy J. Shelley, Betty Blue Gholston, Charles "Scoofer" Jordan, Sam Snowdon, Clint Willis and J.D. Willis (arrived at 7:10 p.m.). Staff in attendance: County Attorney Ed Johnston, Finance Officer/Assistant County Manager Kevin Patterson and Clerk to the Board Ann W. Kurtzman. Commissioner Clint Willis delivered the invocation. The Pledge of Allegiance was recited.

Chairman Burns asked if anyone wished to speak at Public Forum.

**Mr. Whit Gibson, 204 Fulton Avenue:** Mr. Gibson said the John Blue House should not be left vacant, and efforts should be made to occupy it with a County agency. He said that it is his understanding the Tourism Development Authority would assist with utilities payments if an area agency is willing to locate there.

Vice Chair Shelley and Commissioner Jordan offered to investigate future occupancy opportunities for the John Blue House and report back to the Board.

Chairman Burns welcomed members of the Junior Service League, who were attending the meeting.

No one else came forward, and Public Forum was closed.

**Item 19. Community Development Block Grant (CDBG) bid information**

Mr. Adrian Lowery, LRCOG Housing Coordinator, said there was a rebid for the single rehabilitation property as part of the Community Development Block Grant, and Strickland Construction submitted the lowest bid at \$27,175.

He said the required three bids were not submitted for roofing, electrical, HVAC and plumbing, and those areas would have to go out again for rebid.

Mr. Lowery recommended that the governing body award the contract for rehabilitation to Strickland Construction.

**Motion was made by Commissioner Jordan and duly seconded by Vice Chair Shelley to award the rehabilitation contract to Strickland Construction. Vote: Motion unanimously approved.**

**Item 20. Health Department: Physical Activity Nutrition Grant**

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Health Department Director Jane Murray said the agency wishes to apply for a Physical Activity and Nutrition Grant, which would provide a curriculum for elementary school children to participate in 30 minutes of physical activity a day during the school week.

The \$20,000 grant would allow the Health Department to purchase the curriculum Active Recess for All. There would be no cost to the County other than in in-kind dollars for fiscal management and oversight of the grant funding.

Adult Health Coordinator Barbara Mack said the grant would be for the duration of one year from September 2004 to May 2005.

**Motion was made by Commissioner J.D. Willis and duly seconded by Commissioner Gholston authorizing the Health Department to pursue the Physical Activity and Nutrition Grant. Vote: Motion unanimously approved.**

**Item 21. Consent Agenda:**

- a) **Approve minutes of the Board of Commissioners, July 12, 2004 regular meeting.**
- b) **Declare as surplus an EMS vehicle identified as a 1993 Crown Victoria VIN # 2FACP71W7PX158485 and permit Public Buildings to use the vehicle.**
- c) **Declare as surplus a Public Buildings vehicle identified as a 1993 Crown Victoria LX VIN # 2FALP74W7PX151659 and approve donation of said vehicle to the Stewartsville Fire Department.**
- d) **Budget Amendments:**
  - 1) **Home Care Community Block Grant: Approve local match in the amount of \$883 to cover costs for Older Adults Planning and RTPPO and Home Community Block Grant.**
- e) **Approve the North Carolina Governor's Highway Safety Program Resolution.**

**North Carolina's Highway Safety Program  
Local Government Resolution Form GHSP-02-A**

**WHEREAS**, the Scotland County Sheriff's Department (herein called the "Agency") has completed an application contract for traffic safety funding; and that Scotland County Board of Commissioners (herein called the "Governing Body") has thoroughly considered the problem identified and has reviewed the project described in the contract;

**THEREFORE, NOW BE IT RESOLVED BY THE** Scotland County Board of Commissioners in open meeting assembled in the City of Laurinburg, North Carolina, this 2<sup>nd</sup> day of August 2004, as follows:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and
2. That Mr. David Burns, Chairman of the County Board of Scotland, is authorized to file, on behalf of the Governing Body, an application contract in the form

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- prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$82,386 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
3. That the Governing Body has formally appropriated the cash contribution of \$41,643 required by the project contract; and
  4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
  5. That certified copies of this resolution be included as part of the contract referenced above; and
  6. That this resolution shall take effect immediately upon its adoption.

Chairman Burns said the North Carolina's Highway Safety Program local resolution was added to the Consent Agenda as **item e**). He said the local \$41,643 local contribution has already been budgeted for FY 2004-2005. He said that money from drugs raids as a result of the program should be used for the local contribution but the amount has fallen short so far.

**Motion was made by Commissioner Clint Willis and duly seconded by Commissioner J.D. Willis to approve the Consent Agenda. Vote: Motion unanimously approved.**

**Item 22. Work First Planning Committee report**

DSS Director Jan Elliott said the Work First Plan spans October 2005 to September 2007. She described this year's plan as minimal because the benefit of federal legislation is not yet available.

She said the Board of Commissioners must determine whether Scotland will be a Standard or Electing county. The governing body also is being asked to appoint Mr. Lee Wallace, Ms. Jane Murray, Dr. Terry Franklin, Ms. Juliette McMillan, Mr. Gerry Johnson, Ms. Judie Beck and Ms. Beckie Kimbrell to the Work First Planning Committee.

Ms. Elliott said it is recommended that Ms. Dorothy Fields serve as primary contact person and that Ms. Juliette McMillan serve as DSS Board representative. She said there is a need for a Commissioner representative, and Chairman Burns suggested that Commissioner Clint Willis assume that role.

Ms. Elliott said it is recommended that October 4, 2004 to October 8, 2004 be set as the public comment period.

**Motion was made by Commissioner Clint Willis and duly seconded by Commissioner Jordan to have Scotland County continue as a Standard County, to appoint the abovementioned Work First Planning Committee as recommended. To**

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**name Ms. Dorothy Fields as the primary contact person, Ms. Juliette McMillan as the DSS Board representative and Mr. Clint Willis as the Commissioner representative, and to designate October 4, 2004 to October 8, 2004 as the public comment period. Vote: Motion unanimously approved.**

**Item 23. Proposal to charge Scotland County School System for permit fees**

Commissioner Jordan said that as a way to increase revenue for Inspections, he would like the Board of Commissioners to consider imposing a permit fee schedule for the Scotland County School System when work is done on its facilities.

Commissioner Jordan said that all other institutions in the County permit pay fees when they use outside contractors.

**Motion was made by Commissioner Snowdon and duly seconded by Commissioner Gholston to approve charging Inspections fees to the Scotland County School System. Vote: Motion unanimously approved.**

*Discussion:* General discussion ensued whether it should be necessary to charge fees when the school maintenance staff does its own work.

Inspections Director Tony McQuage said the annual fees from work conducted by school maintenance staff would amount to anywhere from a few hundred dollars to about \$1,000.

Public Buildings Supervisor Hyder Massey said that his Department has a good working relationship with the school maintenance staff, and he would like to see it continue.

Commissioner J.D. Willis agreed and explained that the revenue the fees would bring are not worth jeopardizing the cooperative relationship the County now has with the schools.

Chairman Burns asked Commissioner Snowdon if he would withdraw his motion and Commissioner Gholston if she would withdraw her second in order to amend the motion.

*Commissioner Snowdon agreed to withdraw his motion, and Commissioner Gholston agreed to withdraw the second.*

**Motion was made by Commissioner Snowdon and duly seconded by Commissioner Gholston to approve charging inspection permit fees to the Scotland County School System if the work is done by outside contractors. Vote: Motion unanimously approved.**

**Item 24. Planning, Zoning, Inspections restructure re commendations**

Assistant County Manager Kevin Patterson outlined the following recommendations for the restructure of Planning and Zoning with Inspections:

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- 1) Applications will continue to be processed by permitting specialists.
- 2) The primary Zoning and Review officers will be Jim Blackwell and Tony McQuage, with Joy Nolan and Ernest Stephens as secondary Zoning and Review officers.
- 3) Tony McQuage will serve as Planning and Zoning Director.
- 4) Jim Blackwell and/or Tony McQuage will meet with applicants to discuss zoning requirements.
- 5) Joy Nolan will serve as Planning and Zoning and Board of Zoning Adjustments clerk.
- 6) Jim Blackwell and/or Tony McQuage will serve as technical staff for both boards.
- 7) Field inspections (initial site, setup and underpinning) will be done by the building inspectors.
- 8) The Solid waste Enforcement Officer will do enforcement of violations.

Mr. Patterson recommended that Tony McQuage, Jim Blackwell, Ernest Stephens and Joy Nolan, by resolution, be designated as Map Review Officers.

**RESOLUTION DESIGNATING MAP REVIEW OFFICERS**

**WHEREAS**, the NCGS 47-30.2(a) provide that the Board of Commissioners of each county shall, by resolution, designate by name one or more persons experienced in mapping or land records management as a Review Officer to review each map and plat required to be submitted for review before the map or plat is presented to the Register of Deeds for recording, with resolution to be recorded in the county registry and indexed on the grantor index in the name of the Review Officer; and

**WHEREAS**, the designation of four Map Review Officers would enable Scotland County to provide the “on demand” map review necessary in service to its citizens; and

**WHEREAS**, Tony McQuage and Ernest Stephens are employed by the Inspections Department of Scotland County and are qualified to hold the position of Map Review Officer and Jim Blackwell and Joy Nolan are employed by the Public Works Department of Scotland County and are qualified to hold the position of Map Review Officer;

**NOW, THEREFORE, BE IT RESOLVED** by the Scotland County Board of Commissioners that Tony McQuage, Jim Blackwell, Ernest Stephens and Joy Nolan are hereby designated official Map Review Officers for Scotland County, in accordance with the North Carolina General Statutes to be duly recorded as required therein.

This 2<sup>nd</sup> day of August 2004.

**Motion was made by Commissioner Clint Willis and duly seconded by Vice Chair Shelley to approve Planning, Zoning and Inspections restructure plan and to designate Tony McQuage, Jim Blackwell, Ernest Stephens and Joy Nolan as Map Review Officers. Vote: Motion unanimously approved.**

**Item 25. County Engineer's Report**

County Engineer Jim Blackwell provided the following report:

**Solid Waste:** The recycle sites are being repaired and repainted. There will be new signs, which are more colorful and maintenance free. All sites should be redone and waste containers refurbished within the next month. The sites have functioned for 10 year with very little maintenance or problems.

The enforcement officer continues active with 41 notices of violation and 17 cases resolved. As part of the office restructuring Solid Waste Enforcement Officer J.R. Horne has begun visiting residents with zoning violations to resolve issues one on one. This is believed to be more productive than sending letters. This also will quickly identify cases, which would be taken to the court system.

**Recreation Center/Splash Pad:** County staff continues to install sedimentation basins at the recreational complex, which should be complete this month.

The splash pad contractor provided acceptable drawings, and the permitting process has begun. Once permitted, construction will begin, and the contractor will be required to winterize at his expense any items constructed prior to the spring startup. The bathhouse is under construction, but the weather has delayed the underground plumbing. Work will Continue as weather permits.

**Item 26. Appointments to Boards and Committees**

**Motion was made by Commissioner Clint Willis and duly seconded by Commissioner J.D. Willis to appoint Mr. Ken Jackson to the Laurinburg/Scotland County Planning and Zoning Board. Vote: Motion unanimously approved.**

**Motion was made by Vice Chair Shelley and duly seconded by Commissioner Jordan to appoint Mr. Gerry Johnson to the LRCOG Work Force Development Board. Vote: Motion unanimously approved.**

**Motion was made by Vice Chair Shelley and duly seconded by Commissioner Gholston to honor the request by Mr. John McDonald to continue serving on the Four County Community Services Action Board. Vote: Motion unanimously approved.**

**Motion was made by Vice Chair Shelley and duly seconded by Commissioner Clint Willis to reappoint Ms. Mary Jo Adams to the Richmond Community College Board of Directors. Vote: Motion unanimously approved.**

**Item 27. Other Information**

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Chairman Burns said that he, Assistant County Manager Kevin Patterson, Clerk Ann Kurtzman, Finance Assistant Anne Tindall and Laurinburg City Manager Joe Huffman met July 29 with Adelphia's General Manager Kevin Barrett.

Chairman Burns said that Mr. Barrett was informed that if local reception and Adelphia's response to concerns by subscribers did not improve, the County would do everything possible to terminate the Adelphia contract and bid it out to another provider. Chairman Burns said Mr. Huffman was invited to the meeting to demonstrate that the City and County are in this together and united where the Adelphia local cable service is concerned.

Commissioner Clint Willis said that Food Bank of North Carolina would assume responsibility for the commodities program with Mission Ministries and Northview Harvest Outreach handling the program locally. He said the role the Fire Departments would play in the program has not yet been worked out.

**Motion was made by Vice Chair Shelley and duly seconded by Commissioner Gholston to go into Closed Session held in accordance with N.C. General Statute 143-318.11(a)(6) to consider qualifications, competence, performance, character, fitness, conditions of appointments, or conditions of initial employment of a present or prospective public officer or employee. Vote: Motion unanimously approved.**

**OPEN SESSION RESUMED**

**Motion was made by Vice Chair Shelley and duly seconded by Commissioner Jordan to recess until 5 p.m. August 9, 2004 in the Commissioners Chamber. Vote: Motion unanimously approved.**

Respectfully Submitted,

Ann W. Kurtzman  
Clerk

David L. Burns  
Chairman