

**MINUTES
Scotland County Board of Commissioners
Reconvened Meeting, June 26, 2007
Scotland County Complex, 1405 West Boulevard, Laurinburg NC**

At 5 p.m. Chairman J. D. Willis reconvened the meeting. Commissioners in attendance: Chairman Willis and Commissioners John Alford (*arrived at 5:07 p.m.*), Leon Butler, Guy McCook, Joyce McDow and Clarence McPhatter. Commissioners not in attendance: Vice Chair Betty Blue Gholston. Staff in attendance: County Manager John A. Crumpton, Finance Officer/Assistant County Manager Kevin Patterson, County Attorney Edward Johnston and Clerk to the Board Ann W. Kurtzman. Chairman Willis delivered the opening prayer. The Pledge of Allegiance was recited.

1. Public Hearing on Second Reading: CDBG Grant Application for Shell Building

Chairman Willis opened the Public Hearing and asked if anyone wished to speak in favor of or against the CDBG grant application for construction of a shell building. No one came forward, and the public hearing was closed.

Motion was made by Commissioner McCook and duly seconded by Commissioner McPhatter to approve the CDBG Grant Application for construction of a shell building. Vote: Motion unanimously approved.

2. Public Hearing: 2007-2008 ROAP Transportation Grant

Chairman Willis called the Public Hearing for the Rural Operating Assistance Program (ROAP) Application. Chairman Willis asked if there was anyone present who wished to speak in favor of or against the application. No one came forward, and the public hearing was closed.

Motion was made by Commissioner McPhatter and duly seconded by Commissioner McDow to approve the 2007-2008 Rural Operating Assistance Program Application. Vote: Motion unanimously approved.

3. Final Budget Discussions

The Commissioners reviewed the Policy on Community Assistance Grants, which outlines the process of funding grants to nonprofit and governmental agencies.

Motion was made by Commissioner Butler not to approve the Policy.

Commissioner Butler said this policy would provide funds for the Commissioners to distribute that are above and beyond what is already budgeted. Commissioner Butler said that amount plus the funds already appropriated for other agencies in FY 2007-2008 amount to one cent on the tax rate.

Commissioner McCook said he felt the Commissioners should not fund agencies that would not be able to get more than three votes if they came before the Board with a request.

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

(Commissioner Alford arrived at 5:07 p.m.)

Commissioners McPhatter and Alford said this policy would enable agencies and community services to receive funding that would otherwise be overlooked.

The motion made by Commissioner Butler died for lack of a second.

Motion was made by Commissioner Alford and duly seconded by Commissioner McPhatter to approve the Policy on Community Assistance Grants. Vote: For: Chairman Willis and Commissioners Alford, McDow and McPhatter. Vote: Against: Commissioners Butler and McCook. Motion approved.

POLICY ON COMMUNITY ASSISTANCE GRANTS

Purpose:

The Scotland County Board of County Commissioners wishes to establish a formal policy delineating the process of funding grants to nonprofit and governmental agencies. This policy will ensure a fair and diverse distribution of Community Assistance funding throughout the County, within set guidelines.

Appropriation:

The total sum of monies to fund Community Assistance Grants shall be adopted annually in the budget ordinance. Each Commissioner shall be authority to encumber an equal share of this appropriation, unless the Commissioner is at the end of their term. The Chairman of the Board of County Commissioners shall have the authority to encumber an additional portion of the appropriation as determined annually by a vote of the Board, unless at the end of their term.

End of Fiscal Year:

At the end of the fiscal year, any Commissioner may roll their unexpended appropriations to the next year. This authority may be superceded at any time by a vote of the Board.

End of Commissioner's Term:

If at June 30th, a Commissioner's term is set to expire in December and the Commissioner has not won their political party's primary and they are unchallenged in the election then they are not authorized to encumber any of the new appropriation for the fiscal year in which the Commissioner's term will expire. The Commissioner is authorized to encumber any accumulated Community Assistance Grants fund accumulated from any prior year. This authority may be superceded at any time by a vote of the Board.

Conflict of Interest:

No Commissioner may award a grant to any organization that they, or a member of their household, are a Board member, officer or employee. No Commissioner may award a grant to any organization that they, or a member of their household, receive any direct financial benefit.

Responsibility of the Finance Officer:

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

The Finance Officer shall collect the following information before any funds are encumbered or expended:

- Outside agency grant request form, properly completed
- A copy of their letter of determination from IRS for nonprofit organizations
- Budget for the program for which the funds are requested
- Budget for the organization as a whole
- Prior year audited financial statements, 990 or unaudited financial statements
- List of Board of Directors and officers
- Results of any programs funded in the prior year
- Signed Authorization Form from the Commissioner sponsoring the grant

The Finance Officer shall submit quarterly a report detailing by Commissioner what organizations have been funded and for what amount.

Motion was made by Commissioner Alford and duly seconded by Commissioner McPhatter to approve \$10,000 for each Commissioner and \$15,000 for the Chairman for FY 2007-2008 for Community Assistance Grants. Vote: For: Chairman Willis and Commissioners Alford, McDow and McPhatter. Vote: Against: Commissioners Butler and McCook. Motion approved.

4. Approval of FY 2007-2008 Budget Ordinance

County Manager Crumpton said the Legislature is no closer to approving a State budget, and there is no update on a resolution to the Medicaid issue.

The County Manager said the FY 2007-2008 budget decreases the tax rate by four cents from \$1.10 to \$1.06. He said the Budget Ordinance also includes changes to the Solid Waste fee schedule. Finance Officer/Assistant County Manager Patterson said the Budget Ordinance would be amended to include the \$75,000 appropriated by the Commissioners for the Community Assistance Grants.

Motion was made by Commissioner McDow and duly seconded by Commissioner McPhatter to approve the FY 2007-2008 Budget Ordinance of \$29,416,496, which reflects a \$.484 cents per \$100 valuation tax rate for the General Government Services and \$13,689,366, which reflects a \$.576 cents per \$100 valuation tax rate for the School Tax for a total \$1.06 tax rate. Vote: Motion unanimously approved.

5. Finance Officer: FY 2006-2007 Budget Amendments

Finance Officer/Assistant County Manager Patterson discussed the following budget amendments:

- Canteen Fund – Increase revenues and expenditures by \$10,000. These are funds that are generated by the inmates and go towards their care and jail operations. This fund is self-sustaining and has exceeded the current revenue projections.
- Landfill – Transfer \$300,000 from the General Fund to the Public Works Fund. This amount will cover the current year expenditures in excess of receipts and the annual allocation of closure

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

and post-closure reserve. The Public Works Fund will still have negative retained earnings. The new fee structure should improve the position of the landfill before it's closure in six years.

- Capital Reserve – Transfer \$800,000 from the General Fund to the Capital Reserve Fund. This is the maximum amount to be financed for the Courthouse Roof project. If we transfer this amount into a capital reserve fund all debt payments should come from this amount and not place recurring expenditures in the General Fund. The interest earned on these funds should cover the interest payments over the term of the loan.
- Industrial Spec Building – Transfer \$400,000 from the General Fund to a Capital Project Fund for the construction of the Spec Building. This is the matching funding for the CDBG 2% loan.
- Courthouse Capital Project – Transfer \$200,000 from the General Fund to a Capital Project Fund for the construction of the roofing system on the Courthouse and other County buildings. This is the County portion of the total \$1 million investment in County buildings for roofs.
- Annex Remodel to Move Court Offices – Transfer \$30,000 from the General Fund to the Capital Reserve Fund remodel offices in the Annex. This is to turn the twelve offices in the former administration section into twenty-two offices for adult and intensive probation. Moving intensive probation into the annex will create an eleven-year revenue stream of \$36,000 annually. This work must be completed by August 31, 2007 to allow intensive probation to move into the Annex before its lease expires.

Motion was made by Commissioner Butler and duly seconded by Commissioner Alford to approve the budget amendments as presented. Vote: Motion unanimously approved.

6. County Attorney Contract

Motion was made by Commissioner Alford and duly seconded by Commissioner McDow to approve the employment contract between Scotland County and the County Attorney. Vote: Motion unanimously approved.

7. Closed Session

Motion was made by Commissioner Alford and duly seconded by Commissioner Butler to go into Closed Session held in accordance with held in accordance with N.C. General Statute §143-318.11(a)(6) to consider qualifications, competence, performance, character, fitness, conditions of appointments, or conditions of initial employment of a present or prospective public officer or employee. Vote: Motion unanimously approved.

OPEN SESSION RESUMED

Motion was made by Commissioner McDow and duly seconded by Commissioner Alford to appoint Kevin Patterson as Interim County Manager at an additional \$15,000 compensation prorated monthly and to appoint Jim Blackwell as Assistant at an additional \$10,000 compensation prorated monthly. Vote: Motion unanimously approved.

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

Commissioner McDow said since her recent appointment to the Richmond Community College Board of Trustees, she can no longer continue her responsibilities on the Regional Land Use Advisory Committee (RLUAC).

Commissioner Butler agreed to be on RLUAC since it and BRAC-RTF meet the same day. Commissioner McDow agreed to attend RLUAC in the event some meetings are not scheduled the same day as BRAC-RTF.

Motion was made by Commissioner Alford and duly seconded by Commissioner Butler to adjourn. Vote: Motion unanimously approved. Meeting adjourned at 6 p.m.

Respectfully Submitted,

Ann W. Kurtzman
Clerk to the Board

J.D. Willis
Chairman

**SCOTLAND COUNTY, NC, BUDGET ORDINANCE
JULY 1, 2007 – JUNE 30, 2008**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF SCOTLAND COUNTY, NORTH CAROLINA

	Amount	Subtotals
<u>Section 1. General Expenditures</u>		
<u>General Government</u>		
Governing Body	86,579	
Administration	744,519	
General Services	682,656	
Tax Department	618,137	
Board of Elections	210,499	
Register of Deeds	225,293	
Inspections	312,957	
Planning and Zoning	44,050	
Legal	43,125	
Court Facilities	100,000	
Public Buildings	1,011,934	
<i>Subtotal</i>		4,079,749
<u>Law Enforcement</u>		
Sheriff's Department	2,618,192	
Drug Fund	5,000	
Jail	1,450,560	
<i>Subtotal</i>		4,073,752
<u>Emergency Services</u>		

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

Emergency Medical Services	1,537,677	
<i>Subtotal</i>		1,537,677

Public Health

General Health	1,020,997	
Healthy Carolinians	25,456	
Environmental Health	182,192	
Health Check	36,417	
Child Health	77,325	
Child Service Coordination	110,932	
Immunization	78,389	
Maternal Health	381,877	
Maternal care Coordination (MCC)	210,809	
Family Planning	442,979	
Adult Health (Health Promotion)	30,330	
Primary Care	69,833	
WIC	249,422	
Communicable Disease	77,205	
STD	115,002	
TB	16,618	
Orthopedic	7,017	
Preparedness/Response	53,825	
Animal Control	95,156	
<i>Subtotal</i>		3,281,781

Public Assistance

Department of Social Services	5,496,176	
Youth Services -- Detention	40,000	
Child Care	1,858,205	
Adoption Assistance	135,000	
AFDC	3,000	
Emergency Assistance	20,000	
Crisis Intervention	52,954	
Special Assistance	494,555	
AFDC/Foster Care	300,000	
Medical Assistance/Medicaid	3,335,956	
Medical Transportation	80,000	
Blind Service	10,000	
Domestic Violence	19,690	
Transportation	408,873	
Veteran Service Office	49,293	
<i>Subtotal</i>		12,303,702

Parks and Recreation

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

Parks and Recreation	582,094	
Splash Pad	42,256	
John Blue Cotton Festival	67,055	
Adult Athletics and Senior Events	36,000	
<i>Subtotal</i>		727,405

Contributory Allocations

Economic Development:

Chamber of Commerce	192,284	
Incentive Grants	551,400	
NC One Fund - Pass Through	125,000	
Southeastern Economic Development Corporation	3,960	
<i>Subtotal</i>		872,644

Government Related:

Mental Health – Local Funds	72,920	
ABC Bottle Tax	8,000	
Cooperative Extension	175,752	
Cooperative Extension Grants	2,345	
Soil Conservation	94,607	
Rescue Squad	50,000	
Forestry Service	87,132	
Medical Examiner	29,500	
Lumber River Council of Governments	23,614	
Scotland Memorial Library -- Local	295,762	
Library State Grant	130,000	
Richmond Community College	102,025	
Criminal Justice Partnership Program Grant	150,000	
Home Community Care Block Grant -- LRCOG	400,000	
Historical Properties Commission	14,000	
Scots for Youth – OJJ Funds	175,000	
<i>Subtotal</i>		1,810,657

Non-Government Related:

Literacy Council	6,000	
Health & Human Service Grants	19,913	
Local Cultural & Recreational Grants	25,000	
Humane Society	77,285	
<i>Subtotal</i>		128,198

Reserves:

Revaluation Reserve	100,000	
---------------------	---------	--

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

Subtotal		100,000
	<u>Debt Service:</u>	
Debt Service	500,931	
<i>Subtotal</i>		500,931
TOTAL GENERAL EXPENDITURES:		29,416,496
	Subtotals/Total	

Section 2. School Funding

Expenditures

The following amounts are hereby appropriated in the School Fund for the Fiscal Year Beginning July 1, 2007, and ending June 30, 2008

School Funding Formula	10,317,106	
Capital Expenditures	716,400	
Lottery Funded Capital Expenditures	700,000	
Debt Service	1,555,860	
Fines & Forfeitures Pass Through	400,000	
TOTAL SCHOOL EXPENDITURES:		13,689,366
TOTAL GENERAL FUND EXPENDITURES (GENERAL AND SCHOOL EXPENDITURES):		43,105,862

Section 3. General Fund Revenue

It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2007 and ending June 30, 2008:

Current Year Tax Levy - General	8,391,169	
Prior Year Taxes	545,824	
Property Taxes - Designated	10,317,106	
Local Option Sales Tax – Unrestricted	6,346,630	
Local Option Sales Tax – Restricted	1,748,810	
User Fees and Unrestricted Intergovernmental Revenues	1,759,807	
Restricted Intergovernmental Revenues	11,241,628	
Program Grants and Retained Earnings	2,754,888	
TOTAL GENERAL FUND REVENUE:		43,105,862

*Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg*

Section 4. Solid Waste Fund

Expenditures

The following amounts are hereby appropriated in the Solid Waste Enterprise Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Personnel	550,295	
Operating Expense	1,495,955	
Capital Outlay	137,500	
Transfer to General Fund		
TOTAL S/W FUND EXPENDITURES:		2,183,750

Revenue

It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Sale of Recyclables and Tipping Fees	2,118,750	
State White Goods/Tire Fees	65,000	
TOTAL S/W FUND EXPENDITURES:		2,183,750

Section 5. Water District I

Expenditures

The following amounts are hereby appropriated in the Water District I Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Personnel	68,399	
Operating Expense	315,070	
Capital Outlay	-	
Debt Service	126,015	
TOTAL WDI FUND EXPENDITURES:		509,484

Revenue

It is estimated that the following revenues will be available in the Water District I Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Water Sales and Tap Fees	509,484	
Appropriated Fund Balance	-	
TOTAL WDI FUND REVENUE:		509,484

**Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg**

Section 6. Water District II

Expenditures

The following amounts are hereby appropriated in the Water District II Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Operating Expense	166,300	
Capital Outlay	-	
Debt Service	278,730	
TOTAL WDII FUND EXPENDITURES:		445,030

Revenue

It is estimated that the following revenues will be available in the Water District II Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Water Sales and Tap Fees	445,030	
Appropriated Fund Balance	-	
TOTAL WDII FUND REVENUE:		445,030

Section 7. Scotland County Fire Service District

Expenditures

The following amounts are hereby appropriated in the Scotland County Fire Service District Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Operating Expense	263,000	
Capital Outlay	11,000	
TOTAL FIRE SERVICE DISTRICT TAX FUND EXPENDITURES:		274,000

Revenue

It is estimated that the following revenues will be available in the Scotland County Fire Service District Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Tax Levy	216,000	
Sales Tax	58,000	
TOTAL FIRE SERVICE DISTRICT TAX FUND REVENUES:		274,000

Section 8. 911 Emergency Communications

Expenditures

**Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg**

*The following amounts are hereby appropriated in the
Scotland County 911 Emergency Communications Fund
for the Fiscal Year beginning July 1, 2007, and ending
June 30, 2008:*

Personnel	11,200
Operating Expense	212,900
Capital	112,000
Reserve	144,000

**TOTAL 911 EMERGENCY COMMUNICATIONS
FUND EXPENDITURES:** 480,100

Revenue

*It is estimated that the following revenues will be
available in the Scotland County 911 Communications
Fund for the Fiscal Year beginning July 1, 2007, and
ending June 30, 2008:*

Fees	330,100
Appropriated Fund Balance	150,000

**TOTAL 911 EMERGENCY COMMUNICATIONS
FUND REVENUES:** 480,100

Section 9. Revaluation Fund

Expenditures

*The following amounts are hereby appropriated in the
Revaluation Fund for the Fiscal Year beginning July 1,
2007, and ending June 30, 2008:*

Personnel	43,612
Operating Expense	36,388
Capital	20,000

TOTAL REVALUATION FUND EXPENDITURES: 100,000

Revenue

*It is estimated that the following revenues will be
available in the Revaluation Fund for the Fiscal Year
beginning July 1, 2007, and ending June 30, 2008:*

Interfund Transfer	100,000
---------------------------	---------

TOTAL REVALUATION FUND REVENUES: 100,000

Section 10. Canteen Fund

Expenditures

*The following amounts are hereby appropriated in the
Canteen Fund for the Fiscal Year beginning July 1, 2007,
and ending June 30, 2008:*

Expenditures	80,000
TOTAL CANTEEN FUND	80,000

**Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg**

Revenue

It is estimated that the following revenues will be available in the Canteen Fund for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Revenue	80,000	
TOTAL CANTEEN FUND REVENUES:		80,000

Section 11. Tourism Development Authority

Expenditures

The following amounts are hereby appropriated in the Scotland County Tourism Development Authority for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008:

Expenditures	315,636	
TOTAL TOURISM DEVELOPMENT AUTHORITY EXPENDITURES:		315,636

Revenue

It is estimated that the following revenues will be available in the Scotland County Tourism Development Authority for the Fiscal Year beginning July 1, 2007, and ending June 30, 2008 based on a 6% motel/hotel Occupancy Tax:

Revenue	315,636	
TOTAL TOURISM DEVELOPMENT AUTHORITY REVENUES:		315,636

SECTION 12. PROPERTY TAX LEVY:

There is hereby levied an ad valorem property tax at the rate of \$ **1.06** per \$100 valuation of properties listed for taxes as of January 1, 2007. The property tax rate includes **\$.576** school tax and **\$.484** general government services tax. The levy and corresponding estimate for current year property tax collection is based on a projected 1,789,212,589 tax base and a prior year estimated collection rate of 96.59 percent on real property and 74.93 percent on motor vehicles.

There is hereby levied an additional \$.02 cent Fire Service Tax on all property outside the corporate limits of Wagram, Gibson, and Laurinburg, including property within the corporate limits of East Laurinburg, to fund volunteer fire departments. It is recommended that in the future this fire service tax never exceed \$.04 cents and that the Fire Service Fund Balance not exceed \$500,000. These policies are provided to give future guidance to the Budget Officer and for consideration by the governing body.

SECTION 13. PERSONNEL & COMPENSATION

***Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg***

FY 2007-2008 includes 3.0 percent cost of living adjustment for permanent County employees made effective as of June 16, 2007.

FY 2007-2008 - County Commissioners annual compensation is \$9,360 for the Chairman and \$6,096 for each Commissioner.

SECTION 14. FEE SCHEDULES

Solid Waste

Fiscal Year 2007-08 tipping fees for the Solid Waste Management Fund shall be \$42.00 per ton for municipal and solid waste, \$38 per ton for construction and demolition, and \$25.00 per ton for yard waste. MSW and C&D wastes generated outside of Scotland County will be charged an additional \$4.00 per ton convenience fee. Fees for solid waste disposed at the six (6) recycling and solid waste collection centers shall be a minimum of six cents (.06) per pound, or fifty cents (.50) per bag. These fees shall be in effect from July 1, 2007, through June 30, 2008, per the attached fee schedule.

Inspections

PERMIT FEE PROVISIONS for the Scotland County Inspections Department have been established for Fiscal Year 2007-08, as per attached fee schedule.

Water Districts I and II

Fee schedules attached.

Parks & Recreation

The Board has instituted youth participation fees for Fiscal Year 2007-08, as per attached fee schedule.

Emergency Medical Services

Fee schedules attached.

General & Administrative Fees

Fee schedule attached.

SECTION 15. BUDGET OFFICER

The Budget Officer is hereby authorized to review and process transfers of appropriations as stipulated below:

- a) He may transfer amounts between objects of expenditure within departments, without limitations and without a separate report.
- b) He may transfer amounts up to \$1,000 between departments lying within the same fund. In such cases, a separate report of such transfer shall be submitted to the County Commissioners at its next regular meeting.
- c) He may *not* transfer any amount between funds and may transfer no more than \$1,000 from the General Fund Contingencies Account.
- d) He shall provide the governing body with a Midyear Financial Review.

***Scotland County Board of Commissioners reconvened meeting
June 26, 2007, 1405 West Boulevard, Laurinburg***

e) He may, during the month of June, make any necessary interdepartmental budget transfers and amendments in order to close out the fiscal year. All such adjustments shall be reported to the governing body in a separate report.

f) He may, with approval of the Finance Officer, transfer amounts between agency accounts supervised by a single department without limitation and without a separate report. These agency accounts include, for example, law enforcement, public health and public assistance.

SECTION 16. BUDGET ORDINANCE

This Budget Ordinance has been prepared in compliance with the Fiscal Control Act. Copies of the Budget Ordinance shall be furnished to the Budget Officer, Clerk to the Board, Finance Officer, and Tax Collector.

Adopted this the 26th day of June 2007

J.D. Willis
Chairman

Ann W. Kurtzman
Clerk

attachments