



## SCOTLAND COUNTY HEALTH DEPARTMENT

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**Wayne Raynor, MPH**  
Health Director

### BOARD OF HEALTH MINUTES

Tuesday, June 21, 2016

6:30 P.M.

The Scotland County Board of Health met on Tuesday, June 21, 2016 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present with the exception of Tiffany Graves. Also in attendance were Mr. Raynor, Tim Martin, Felicia Faison, Alisa Freeman, Deborah Rogers, Benita Mullis and Brian Lowry.

#### **Call to Order**

The meeting was called to order at 6:30 p.m. Mr. Davis led the prayer.

#### **Discussion/Revision of Agenda**

There was no discussion of the Agenda.

#### **Adoption of Agenda**

On a motion by Dr. Labib and a second by Mr. Raley, the agenda was unanimously adopted as presented.

#### **Approval of Minutes of the April 19, 2016 Meeting**

On a motion by Dr. Labib and a second by Mrs. Hobbs the minutes of the April 19, 2016 meeting were unanimously approved.

#### **Public Comment**

There was no public comment.

#### **Administrative Reports**

##### Fiscal Update

Tim Martin, Finance Officer reviewed the Financial Update for April. Mr. Martin stated the SCHD expenditures are at 79.6% which is 12.4% under budget, while revenue collections are at 68.3% which is 23.7% below budget.

### Monthly Activities Summary

The Activities Summary was included in the BOH packet. Mr. Raynor gave a brief overview of the report.

### Health Directors Report

Mr. Raynor presented the Health Directors report as follows with staff updating the Board on their respective departments.

#### **Administration**

- BOCC Budget Retreat
- Health Directors Association Meeting
- NC Accreditation Board Meeting
- Staff Meeting
- Budget Presentation to BOCC
- County Department Head Meeting
- Health Director Interviews
- Meet with Greg Wood, Scotland Memorial CEO

#### **Personnel/Vital Records**

- Scheduled Health Director Interviews
- Filled 2 PHN 1 positions

#### **Health Education/Health Promotion**

- Media/Social Media Outreach included topics: Hypertension, Infant Mortality/Grant, HD Services, Nurses Week, Extreme Heat Illness Awareness (WLNC, WEWO radio, Laurinburg Exchange and Facebook)
- Provided HD exhibit at Laurel Fest with over 400 visitors at our booth.
- Community Outreach-Topics included Falls prevention, Hypertension, Diabetes, Public Health Services  
Community Health Assessment Update: Facilitated CHNA team meeting #3 with Health Department and hospital staff to discuss survey results and next phase-"Community Input" Survey (Thru June 17<sup>th</sup>) begin collecting secondary data, then analyzing and interpreting data to begin writing report.

#### **Fiscal Management**

- Completed Phase 1 of Medical Records Scanning Project \$2000 under budget
- 88% Reimbursement rate for State Grants for FY 15-16
- New tables purchased for the education room

#### **Management Support**

- Numbers are down this month due to Physician Assistant at training the week of April 25<sup>th</sup> thru April 29<sup>th</sup>. STD Clinic blocked April 28<sup>th</sup> for FIT Testing with Preparedness and Response. Clinics blocked April 28<sup>th</sup> 8-12 for Family Planning/Human Trafficking training. Also blocked due to shortage of staff with all schedules.

#### **Clinical**

##### **Family Planning**

- Staff are completing the two required Annual Family Planning Trainings-Mandatory Reporting of Child Abuse and Human Trafficking.

### **Clinical Updates**

#### **CC4C/PCM**

- Performance Assessment and Goal Setting Process is due to be completed by June 30, 2016 for the Pregnancy Care Management (OBCM) Program. This process will be completed and forms uploaded for Network and State review. Agencies were notified by June 3, 2016 if they were required to participate in OBCM Performance Improvement Plan (PIP) process. We were not notified!! That means we are meeting our requirements for this program.
- CC4C Program-Our care managers continue to educate parents/care givers of the importance of establishing a relationship with their Primary Care Provider and only take children to the Emergency Department when it is a true emergency.

#### **Communicable Disease/STD/TB**

- As pf 6/10/2016 two (2) of our TB cases have completed their treatment
- SCHD's HIVE Education and Resource Team (H.E.A.R.T.) hosted a "H.E.A.R.T. in the Park" event on June 18<sup>th</sup> at J.L. Morgan Complex. This is in conjunction with National HIV Testing Day on June 27<sup>th</sup> 2016. Robeson Health Care Corp. provided Rabid HIV testing along with education, games, music refreshments and door prizes. The Splash Pad was also available "free of charge" to participants from 10:00a.m-12:00 pm.
- STD numbers are once again available on the NCEDSS.
- The EPI Team attended an EPI training on May 27th that featured presenters from the NC Communicable Disease Branch and Immunization Branch. Scotland Memorial Hospital's Infection Control Nurse and Scotland County School Nurse attended as part of the team. Andrew Currin of OTP coordinated the event.

### **WIC**

- Scotland Memorial Pregnancy Fair on May 5, 2016
- Priscilla Bryant attended the Scotland Memorial Hospital Breastfeeding Class in May
- Currently working on activities for World Breastfeeding Week (month) in August.

### **Questions by the Board**

There were none

### **Committee Reports**

There were no Committee Reports.

### **Unfinished Business**

There was no Unfinished Business

### **New Business**

- A. Request to approve the 2016-2017 Fee Schedule per Accreditation Benchmark 39, Activity 39.3-Mr. Martin reviewed the fee schedule with the board and discussed the recent changes to the way fees are determined. He stated that fees are now broken down by the cost for each item

used to serve the patient as well as salaries involved. After a brief discussion a motion was made by Mr. Raley and seconded by Dr. Labib. The vote was unanimous to approve the 2016-2017 Fee Schedule as presented.

B. Request to approve the addition of lab test Urine Dipstick on the fee schedule for in house labs #81002 QW \$12.00-On a motion by Dr. Carter and a second by Dr. Labib the vote was unanimous to approve the addition of the lab test Urine Dipstick #81002 QW \$12.00.

C. Request to approve a new LabCorp Test and fee change on a current LabCorp Test.

- New Test-Quantiferon Test \$55.00
- Fee change-Chlamydia/GC Probe current price \$30.00 new price \$24.00

On a motion by Dr. Carter and a second by Dr. Labib the vote was unanimous to approve the new Quantiferon Test at \$55.00 and the fee change Chlamydia/GC Probe current price \$30.00, new price \$24.00.

D. Request to approve the addition of a new Lab #87081 Cost \$38.00 and delete old Lab #87087 cost \$38.00. On a motion by Dr. Carter and a second by Dr. Labib the vote was unanimous to approve the addition of Lab #87081 at a cost of \$38.00 and to delete Lab #87087 at a cost of \$38.00.

E. Teen Pregnancy Grant –Mr. Raynor explained that the Health Department has the opportunity to apply for a teen pregnancy prevention grant. This a continuation grant in the amount of \$75,000.00. Mr. Raynor asked that the board would authorize the SCHD to forward the grant application. On a motion by Dr. Stroud and a second by Dr. Labib the vote was unanimous to apply for the Teen Pregnancy Prevention Grant.

### Informal Discussion

- Discussion ensued concerning the status of the confiscated horses. Mr. Raynor and Mr. Lowry explained that the defendant is still in jail and is appealing the case. They further explained that no action can be taken with the horses until Mr. Goode is released.
- Kathie reminded everyone that the focus of the Healthy Communities Grant for the 16-17 fiscal year is Colorectal Cancer.
- Mr. Raynor reminded the board that the SCHD will be holding open house on July 21<sup>st</sup> and everyone is invited.
- Upon question by Dr. Carter, Mr. Raynor stated that the physician position has been approved in the budget and we will begin the search for a physician in July.

### Adjourn

On a motion by Dr. Stroud the meeting adjourned at approximately 7:30 p.m.



Bob Davis, Chair

  
8-16-16  
Date

  
Kristen Patterson, MHA

  
Date

8/16/16