



**Bengie Hair, BSPA**  
Health Director

## SCOTLAND COUNTY HEALTH DEPARTMENT

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### **BOARD OF HEALTH MINUTES** **Tuesday, September 15, 2015** **6:30 P.M.**

The Scotland County Board of Health met on Tuesday, September 15, 2015 at 6:30 p.m. in the Education Room, Scotland County Health Department. All members were present. Also in attendance were Bengie Hair, Health Director, Tim Martin, Tina Clark, Brian Lowry, Deborah Rogers, Judy McMillan, Benita Mullis, Felicia Faison, Adam Liles, Marc Brown, Melinda McMillan, Paul Harling, Kathy, Murphy, Scott Whitten, Sheriff Ralph Kersey, Chief Deputy Lloyd Goins, Deputy Collins and Abby Hackmann from the Laurinburg Exchange.

#### **Call to Order**

The meeting was called to order at 6:30 p.m. Mr. Davis lead the prayer.

#### **Discussion/Revision of Agenda**

There was no discussion or revision of the Agenda.

#### **Adoption of Agenda**

On a motion by Dr. Stroud and a second by Dr. Labib, the revised agenda was unanimously adopted as presented.

#### **Approval of Minutes of the June 16, 2015 Meeting**

On a motion by Mr. Raley and a second by Dr. Labib the minutes of the August 18, 2015 meeting were unanimously approved as presented.

#### **Public Comment**

There was no public comment.

#### **Administrative Reports**

##### Fiscal Update

Tim Martin, Fiscal Management Supervisor reviewed the Financial Update for September. Mr. Martin stated the SCHD is at 12% which is 4% below the projected 16% while revenue collections are at 9.8% which is 6% below the projected 16%. Mr. Martin also stated that Service Collections are at 8.4% and should be at 16%.

Upon question by Mr. Davis, Mr. Martin gave a brief summary on the Medicaid Cost Settlement expected payment stating that we are currently due \$63,630.46 for 2011 with an adjustment of

\$3,038.00. We should be receiving the balance of \$60,592.46 shortly with approval from the Board of Health for us to accept the adjustment. Mr. Hair stated upon approval by the Board of Health, an affirmation letter must be sent to the State accepting the adjusted amount before funds will be dispersed. Upon question by Dr. Labib, Mr. Hair explained that this money is from the 2010-2011 fiscal year. Mr. Hair also explained that Medicaid money for the Maternal Health Clinic is not paid until the baby is delivered. Therefore, we are nine months behind on collecting those funds. Upon question by Dr. Stroud, Beth Hobbs, County Finance Officer stated that the money will go into the current budget since the 2010-2011 budget year has been closed out.

#### Monthly Activities Summary

Mr. Hair reviewed the Monthly Activities Report to include data trending and analysis of activities at the Health Department. This report compared current fiscal year to the 2014-2015 fiscal year. He also stated that the clinic numbers were low in April due to the implementation of Electronic Medical Records and the decrease in patients scheduled to allow staff time make the transition from paper records to electronic records. He stated that the current fiscal year shows numbers increasing in July and August. He also reported a 1.15% decrease in social work services. Mr. Hair attributed this to our reduced clinic schedule. Lab services are tied to clinic services therefore lab services are down as well. Mr. Hair also reported a slight decrease in the vital records statistics stating this is not a major concern. Environmental Health recorded a 5.9% increase for July and August 2015-2016 which is at or above prior year averages. Animal Control showed a 4.6% increase in activities. Mr. Hair stated the Animal Control activities have been adjusted to include horses as well.

#### Health Directors Report

Mr. Hair reminded the Board that we still in the midst of accreditation with approximately 1/3 of the 144 activities complete. All completed activities must be submitted to the State by November 1, 2015.

#### Questions by the Board

There were none

#### Committee Reports

There were no Committee Reports.

#### Unfinished Business

There was no Unfinished Business

#### New Business

- A. **Sheriff's Office Presentation**-Sheriff Kersey presented to the Board his desire to transfer Animal Control to the Sheriff's Office. The Sheriff explained that during his campaign one of his goals was to request that Animal Control be relocated. The Sheriff stated that one of his reasons for wanting to move animal control is his love for all animals and his desired to bring stability to the program. He stated that he would like to work with in conjunction with the Humane Society by utilizing the school system as a means of teaching children the importance of spaying and neutering pets. Sheriff Kersey

stated that under the leadership of the Sheriff's Office, the ACO Officers would also be BLET certified as well as certified through Training and Standards. Sheriff Kersey stated that he is aware of the statutes regarding Rabies and Dangerous Dogs and the importance of keeping the Health Director informed of all such cases. Following a short discussion, the Sheriff excused himself from the meeting to allow the Animal Control Officers to express their opinions. Mr. Brown and Mr. Liles had no comment at this time.

- Deputy Collins returned to the meeting to share his experience with Animal Enforcement while employed with the Richmond County Sheriff's Office.

- B. **Animal Control Ordinance**-Tabled
- C. **Animal Control MOU**-Tabled
- D. **Requesting approval for Sputum Specimen Collection-Fee is \$0**-On a motion by Mr. Raley and a second by Dr. Labib, the motion was approved with a unanimous vote.
- E. **Requesting Approval to add Guardasil (9) to fee schedule-Price\$172.00**-On a motion by Mr. Raley and Dr. Labib, the motion was approved with a unanimous vote.
- F. **STD Pt. Pay Services**-On a motion by Mr. Raley and a second by Dr. Stroud, the motion was approved by a unanimous vote.
- G. **Fee Schedule**-After discussion of the fees Mr. Raley made a motion which was seconded by Dr. Stroud, the motion was approved by a unanimous vote.
- H. **Flu-Mist Administration Fee-Single Vaccine \$25.00, Multiple Vaccines \$18.00**-On a motion by Mr. Raley, and a second by Dr. Stroud, the motion was approved by a unanimous vote.
- I. **Policy on Policies**-On a motion by Dr. Stroud and a second by Dr. Labib, the motion was approved by a unanimous vote.
- J. **Fiscal Year 2011 Medicaid Holdback Money**-On a motion by Mr. Raley and a second by Dr. Labib the motion was approved by a unanimous vote to accept the Medicaid Cost Settlement adjustment.

**Informal Discussion**

There was no Informal Discussion however, Mr. Davis requested that all board members review the packet of information concerning Rabies as well as the Rabies MOU with the Sheriff's Department for discussion at the October meeting

**Adjourn**

On a motion by Dr. Stroud the meeting adjourned at approximately 7:55 p.m.

Bob Davis 10/20/15  
Bob Davis, Chair Date

NOT AVAILABLE  
Bengie M. Hair, BSPA Date

Wayne Rayson 10/20/15  
Health Director