

## COMPLETING VOTER REGISTRATION APPLICATIONS

Individuals who conduct voter registration drives may assist voters in completing their applications. If you are asked to help complete forms, please remember the following:

**Voters must answer the question, "Are you a citizen of the United States of America?" Failure to do this may delay the registration process at the county board of elections.**

The required fields of information are:

- Name
- Physical Address
- Mailing Address (if different from physical address)
- Date of Birth
- Driver's License number or last four digits of Social Security number
- Signature of Voter

If you realize that a voter has not completed the registration form, **DO NOT** complete it for them. Give the form to the county board of elections. They will contact the voter to retrieve the missing information.

If the voter was registered in another county or state, that information should be provided on the registration form. The county board of elections will notify previous jurisdictions.



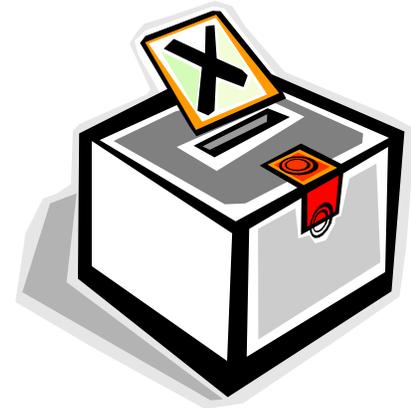
**If you have any questions regarding the voter registration process, you may contact the Scotland County Board of Elections or the State Board of Elections Office.**

Scotland County Board of Elections  
231 East Cronly Street  
Laurinburg, NC 28352  
910-277-2595  
Fax 910-277-2898  
Email: [elections@scotlandcounty.org](mailto:elections@scotlandcounty.org)

State Board of Elections  
P.O. Box 27255  
Raleigh, NC 27611-7255  
Telephone: (919) 733-7173  
Website: [www.sboe.state.nc.us](http://www.sboe.state.nc.us)  
Or call toll free: 1-866-522-4723

# SCOTLAND COUNTY BOARD OF ELECTIONS

## Voter Registration Drives:



## A Citizen's Guide

Scotland County Board of Elections  
231 East Cronly Street  
Laurinburg, NC 28352  
910-277-2595  
Fax 910-277-2928

## RESPONSIBILITIES

The decision to conduct a voter registration drive is an important one. Voter registration is fundamental to elections. Assisting qualified citizens in becoming registered voters and involving them in the democratic process is a worthy cause. Participation at this level carries with it certain responsibilities including:

Providing individuals with current, state approved voter registration forms. These forms will ask voters to check “yes” or “no” to the following questions:

- “Are you a United States citizen?”
- “Will you be 18 on or before Election Day?”

These forms will also ask voters to provide their driver’s license number or the last four digits of their social security number.

**Registration drive participants must refrain from coercing, threatening, or intimidating any person engaged in the registration or voting process.**

**Never alter any information placed on the form without the permission of the person registering.**

**If assisting a person in filling out the form, place information on the form that accurately reflects the intent and direction of the person actually registering to vote.**

**Do not give a partially completed registration form to a person for registering unless that person is made aware of the information already on the form and the person registering does not object to that information. An unaltered blank registration form must be provided to the registrant if requested.**

**Never refuse to accept completed registration forms.**

**Return all completed applications and accompanying documentation on or before the 25th day before a primary or election to the applicant’s county of residence. Failure to do so could be punishable as a Class 2 misdemeanor.**

## OBTAINING FORMS

Voter registration forms can be obtained at the Scotland County Board of Elections Office. Orders require the completion of a request form which is available from the Scotland County Board of Elections, 231 E Cronly Street.

We do not require groups to return unused forms. However, these forms are printed at a cost to the State.

If you do have a large number of forms that you do not plan to use, please return them to the Scotland County Board of Elections Office.

## USE OF FORMS

Voter registration forms can be used to:

- Apply to register to vote\*
- Change party affiliation
- Change address and/or name

\* Any registration forms completed by new registrants at voter registration drives must contain the voter’s North Carolina driver’s license number. If a driver’s license number cannot be provided the registrant shall provide the last four digits of their social security number. If the registrant cannot supply an identification number at the time of registration, then the new registrant must be prepared to show identification the first time they vote.

Accepted forms of identification include:

- A copy of current and valid photo identification
- A copy of a document that shows the name and address of the voter, such as: a current utility bill, bank statement, government check, paycheck, or other government document

## REQUIREMENTS TO REGISTER TO VOTE

- US Citizenship— Individuals must declare their citizenship by answering the question, “Are you a United States Citizen?” in the affirmative.
- Eighteen years of age or older– Individuals who will be 18 by the General Election may register and vote in the primary for that election at age 17.
- Resident of NC and the county for 30 days or more before the Election Day.
- Not be a convicted felon still in custody, on probation, or on parole. Once released from custody, probation, or parole from any federal or state jurisdiction, citizenship is automatically restored and you are eligible to re-register to vote.

## REGISTERING SPANISH SPEAKING CITIZENS

Voter registration materials are available in both English and Spanish. You can request Spanish registration forms from the county board of elections or from the State Board of Elections.

“Let us never forget that government is ourselves and not an alien power over us. The ultimate rulers of our democracy are not a President and senators and congressmen and government officials, but the voters of this country.”

- Franklin D. Roosevelt